



No: AEGCL/DGM/Bong/T&T Circle/T-1/2026/XXIII/79

Dated: 03.06.2026

**NOTICE INVITING QUOTATION**

For & on behalf of the Managing Director, AEGCL, the Deputy General Manager, Bongaigaon T&T Circle, AEGCL, Dhaligaon invites sealed quotations from reputed firms/vendors having relevant expertise, past experience and financial capability for the following works:

**A) Basic Details:**

Name of work:	Part A: Servicing and refilling of fire extinguishers for substations under Dhaligaon Division Part B: Supply of new fire extinguishers for substations under Dhaligaon Division
Inviting Authority:	Deputy General Manager, Bongaigaon T&T Circle, AEGCL, Dhaligaon
i) Designation: ii) Address:	Deputy General Manager, Bongaigaon T&T Circle, AEGCL, Dhaligaon, Chirang, 783385

**B) Critical Dates:**

Quotation Submission Start Date	12:00 Hours of 04.06.2026
Quotation End Date:	12:00 Hours of 24.06.2026
Quotation Opening Date:	14:00 Hours of 25.06.2026

**C) Scope of work:**

The scope of work shall cover the following:

- Servicing and refilling of fire extinguishers at various substations under Dhaligaon Division as per BOQ. The offered materials should comply to the IS 15683:2018 and IS 16018:2012 and all its amendments thereof.
- Any other items not specifically mentioned herein but which are required for the said work and satisfactory operation of the fire extinguishers as per prevailing standards and regulations are deemed to be included in the scope of the specification and no deviation in this regard shall be accepted.
- Transportation, head loading, storage at site, insurance of all material at the site shall be in the scope of the contractor.
- All works and labour as per Bill of Quantity and bid specification in under the scope of the bidder.

**D) Terms & Conditions:**

**1. Submission of Quotation:**

- Two envelope bidding procedure will be adopted. Bidders are to submit two sealed envelopes simultaneously enclosed inside one sealed envelope. One containing the techno-commercial proposal (to enclose documents as mentioned in sub clause 4) to be superscribed as "**Techno-commercial Bid (Part-I)**" and the other containing the quotation (price proposal) superscribed as "**Price Bid (Part-II)**". Initially, only the Part-I shall be opened. Part-I proposals submitted by bidders which do not conform to the specified requirement, may be rejected as deficient bids. Only the Part-II (Price Bid) proposals of the technically qualified bidders will be opened.
- The quotations must be submitted at the office of the undersigned on or before the deadline date. Quotations received after the deadline and unsealed shall not be entertained under any circumstances whatsoever.

**OFFICE OF THE DEPUTY GENERAL MANAGER : : BONGAIGAON T&T CIRCLE**

DHALIGAON, CHIRANG – 783385 (ASSAM);  
Phone No- 03664-241130; Email ID- dgmmtc.bongaigaon@aegcl.co.in



# ASSAM ELECTRICITY GRID CORPORATION LIMITED

Regd. Office:(FIRST FLOOR), BIJULEE BHAWAN, PALTANBAZAR, GUWAHATI - 781001

CIN: U40101AS2003SGC007238 GSTIN: 18AAFCA4973J9Z3

PHONE: 0361-2739520 Web: [www.aegcl.co.in](http://www.aegcl.co.in)



2. **Value of work:** The total estimated value of the work is ₹2,59,821.00 (Rupees Two Lakhs Fifty-Nine Thousand Eight Hundred and Twenty-One) only which is inclusive of all taxes and duties and the BOQ is as per Annexure-I enclosed.
3. **Time of completion:** The works must be completed in all respect within **30 (Thirty) Days** from the date of handing over of the site. Please note that time of essence of the bid.
4. **Eligibility criteria:**

The quotations shall be accompanied with the following documents as part of the techno-commercial bid:

  - a. Copy of PAN
  - b. GST Registration certificate as per goods and services tax laws must be submitted. GST updated return acknowledged must also be submitted.
  - c. Copy of valid labour license issued by competent authority in the State of Assam or in the State where the bidder's business is registered must be submitted.
  - d. Copy of valid authorised dealership certificate for supply & servicing of fire extinguishers.
  - e. Proof of experience having completed similar works in the last 3 (Three) years in reputed Govt/Pvt organisations/institutions. Relevant work orders along with completion certificates must be submitted.
  - f. Average Annual Turnover for the last 3 (Three) financial years duly certified by CA of the company.
5. **Bid Prices:**
  - a. Rates should be quoted against each item as specified in the BOQ (Price Schedule).
  - b. Rates quoted should be exclusive of GST.
  - c. Prices quoted shall be inclusive of all scope of work as specified and any related services that is implicit to carry out the work successfully.
  - d. Prices will be firm and no price variation will be allowed within the completion period.
6. **Earnest Money Deposit:**
  - a. The bidder has to submit an Earnest Money Deposit amounting to **₹5,000.00 (Rupees Five Thousand)** only in the form of Demand Draft/banker's Cheque in favour of "DGM, Bongaigaon T&T Circle" payable at Dhaligaon.
  - b. The EMD of the unsuccessful bidder shall be returned as promptly as possible, against a written request from unsuccessful bidders.
  - c. The EMD of successful bidder will be returned after completion of the works.
7. **Payment:**
  - a. 100% Payment will be made as per actual measurement of work after satisfactory completion of the works in full.
  - b. No advance/mobilisation advance and running bill shall be made for this work.
  - c. First and final bill shall be released only after final acceptance by AEGCL.
  - d. Payment will be made subject to availability of fund.
8. **Performance Security:**

Within 15 (Fifteen) days of receipt of notification of award, the contractor shall furnish to AEGCL a performance security in an amount of 10 (Ten) percent of the contract price in accordance with the conditions of contract. In case the contractor fails to submit the performance security in the form of Bank Guarantee, an amount equivalent to 10% of the contract price shall be retained as Security deposit for upto a period of 12 months. In case an abnormally low bid (ALB) is accepted, then an additional performance security as per the assessment of the tender evaluation committee and not exceeding 20% of the contract value shall be submitted by the successful bidder (vide O.O. No. MD/AEGCL/Board Agenda/2019/30 dated: 30.01.2021).
9. **Warranty Period:** The time period of warranty of the items shall mean a minimum period of 12 (Twelve) months from the date of taking over of the site in good and acceptable condition by AEGCL. If during the period of warranty, any defect is found, the supplier shall rectify these defects in design, materials and workmanship that may develop under normal use of the equipment upon written notice from the purchaser who shall indicate in what respects the equipment is faulty. The rectification/free replacement must be carried out within a reasonable time period and at free of cost.
10. **Validity of bids:** Bids shall remain valid for a period of 180 days after the bid submission deadline date prescribed by AEGCL. In exceptional circumstances, prior to the expiration of the bid validity period,

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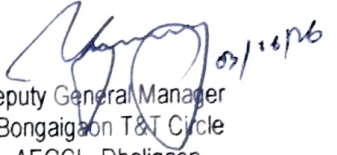
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AEGCL may request the bidders to extend the period of validity of their bids. The requests and the responses shall be made in writing.

11. **Liquidated damage:** If the contractor fails to deliver the services on or before the stipulated time, then a penalty at the rate of 1% per week of the total order value shall be levied subject to maximum of 10% of the total order value.
12. The undersigned on behalf of AEGCL reserves the right to withdraw the NIQ, accept or reject any or all quotations or to split the work among different contractors without assigning any reason thereof and he is not bound to accept the lowest value of the quoted rates.
13. Other terms and conditions shall be as per AEGCL's General Conditions of Supply and Erection, 2009.

  
Deputy General Manager  
Bongaigaon T&T Circle  
AEGCL, Dhaligaon

Memo No.: AEGCL/DGM/Bong/T&T Circle/T-1/2026/XXIII/79(a)

Dated: 03.06.2026

Copy to:

1. The CGM (O&M), LAR, AEGCL, Bijulee Bhawan, Paltan Bazar, Ghy-1 for favor of kind information.
2. The GM, LAZ, AEGCL, Narengi, Ghy-26 for favor of kind information.
3. The AGM (IT), AEGCL, Bijulee Bhawan, Paltan Bazar, Ghy-01 for publication in the AEGCL's website.
4. The All AGMs under Bongaigaon T&T Circle for displaying in the notice boards of their establishments.

  
Deputy General Manager

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