

**ASSAM ELECTRICITY GRID CORPORATION LIMITED**

OFFICE OF THE MANAGING DIRECTOR

Regd. Office:(FIRST FLOOR), BIJULEE BHAWAN, PALTANBAZAR; GUWAHATI - 781001

CIN: U40101AS2003SGC007238 GSTIN: 18AAFCA4973J9Z3**PHONE: 0361-2739520 Web: www.aegcl.co.in****REQUEST FOR EXPRESSION OF INTEREST**

(Turnkey Works – Firm Selection)

No.: AEGCL/MD/BBM/Office Space/2023/Part File/3**Dated: 01/03/2024**

Project name	Architectural Design, planning and complete construction of the office of the Chairman, AEGCL
Type of contract	Turnkey
Type of notice	Request for Expression of Interest (REoI)
Issue date	01.03.2024
Closing date	15.03.2024

The scope of work shall broadly include the Architectural Design, planning and complete execution of the office of the Chairman, AEGCL in the 1st Floor of Bijulee Bhawan, Paltanbazar, Guwahati-781001, Assam.

The Chief General Manager (PP&D), AEGCL, now invites eligible reputed and financially sound firms/contractors to indicate their interest in carrying out the work on turnkey basis as stated above within a period of **60 days** from the date of issue of work order. Interested parties should provide information demonstrating that they have the required qualifications and relevant experiences to perform the work. The shortlisting criteria are:

- A. Experience of the firm:** The firm/contractor should have carried out and successfully completed similar nature of work during the last 10 years from the date of issue of this REoI (To be submitted with supporting WO copy, completion certificate etc.)
- B. Average audited financial turnover in the last three financial years.**
- C. Proposed Methodology, Design and Planning.**

Expression of Interest shall not be more than 30 pages and must include the following:

- Introductory letter on letter head (with complete contact details – name of the contact person, mailing address, telephone, fax, e-mail etc.)
- Organization profile alongwith all substantiating documents as per requirement of this EoI.
- Documents substantiating details of experience as per requirement of this EoI.
- Financial Statements as per requirement of this EoI.
- Qualification of Key Personnel to be submitted with supporting qualifying certificates.
- Experience of Key Personnel to be submitted with supporting documents/declaration.
- Additional documents to be submitted as per requirement of this EoI.
- Proposed methodology, complete design/drawings including specification along with Bill of Quantity (BoQ).

The evaluation criteria are placed at **Annexure-I** for reference of the interested parties.

Further information can be obtained at the address below during office hours, i.e., 10:00 to 17:00 hours.

(Contact Person: Anup Kr. Sinha)

Expressions of Interest (Eoi) should be submitted after visiting the site, either through email to the address: anup.sinha@aegcl.co.in or by courier to the undersigned on or before **15.03.2024 (14:00 Hrs)**.
The invitation for presentations will be made in due course and sealed financial bids will be invited from the shortlisted firms accordingly.

Sd/-
Chief General Manager (PP&D), AEGCL
1st Floor, Bijulee Bhawan, Paltanbazar
Guwahati-781001, Assam, India

Memo No.: AEGCL/MD/BBM/Office Space/2023/Part File/3(A)

Dated: 01/03/2024

Copy to:

1. IT Cell, O/o the MD, AEGCL, for publication of the REoi in AEGCL's Website
2. PR Cell, O/o the MD, AEGCL for paper publication of the REoi in leading newspapers: a) The Assam Tribune and b) The Times of India

Sd/-
Chief General Manager (PP&D)
Assam Electricity Grid Corporation Limited

ANNEXURE – I

- The proposals will be evaluated on the basis of both quality as well as cost (QCBS mode).
- The total **Technical Score (Ts)** shall be calculated on the basis of following marking system for evaluation of the technical proposals:

Sl. No.	Criteria and sub-criteria		Maximum Marks
1.	Bidder's credentials	Documents to be produced: a. Incorporation Certificate/Trade License/Firm Registration b. GST Registration certificate c. PAN (Permanent Account Number) Registration d. Architecture Registration Certificate from Council of Architecture e. Up to date ITR	5
2.	Experience (Date of completion of the most recent contract from the date of issue of this REoI)	0 to 2 years :- 15 marks 2 to 4 years :- 12 marks 4 to 6 years :- 10 marks 6 to 8 years :- 8 marks	15
3.	Work Order	At least 2(Two) work order of above 20 Lakhs :- 5 marks At least 3(Three) work order and above 20 Lakhs:- 8 marks At least 5(Five) work order and above 20 Lakhs :- 10 marks	10
4.	Average Annual Turnover	< 40 lakhs :- 8 marks 40 to 80 lakhs :- 12 marks ≥ 80 lakhs :- 15 marks	15
5.	Key Personnel	a. Having Civil Engineer and Architect- 1(one) each :- 3 marks b. Having Civil Engineer and Architect of more than 1(one) each:- 5 Marks	5
6.	Key Personnel Experience	<3 years :- 2 marks 3 to 6 years :- 3 marks ≥ 6 years :- 5 marks <i>*Personnel with highest experience will be considered</i>	5
7.	Proposed Methodology	0 to 10 marks	10
8.	Presentation on Methodology, Design & Planning	0 to 35 Marks	35
	Total		100

- The bidders with a minimum Technical Score of 60 shall be shortlisted.
- Following this, sealed financial bids shall be invited from the shortlisted firms.
- The financial bids with the lowest amount will be given the **Financial Score (Fs)** of 100.
The other financial bids shall be scored as follows:
$$Fs = (\text{Amount of lowest financial bid} / \text{Amount of financial bid}) \times 100$$
- The total score shall be obtained by weighing the technical and financial scores and adding them.
The weight given to the technical and financial proposals are:
Technical Proposal: 0.7

Financial Proposal: 0.3

i.e., Total Score = $Ts \times 0.7 + Fs \times 0.3$

7. The bidder scoring the highest combined technical and financial score may be invited for negotiation. The aim is to reach an agreement on all points and finalize the draft contract.