

**BIDDING DOCUMENT
FOR**

**“Preparation of Master Plan for Two (2) nos. of Grid Substations under
AEGCL”**



(E Tender)

BID IDENTIFICATION NO:
AEGCL/MD/AIIB/Master Plan(2)/2021/Bid/R

August' 2021

ASSAM ELECTRICITY GRID CORPORATION LIMITED

Price: ₹ 500/-

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Section -1

Instructions to Bidders

This section specifies the procedures to be followed by Bidders in the preparation and submission of their Bids. Information is also provided on the submission, opening, and evaluation of bids and on the award of contract.

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Section 1 – Instructions to Bidders

1.1.0 General

1.1.1. Scope of Bid

1.1.1.1. In support of the Bid identification number indicated in the Bid Data Sheet (BDS), the **Chief General Manager (PP&D)** on behalf of **Assam Electricity Grid Corporation Limited (AEGCL)** (hereinafter referred to as "the Purchaser" or "AEGCL"), issues this Bidding Document for Services incidental there to as specified in Section 3 (Employer's Requirements). The name and identification nos. of this Competitive Bidding are provided in the Bid Data Sheet (BDS) attached as Appendix to ITB-1 of this Section.

1.1.1.2. Unless otherwise stated, throughout this Bidding Document definitions of terms shall be as prescribed in **Section 5** (Special Conditions of Contract).

1.1.2. Eligible Bidders

1.1.2.1. Subject to meeting the Qualifying Requirements, a Bidder may be a firm or company. When the bidder is a firm, the names and address of the partners should be indicated and a copy of the certificate of registration with the concerned Registrar of firms should be enclosed with the Bid.

1.1.2.2. When the bidder is a Company, the company registration document along with Memorandum of Association should be submitted.

1.1.2.3. When the bidder is an individual carrying on business in a firm's name, the tender should be submitted by the owner of the firm, who may describe himself as carrying on business in the firm's name.

1.2.0 Contents of Bidding Document

1.2.1. Sections of Bidding Document

1.2.1.1. The Bidding Document consists of following five Sections, and should be read in conjunction with any Addenda issued in accordance with ITB **Clause** 1.2.3.

Section 1 - Instructions to Bidders (ITB) with Appendix-1 and Appendix-2

Section 2 - Bidding Forms (BDF)

Section 3 - Purchaser's Requirements (PRQ)

Section 4 - "General Conditions of Supply and Erection of AEGCL"

(This section is supplied separately)

Section 5- Special Conditions of Contract (SCC)

1.2.1.2. The Purchaser is not responsible for the completeness of the Bidding Document and its addenda, if they were not obtained directly from the source stated by the Purchaser in the Notice Inviting Tender (NIT).

1.2.1.3. The Bidder is expected to examine all instructions, forms, terms, and specifications in the Bidding Document. Failure to furnish all information or documentation required by the Bidding Document may result in the rejection of the bid.

1.2.2. Clarification of Bidding Document, Site Visit

1.2.2.1. A prospective Bidder requiring any clarification of the Bidding Document shall contact the Purchaser through e-mail or in writing at the Purchaser's address indicated in the **BDS**. The Purchaser will respond to any request for clarification, provided that such request is received no later than ten (10) days prior to the deadline for submission of bids. The Purchaser's response shall be in writing / e-mail with copies to all Bidders who have acquired the Bidding Document in accordance with **ITB Clause** 1.2.1.2, including a description of the inquiry but without identifying its source. Should the Purchaser deem it necessary to amend the Bidding Document as

a result of a request for clarification, it shall do so following the procedure under **ITB Clause 1.2.3** and **ITB Clause 1.4.2.2**.

1.2.3. Amendment of Bidding Document

1.2.3.1. At any time prior to the deadline for submission of bids, the Purchaser may amend the Bidding Document by issuing addenda.

1.2.3.2. Any addendum issued shall be part of the Bidding Document and shall be communicated in writing to all who have obtained the Bidding Document from the Purchaser in accordance with **ITB Clause 1.2.1.2**.

1.2.3.3. To give prospective Bidders reasonable time in which to take an addendum into account in preparing their bids, the Purchaser may, at its discretion, extend the deadline for the submission of bids, pursuant to **ITB Clause 1.4.2.2**.

1.3.0 Preparation of Bids

1.3.1. Cost of Bidding

1.3.1.1. The Bidder shall bear all costs associated with the preparation and submission of its Bid, and the Purchaser shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

1.3.2. Language of Bid

1.3.2.1. The Bid, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Purchaser, shall be written in the English language. Supporting documents and printed literature that are part of the Bid may be in another language provided they are accompanied by an accurate translation of the relevant passages into the English language, in which case, for purposes of interpretation of the Bid, such translation shall govern.

1.3.3. Documents Comprising the Bid

1.3.3.1. The Bid shall comprise two envelopes submitted simultaneously, one called the '**Technical Bid**' containing the documents listed in **ITB Clause 1.3.3.2** and the other the '**Price Bid**' containing the documents listed in **ITB Clause 1.3.3.3**, both envelopes must be submitted online through e-tendering portal <http://assamtenders.gov.in>.

1.3.3.2. The Technical Bid submitted by the Bidder shall comprise the following:

- (a) Letter of Technical Bid;
- (b) Bid Security, in accordance with **ITB Clause 1.3.8**;
- (c) Documents in accordance with **ITB Clause 1.3.5** evidence establishing the Bidder's eligibility and qualifications to perform the contract if its Bid is accepted;
- (d) Documents as called for in **ITB Clauses 1.1.2.1, 1.1.2.2, and 1.1.2.3**;
- (e) Any other document required in the **BDS**.

1.3.3.3. The Price Bid submitted by the Bidder shall comprise the following:

- (a) Completed schedules as required, including Price Schedules, in accordance with **ITB Clauses 1.3.4** and **1.3.6**; and
- (b) Discount letter (if any).
- (c) any other document required in the **BDS**

1.3.4. Letter of Bid and Schedules

The Letters of Technical Bid and Price Bid(not required in case of E-Tender) and the Schedules, and all documents listed under **ITB Clause**1.3.3, shall be prepared using the relevant forms furnished in Section 2 (Bidding Forms). The forms must be completed without any alterations to the text, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested.

1.3.5. Documents Establishing the Eligibility and Qualifications of the Bidder

1.3.5.1. To establish its eligibility and qualifications to perform the Contract in accordance with Appendix 2 of ITB (Evaluation and Qualification Criteria), the Bidder shall provide the information requested in the corresponding information sheets included in Section 2 (Bidding Forms).

1.3.6. Bid Prices

1.3.6.1. Unless otherwise specified in the **BDS** and/or Section 3 (Purchaser's Requirements), bidders shall quote for the entire scope of services on a "single responsibility" basis such that the total bid price covers all the Bidder's obligations mentioned in or to be reasonably inferred from the bidding document in respect of completion of the entire scope.

1.3.6.2. Bidders are required to quote the price for the obligations outlined in the bidding document. No deviation in this regard normally, shall be accepted.

1.3.6.3. Bidders shall give a breakdown of the prices in the manner and detail called for in the Price Schedules included in Section 2 (Bidding Forms), given for reference.

In case of e-tender, the bidder shall fill up the Price schedules as provided in the online tender.

Schedule No. 1: SCHEDULE OF WORK

1.3.6.4. In the Schedules, bidders shall give the required details and a breakdown of their prices as called for in these Schedules.

1.3.6.5. The prices shall be fixed as specified in the **BDS**.

1.3.7. Period of Validity of Bids

1.3.7.1. Bids shall remain valid for the period specified in the **BDS** after the bid submission deadline date prescribed by the Purchaser. A bid valid for a shorter period **shall be rejected** by the Purchaser as non-responsive.

1.3.7.2. In exceptional circumstances, prior to the expiration of the bid validity period, the Purchaser may request Bidders to extend the period of validity of their bids. The request and the responses shall be made in writing. If a bid security is requested in accordance with **ITB Clause**1.3.8, it shall also be extended for a corresponding period. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request shall not be required or permitted to modify its bid.

1.3.8. Bid Security

1.3.8.1. The Bidder shall furnish as part of its bid, in original form, a Bid Security as specified in the **BDS**. The amount of Bid Security shall be as specified in the **BDS**.

1.3.8.2. The bid security shall be a demand guarantee, in the form of an irrevocable bank guarantee (BG) / Demand Draft (DD) from a Scheduled or Nationalized Bank. The bid security shall be submitted using the 'Bid Security Form (in case of a BG)' included in Section 3 (Bidding Forms). The form must include the complete name of the Bidder. The bid security shall be valid for thirty days (30) beyond the original validity period of the bid, or beyond any period of extension if requested under **ITB Clause** 1.3.7.2.

1.3.8.3. The bid security of the successful Bidder shall be returned as promptly as possible once the successful Bidder has signed the Contract and furnished the required performance security.

1.3.8.4. The bid security of unsuccessful Bidders shall be returned as promptly as possible upon the successful Bidder's furnishing of the performance security pursuant to **ITB Clause**1.5.15.

1.3.8.5. The bid security may be forfeited:

- (a) if a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Letter of Bid Form, except as provided in **ITB Clause**1.3.7.2or
- (b) if the successful Bidder fails to:
 - (i) Submit acknowledgement for the receipt of Work Order in accordance with **ITB Clause**1.5.13; or
 - (ii) Furnish a performance security in accordance with **ITB Clause**1.5.14.

1.3.9. Format and Signing of Bid

1.3.9.1. The Bidder shall upload one original of the Technical Bid and one original of the Price Bid comprising the Bid as described in **ITB Clause**1.3.3

1.3.9.2. The uploaded Bid shall be signed by a person duly authorized to sign on behalf of the Bidder. This authorization shall consist of a written confirmation as specified in the **BDS** and shall be attached to the bid. The name and position held by each person signing the authorization must be typed or printed below the signature. All pages of the bid where entries or amendments have been made shall be signed or initialised by the person signing the bid.

1.4.0 Submission and Opening of Bids

1.4.1. On-line submission of Bids

1.4.1.1. The Technical as well as Price Bid should be submitted through online portal only.

1.4.1.2. For Technical bid, all forms and supporting documents as required by ITB Clause 1.3.2 and duly signed and stamped as per ITB Clause 1.3.10 are to be uploaded to the e-tendering portal. The documents are to be uploaded in pdf format (as specified in the e-tender portal www.assamtenders.gov.in).

1.4.1.3. The Price Bid must be submitted in the Price Schedule provided on the e-tendering portal as per the online format.

1.4.2. Deadline for Submission of Bids

1.4.2.1. Bids shall be received **ONLINE** only on or before the date and time indicated in the **BDS**.

1.4.2.2. The Purchaser may, at its discretion, extend the deadline for the submission of bids by amending the Bidding Document in accordance with **ITB Clause**1.2.3, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline shall thereafter be subject to the deadline as extended.

1.4.3. Late Bids

1.4.3.1. The e-tendering portal shall allow the bidders to submit bids up to the date and time specified in ITB Clause 1.4.2 as per Server Clock. Bidders are advised to submit their bids well in advance of the deadline for submission of bids to avoid any last minute difficulties.

1.4.4. Withdrawal, Substitution, and Modification of Bids

1.4.4.1. E-tendering portal shall allow modification of bids any time before the deadline for Bid Submission. A bidder may withdraw its bid, by sending a written notice duly signed by an authorized representative, and shall include a copy of the authorization in accordance with **ITB Clause**1.3.9.1, Notices must be received by the purchaser prior to the deadline prescribed for submission of bids, in accordance with **ITB Clause** 1.4.2.

1.4.4.2. No bid may be withdrawn, substituted, or modified in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the Letter of Technical Bid or any extension thereof.

1.4.5. Bid Opening

1.4.5.1. The Purchaser shall conduct the opening of Technical Bids through online process at the address, date and time specified in the BDS. The Bid Opening Committee shall open the bids received online in the presence of Bidders' designated representatives who choose to attend. The Price Bids will remain unopened until the specified time of their opening.

1.4.5.2. Technical Bids and alternative Technical Bids read out and recorded at bid opening shall only be considered for evaluation. No bid shall be rejected at the opening of Technical Bids except for withdrawn bids.

1.4.5.3. The Purchaser shall prepare a record of the opening of Technical Bids that shall include, as a minimum: the name of the Bidder and whether there is a withdrawal and alternate proposals and the presence or absence of a bid security or a bid securing declaration, if one was required. The Bidders' representatives who are present shall be requested to sign the record (not applicable in case of e-tendering). The omission of a Bidder's signature on the record shall not invalidate the contents and effect of the record

1.4.5.4. At the end of the evaluation of the Technical Bids, the Purchaser will invite bidders who have submitted substantially responsive Technical Bids and who have been determined as being qualified to attend the opening of the Price Bids. The date, time, and location of the opening of Price Bids will be informed in writing by the Purchaser. Bidders shall be given notice well in advance of the opening of Price Bids.

1.4.5.5. The Purchaser shall conduct the opening of Price Bids of all Bidders who submitted substantially responsive Technical Bids, in the presence of Bidders' representatives who choose to attend at the address, date and time specified by the Purchaser. The Bidder's representatives who are present shall be requested to sign a register evidencing their attendance.

1.4.5.6. Bid Prices and discounts read out and recorded during the opening of Price Bids shall only be considered for evaluation. No Bid shall be rejected at the opening of Price Bids.

1.5.0 Evaluation and Comparison of Bids

1.5.1. Confidentiality

Information relating to the evaluation of bids and recommendation of contract award shall not be disclosed to Bidders or any other persons not officially concerned with such process.

1.5.1.1. Any attempt by a Bidder to influence the Purchaser in the evaluation of the bids or Contract award decisions may result in the rejection of its bid.

1.5.1.2. Notwithstanding **ITB Clause**1.5.1.1, from the time of bid opening to the time of Contract award, if any Bidder wishes to contact the Purchaser on any matter related to the bidding process, it should do so in writing duly signed by an authorized representative.

1.5.2. Clarification of Bids

1.5.2.1. To assist in the examination, evaluation, and comparison of the Technical and Price Bids, and qualification of the Bidders, the Purchaser may, at its discretion, ask any Bidder for a clarification of its bid. Any clarification submitted by a Bidder that is not in response to a request by the Purchaser shall not be considered. The Purchaser's request for clarification and the response shall be in writing. No change in the substance of the Technical Bid or prices in the Price Bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the Purchaser in the evaluation of the bids, in accordance with **ITB Clause**1.5.8.

1.5.2.2. If a Bidder does not provide clarifications of its bid by the date and time set in the Purchaser's request for clarification, its bid may be rejected.

1.5.3. Deviations, Reservations, and Omissions

1.5.3.1. During the evaluation of bids, the following definitions apply:

- a) "Deviation" is a departure from the requirements specified in the Bidding Document;
- b) "Reservation" is the setting of limiting conditions or withholding from complete acceptance of the requirements specified in the Bidding Document; and
- c) "Omission" is the failure to submit part or all of the information or documentation required in the Bidding Document.

1.5.4. Responsiveness of Technical Bid

1.5.4.1. The Purchaser's determination of a bid's responsiveness is to be based on the contents of the bid itself, as defined in **ITB Clause**1.3.3.

1.5.4.2. A substantially responsive Technical Bid is one that meets the requirements of the Bidding Document without material deviation, reservation, or omission. A material deviation, reservation, or omission is one that,

- a) if accepted, would:
 - (i). affect in any substantial way the scope, quality, or performance of the plant and services specified in the Contract; or
 - (ii). limit in any substantial way, inconsistent with the Bidding Document, the Purchaser's rights or the Bidder's obligations under the proposed Contract; or
- b) if rectified, would unfairly affect the competitive position of other Bidders presenting substantially responsive bids.

1.5.4.3. The Purchaser shall examine the technical aspects of the Bid submitted in accordance with **ITB Clause**1.3.6, Technical Proposal, in particular to confirm that all requirements of Section 3 (Purchaser's Requirements) have been met without any material deviation or reservation.

1.5.4.4. If a bid is not substantially responsive to the requirements of the Bidding Document, it shall be rejected by the Purchaser and will not be subsequently made responsive by correction of the material deviation, reservation, or omission.

1.5.5. Non material Nonconformity

1.5.5.1. Provided that a Bid is substantially responsive, the Purchaser may waive any nonconformity in the bid that does not constitute a material deviation, reservation or omission.

1.5.5.2. Provided that a Bid is substantially responsive, the Purchaser may request that the Bidder submit the necessary information or documentation, within a reasonable period of time, to rectify nonmaterial non conformity in the Bid related to documentation requirements. Requesting information or documentation on such non conformity shall not be related to any aspect of the Price Bid. Failure of the Bidder to comply with the request may result in the rejection of its Bid.

1.5.5.3. Provided that a Bid is substantially responsive, the Purchaser shall rectify nonmaterial nonconformities related to the Bid Price. To this effect, the Bid Price shall be adjusted, for comparison purposes only, to reflect the price of a missing or non-conforming item or component. The adjustment shall be made using the method indicated in **Appendix-2 of ITB (Evaluation and Qualification Criteria)**.

1.5.6. Detailed Evaluation of Technical Bids

1.5.6.1. The Purchaser will carry out a detailed technical evaluation of the bids not previously rejected as being substantially non-responsive, in order to determine whether the technical aspects are in compliance with the Bidding Document. In order to reach such a determination, the Purchaser will examine and compare the technical aspects of the bids on the basis of the information supplied by the bidders, taking into account the following:

- a) overall completeness and compliance with the Purchaser's Requirements; deviations from the Purchaser's Requirements; conformity of the goods and services offered with specified performance criteria; suitability of the goods and services offered in relation to the environmental and climatic conditions prevailing at the site; and quality, function and operation of any process control concept included in the bid. The bid that does not meet minimum acceptable standards of completeness, consistency and detail will be rejected for non-responsiveness;
- b) type, quantity and long-term availability of mandatory and recommended spare parts and maintenance services; and
- c) other relevant factors, if any, listed in **Appendix to ITB-2 (Evaluation and Qualification Criteria)**.

1.5.7. Eligibility and Qualification of the Bidder

1.5.7.1. The Purchaser shall determine to its satisfaction during the evaluation of Technical Bids whether a Bidder meets the eligibility and qualifying criteria specified in **Appendix to ITB-2 (Evaluation and Qualification Criteria)**.

1.5.7.2. The determination shall be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to relevant **ITB Clause**.

1.5.7.3. **An affirmative determination shall be a prerequisite for the opening and evaluation of a Bidder's Price Bid. A negative determination shall result into the disqualification of the Bid, in which event the Purchaser shall not open the Price Bid of the Bidder.**

1.5.8. Correction of Arithmetical Errors

1.5.8.1. During the evaluation of Price Bids, the Purchaser shall correct arithmetical errors, if any on the following basis:

- a) where there are errors between the total of the amounts given under the column for the price breakdown and the amount given under the Total Price, the former shall prevail and the latter will be corrected accordingly;
- b) where there are errors between the total(sum) of the amounts of the different Schedule(s) and the amount given in terms of a Grand Total or Grand Summary, as the case may be the former shall prevail and the latter will be corrected accordingly; and
- c) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetical error, in which case the amount in figures shall prevail subject to (a) and (b) above.

1.5.8.2. If the Bidder that submitted the lowest evaluated bid does not accept the correction of errors, its bid shall be **disqualified and its bid security may be forfeited**.

1.5.9. Evaluation of Price Bids

1.5.9.1. The Purchaser shall use the criteria and methodologies listed in this Clause. No other evaluation criteria or methodologies shall be used.

1.5.9.2. To evaluate a Price Bid, the Purchaser shall consider the following:

- a) the bid price, including taxes, as quoted in the Price Schedules;
- b) price adjustment for correction of arithmetical errors in accordance with **ITB Clause**1.5.8.1; and
- c) the evaluation factors if any indicated in Appendix 2 (Evaluation and Qualification Criteria).

1.5.10. Comparison of Bids

1.5.10.1. The Purchaser shall compare all substantially responsive Bids to determine the lowest evaluated bid.

1.5.11. Purchaser's Right to Accept Any Bid, and to Reject Any or All Bids

1.5.11.1. The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders. In case of annulment, all bids submitted and specifically, bid securities, shall be promptly returned to the Bidders.

1.5.12. Issue of Work Order

1.5.13. The Purchaser shall issue Work Order to the Bidder whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the Bidding Document, provided further that the Bidder whose offer is substantially responsive and is determined by the Purchaser to be qualified to perform the work satisfactorily.

1.5.14. Acknowledgement of Work Order

1.5.14.1. Within **three (3)** days of receipt of the Work Order, the successful Bidder shall be required to submit an acknowledgement for the receipt of Work Order along with an affirmative declaration for submission of Performance Security in accordance with Clause 1.5.14.

1.5.15. Performance Security

1.5.15.1. Within **ten (10)** days of the receipt of Work Order (W.O.) from the Purchaser, the successful Bidder shall furnish the performance security in the form of irrevocable BG/DD, from a Scheduled or Nationalized Bank, in accordance with the conditions of W.O., and conforming to the Performance Security Form included in **Section-2, (Bidding Forms)**.

1.5.15.2. Failure of the successful Bidder to submit the above-mentioned Performance Security shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security. In that event the Purchaser may award the work to the next lowest evaluated Bidder whose offer is substantially responsive and is determined by the Purchaser to be qualified to perform the work satisfactorily.

APPENDIX TO ITB – 1

Bid Data Sheet (BDS)

A. Introduction

ITB 1.1.1.1	The Purchaser is: Assam Electricity Grid Corporation Limited.
	<p style="text-align: center;">The name of the Bid is: “Preparation of Master Plan for 2 nos. of Grid Substations under AEGCL”</p> <p style="text-align: center;">Identification Number of the Bid is: AEGCL/MD/AIIB/MasterPlan(2)/2021/BID/R</p>

B. Bidding Document

ITB 1.2.2.1	<p>For clarification purposes only, the Purchaser's address is:</p> <p>The Chief General Manager (PP&D), AEGCL Street Address: Bijulee Bhawan, Paltanbazar Floor/Room number: First Floor</p> <p>City: Guwahati PIN Code: 781001 Country: India Telephone: +91 361 2739520 Facsimile number: +91 361 2739513 Electronic mail address: aibworks.aegcl@gmail.com (Subject: Master Plan_2 nos._ AIIB) Email from prospective bidders should have “Subject” of the email in the format as stated above.</p>
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C. Preparation of Bids

ITB 1.3.3.2(e)	Bidder shall submit documents as per Section-2 (Bidding forms). The registration certificate / GST/ Income tax certificate etc. of the contractor/ firm etc. participating as the bidder
ITB 1.3.6.1	Unless otherwise specifically indicated in the Section 3 (Purchaser's Requirements), bidders shall quote for the entire plant and services on 'single responsibility basis'.
ITB 1.3.6.5	The prices quoted by the Bidder shall be FIXED for entire period of the Contract.
ITB 1.3.7.1	The bid validity period shall be 180 (One Hundred and Eighty) days.
ITB 1.3.8.1	The Bidder shall furnish a bid security in the form of irrevocable Bank Guarantee/ Demand Draft amounting to Rs. 20,000 only.
ITB 1.3.9.1	The bidding is through E-tendering portal and received online. However, a bidder has to submit any document(s) in hard copy if asked by the Purchaser.
ITB 1.3.9.1	The written confirmation of authorization to sign on behalf of the Bidder on the letter head of the company may be submitted online as of now. However, the notarized hardcopy shall be submitted in the event of being of L1 bidder, failing which payment of bills shall not be processed.

ITB 1.4.2.1	<p>For bid submission purposes only, (E-tenders shall be accepted through online portalhttp://assamtenders.gov.in only) The purchaser's address is: Attention: The Chief General Manager(PP&D), AEGCL Street Address: Bijulee Bhawan, Paltan bazar Floor/Room number: First Floor City: Guwahati PIN Code: 781001 The deadline for bid submission is Date: 26/08/2021 Time: 12.00 Hours</p>
ITB 1.4.5.1	<p>The bid opening of Technical Bids shall take place at Office of The Chief General Manager(PP&D), AEGCL Street Address: Bijulee Bhawan, Paltan bazar Floor/Room number: First Floor City: Guwahati (Assam) PIN Code: 781001 Country: India Date: 27/08/2021 Time: 12.00Hours</p>

APPENDIX TO ITB - 2

Evaluation and Qualification Criteria (ECQ)

This Appendix contains all the criteria that the Purchaser shall use to evaluate bids and qualify Bidders.

In accordance with ITB 1.5.6 and ITB 1.5.7, no other methods, criteria and factors shall be used.

The Bidder shall provide all the information requested in the forms included in Section 2 (Bidding Forms).

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1. Evaluation

1.1 Technical Evaluation

In addition to the criteria listed in ITB 1.5.6.1 (a) – (c), no other factor shall apply.

1.2 Economic Evaluation

Any adjustments in price that result from the procedures outlined below shall be added, for purposes of comparative evaluation only, to arrive at an “Evaluated Bid Price.” Bid prices quoted by bidders shall remain unaltered.

1.2.1 Quantifiable Deviations and Omissions

Quantifiable Deviations and Omissions from the contractual obligations: No financial assessment shall be made by the Purchaser for deviations and omissions from the requirements of the Bidding Document. All such deviations, omissions or reservations shall be dealt with in accordance with ITB Clauses 1.5.4.2, 1.5.4.3, 1.5.4.4, 1.5.5.1, 1.5.5.2, 1.5.5.3, 1.5.6.1(a) and 1.5.8.

1.3 Time Schedule

Time to complete Works from the Date of issue of Work Order specified is **90 (ninety) days**.

1.4 Specific additional criteria

In addition to the above, no additional criteria shall be considered for evaluation of Bids.

2 Qualification

Qualification of bidder will be based on meeting the minimum pass / fail criteria specified below

2.1 General

2.1.1 EXPERIENCE

2.1.1.1 The Bidder must satisfy the requirement of ITB Sub-Clause 1.1.2 and shall submit necessary document as per the said Clause.

2.1.1.2 Reputed and financially sound engineering firms/contractors having experience of successfully executed Master Plan Preparation for 400kV GIS during the last 5years. (Submitted with supporting documents).

Documentary Evidence of Experience in works of preparation of Master Plan for 400kV GIS from State or Central Sector utility of India shall be submitted.

2.1.2 CAPABILITY

2.1.2.1 Each bid shall be accompanied by a statement by the bidder declaring that he/she/it is a bona-fide engineering contractor and has in possession adequate equipment, qualified personnel to fill positions required for execution of the work.

2.1.2.2 The Bidder will supply information of the key personnel, design & engineering staff, support staff, field staff etc. proposed for the work along with details of their experience in similar nature of work.

2.1.2.3 The Bidder should also substantiate availability (either owned or leased) of the tools, tackles, spare parts etc. for carrying out the works.

2.2 Litigation

Using the 'Form LIT- 1' (Section 2, Bidding Form), bidder shall list all Pending Litigation. All pending litigation shall be treated as resolved against the Bidder and so shall in total not represent more than **50% percent** of the Bidder's net worth.

2.3 Financial

Minimum **average annual turnover** of **Rs.3,20,000.00 (Three Lakh Twenty Thousand only)** calculated as total certified payments received for contracts in progress or completed, **within the last 3 years** and audited balance sheets for the same.

2.4 Additional Qualifying Requirements

- 2.4.1** The Contractor/Firm should produce work experience/completion certificate, issued within last 5 years from officer not below the rank of Executive Engineer strictly in the name of the Contractor/Firm of at least 1(one) completed work relevant to the tendered work. (Submitted with supporting documents).

Section - 2

BIDDING FORMS

This Section contains the forms that are to be completed by the Bidder and submitted as part of his Bid.

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Document checklist

SL. No.	Document to be submitted	Submitted(Yes/No)	Name of uploaded pdf
1.	Letter of technical bid		
2.	Notarised Power of attorney for the person signing the tender		
3.	Bank Gurantee for EMD		
4.	Bidders company/firm registration certificate/certificate of incorporation		
5.	GST registration		
6.	Bidder's Information Sheet (Filled up form)		
7.	Pending Litigation (Filled up form)		
8.	Experience (Filled up form alongwith substantiating documents viz. <i>Order/Contract copies establishing supplying offered product in past</i>)		
9.	Manpower and Equipment(s) List (Filled up form)		
10.	Document certifying the confirmation to Financial Eligibility criteria in the Bid alongwith Audited Balance sheet for last three years.		
11.	Additional documents if any		

Note: As of now, the scanned copies may only be submitted online. However, the hardcopies shall be submitted in the event of being of L1 bidder, failing which payment of bills shall not be processed.

1 Letter of Technical Bid

[Bidder's Letterhead]

Date:

Bid Identification No (s):

:

:

:

Invitation for Bid No.:

To:

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Documents, including Addenda issued in accordance with Instructions to Bidders (ITB) 1.2.3;
- (b) We offer to design, manufacture, test and deliver, in conformity with the Bidding Document the following Goods and Related Services:
- (c) Our Bid consisting of the Technical Bid and the Price Bid shall be valid for a period of . 180 days from the date fixed for the bid submission deadline in accordance with the Bidding Documents, and it shall remain binding upon us and may be accepted at any time before the expiration of that period

Name

In the capacity of

Signed

.....

Duly authorized to sign the Bid for and on behalf of

Date

.....

2 Letter of Price Bid
(NOT REQUIRED FOR E-TENDERING)

[Bidder's Letterhead]

Date:

Bid Identification No:

Invitation for Bid No.:

To:

We, the undersigned, declare that:

- (i). We have examined and have no reservations to the Bidding Document, including Addenda issued in accordance with Instructions to Bidders (ITB) 1.2.3;
- (ii). We offer to design, manufacture, test and deliver in conformity with the Bidding Document the following Goods and Related Services:
- (iii). The total price of our Bid is the sum of:
- (iv). Discount offered (if any) for (i) Supply (Schedule 1)%, and (ii) Related Services (Schedule 2, F&I,).....%
- (v). Our bid shall be valid for a period of days from the date fixed for the submission deadline in accordance with the Bidding Documents, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (vi). If our bid is accepted, we commit to obtain a performance security in accordance with the Bidding Document;
- (vii). We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed; and
- (viii). We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

Name

In the capacity of

Signed

Duly authorized to sign the Bid for and on behalf of

Date

3 Price Schedule

PREAMBLE

General

1. The Price Schedules are divided into separate Schedules as follows:
Schedule No. 1: Schedule of Works
- . The entered rates and prices shall be deemed to cover the full scope as specified in the bidding document, including overheads and profit.
- . If bidders are unclear or uncertain as to the scope of any item, they shall seek clarification in accordance with **ITB 1.2.2** prior to submitting their bid.
4. Preparation of BOQ as per approved layout

Pricing

5. Prices shall be filled in indelible ink/ on-line and any alterations necessary due to errors, etc., shall be initialed by the Bidder if asked for hardcopy.
6. Bid prices shall be quoted on-line in the manner indicated in Schedules.
As specified in the Bid Data Sheet and Special Conditions of Contract, prices shall be fixed and firm for the duration of the Contract, or prices shall be subject to adjustment in accordance with the corresponding Appendix (Price Adjustment) to the Contract Agreement.
Prices given in the Schedules against each item shall be for the scope covered by that item as detailed in Section 3 (Purchaser's Requirements) or elsewhere in the Bidding Document.

NOTE: For E-Tendering these forms are indicative only. All prices to be filled in the price schedule provided in the e-tendering portal only.

Schedule No1: SCHEDULE OF WORK

Sl. No.	Item Description	Qty	Units	Unit Rate ExWorks (exclusive of taxes) In Figures To be entered by the Bidder in Rs. P	TOTAL AMOUNT (Without Taxes) in Rs. P	GST AMOUNT @18% Rs. P	TOTAL AMOUNT With Taxes	TOTAL AMOUNT In Words
1	2	4	5	6	7=4*6	8	9=7+8	10
1	Construction of two (2) nos. of permanent RCC benchmark pillars at suitable locations - all future references shall be obtained from them. Size of the pillar should be minimum 300mm X 300 mm HFL & FGL markings should be shown in the benchmark pillar.							
1.1	400/220kV - 2X500 MVA GIS, 220/132kV - 1X160 MVA GIS, 132/33kV - 2X50 MVA AIS at Rangia.	1	Job		0.00	0.00	0.00	
1.2	400/220 kV, 2X500 MVA (GIS) at Sonapur with Connectivity to existing 220/132/33 kV - 2X100 MVA Sonapur GIS.	1	Job		0.00	0.00	0.00	
2	Survey of the entire land area of the GSS in 5 m X 5 m grid marking with RL using total station and submit on AutoCAD, scaled drawing and marking by peg on the field. **							
2.1	400/220kV - 2X500 MVA GIS, 220/132kV - 1X160 MVA GIS, 132/33kV - 2X50 MVA AIS at Rangia.	1	Job		0.00	0.00	0.00	
2.2	400/220 kV, 2X500 MVA (GIS) at Sonapur with Connectivity to existing 220/132/33 kV - 2X100 MVA Sonapur GIS.	1	Job		0.00	0.00	0.00	
2.3	Bay Extension at existing 132/33 kV Nalbari SS	1	Job		0.00	0.00	0.00	
3	Marking the switchyard including cable trench, control room, incoming and outgoing feeders, etc on AUTOCAD scaled drawing and marking by peg on the field. **							
3.1	400/220kV - 2X500 MVA GIS, 220/132kV - 1X160 MVA GIS, 132/33kV - 2X50 MVA AIS at Rangia.	1	Job		0.00	0.00	0.00	
3.2	400/220 kV, 2X500 MVA (GIS) at Sonapur with Connectivity to existing 220/132/33 kV - 2X100 MVA Sonapur GIS.	1	Job		0.00	0.00	0.00	

4	Planning and marking of staff quarters , guest house, internal roads, drainage system, storm water management etc. on AUTOCAD drawing **							
4.1	400/220kV - 2X500 MVA GIS, 220/132kV - 1X160 MVA GIS, 132/33kV - 2X50 MVA AIS at Rangia.	1	Job		0.00	0.00	0.00	
4.2	400/220 kV, 2X500 MVA (GIS) at Sonapur with Connectivity to existing 220/132/33 kV - 2X100 MVA Sonapur GIS.	1	Job		0.00	0.00	0.00	
5	Planning and marking on AutoCAD drawings about street lighting , boundary wall and security post, security fencing illumination etc **							
5.1	400/220kV - 2X500 MVA GIS, 220/132kV - 1X160 MVA GIS, 132/33kV - 2X50 MVA AIS at Rangia.	1	Job		0.00	0.00	0.00	
5.2	400/220 kV, 2X500 MVA (GIS) at Sonapur with Connectivity to existing 220/132/33 kV - 2X100 MVA Sonapur GIS.	1	Job		0.00	0.00	0.00	
6	Planning , estimation and marking on AutoCAD drawings about boundary wall and gate with details of entire colony **							
6.1	400/220kV - 2X500 MVA GIS, 220/132kV - 1X160 MVA GIS, 132/33kV - 2X50 MVA AIS at Rangia.	1	Job		0.00	0.00	0.00	
6.2	400/220 kV, 2X500 MVA (GIS) at Sonapur with Connectivity to existing 220/132/33 kV - 2X100 MVA Sonapur GIS.	1	Job		0.00	0.00	0.00	
7	Preparing a Proper Substation Layout Drawing to scale along with SLD, Plot Plan Layout, Section drawing, DSLP Calculation & Drawing clearly specifying the schemes on AutoCAD.							
7.1	400/220kV - 2X500 MVA GIS, 220/132kV - 1X160 MVA GIS, 132/33kV - 2X50 MVA AIS at Rangia.	1	Job		0.00	0.00	0.00	
7.2	400/220 kV, 2X500 MVA (GIS) at Sonapur with Connectivity to existing 220/132/33 kV - 2X100 MVA Sonapur GIS.	1	Job		0.00	0.00	0.00	
7.3	Bay Extension at existing 132/33 kV Nalbari SS	1	Job		0.00	0.00	0.00	
8	Preparation of BoQ							
8.1	400/220kV - 2X500 MVA GIS, 220/132kV - 1X160 MVA GIS, 132/33kV - 2X50 MVA AIS at Rangia along with bay extension at Nalbari.	1	Job		0.00	0.00	0.00	
8.2	400/220 kV, 2X500 MVA (GIS) at Sonapur with Connectivity to existing 220/132/33 kV - 2X100 MVA Sonapur GIS.	1	Job		0.00	0.00	0.00	
Note	** HFL & FGL: Should be marked in the master plan(s). *** All amounts shall be in Rupees.							

4 Format of Bid Security

Bank Guarantee

(To be stamped in accordance with Stamp Act)

(The non-Judicial Stamp Paper should be in the name of issuing Bank)

.....**Bank's Name and Address of Issuing Branch or Office**.....

Beneficiary:**Name and Address of Purchaser**.....

Date:

Bid Security No.:

We have been informed that **name of the Bidder** (Hereinafter called "the Bidder") has submitted to you its bid dated (Hereinafter called "the Bid") for the execution of **Name & Identification No of Bid** under Bid Reference no.

Furthermore, we understand that, according to your conditions, bids must be supported by a bid guarantee.

At the request of the Bidder, we **name of Bank** hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of **amount in figures** (..... **amount in words**) upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified by the Bidder in the Form of Bid; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB");
or
- (c) having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity, (i) fails or refuses to execute the Contract Agreement, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This guarantee will expire: (a) if the Bidder is the successful Bidder, upon our receipt of copies of the Contract Agreement signed by the Bidder and the performance security issued to you upon the instruction of the Bidder; and (b) if the Bidder is not the successful Bidder, upon the earlier of (i) our receipt of a copy your notification to the Bidder of the name of the successful Bidder; or (ii) twenty-eight days after the expiration of the Bidder's bid.

Consequently, any demand for payment under this guarantee must be received by us at the office on or before that date.

.....**Bank's seal and authorized signature(s)**.....

Note: All italicized text is for use in preparing this form and shall be deleted from the final document

5 Contract Execution Schedule

The Bidder shall indicate here his proposed Contract Execution Schedule if the contract is awarded to him. The Schedule shall match with the time for completion specified.

6 Bidders Qualification

To establish its qualifications to perform the contract in accordance with Appendix 2 of ITB (Evaluation and Qualification Criteria) the Bidder shall provide the information requested in the corresponding Information Sheets included hereunder.

6.1 Bidder's Information Sheet

Bidder's name	
Bidder's address	
Bidder's authorized representative (name, address, telephone numbers, fax numbers, e-mail address)	
<p>Attached are copies of the following original documents.</p> <p><input type="checkbox"/> 1. In case of single entity/firm, documents, in accordance with ITB 1.1.2.1.</p> <p><input type="checkbox"/> 2. In case of single Company, documents, in accordance with ITB 1.1.2.2.</p>	

6.2 Pending Litigation

(Fill in this form if applicable, otherwise specify 'NIL')

Each Bidder must fill in this form

<input type="checkbox"/> No pending litigation in accordance with Criteria 2.1.3 of Appendix 2 of ITB (Evaluation and Qualification Criteria)			
<input type="checkbox"/> Pending litigation in accordance with Criteria 2.1.3 of Appendix 2 of ITB (Evaluation and Qualification Criteria)			
Year	Matter in Dispute	Value of Pending Claim in Rupees	Value of Pending Claim as a Percentage of Net Worth

6.3 Experience

Each Bidder must fill in this form

Experience				
Starting Month	Ending Month	Months	Contract Identification and Name Name and Address of Purchaser Brief Description of the Works Executed by the Bidder	Role of Bidder

6.4 Manpower and Equipment(s) List

(As per requirements of scope of work of the bid document)

6.5 - Form of Performance Security

Bank Guarantee

(To be stamped in accordance with Stamp Act)

To: _____ [name of Purchaser]
 _____ [address of Purchaser]

WHEREAS _____ [name and address of Surveyor/Contractor/Manufacturer] has undertaken, in pursuance of Contract No. _____ dated _____ to execute _____ [name of Surveyor/Contractor/Manufacturer and brief description of Scope] (hereinafter called "the Contract");

AND WHEREAS it has been stipulated by you in the said Contract that the Surveyor/Contractor/Manufacturer shall furnish you with a Bank Guarantee by a recognized/scheduled bank for the sum specified therein as security for compliance with its obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Surveyor/Contractor/Manufacturer such a Bank Guarantee;

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Surveyor/Contractor/Manufacturer, up to a total of _____ [amount of Guarantee]¹ _____ [in words], such sum being payable in the currencies in which the Contract Price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of _____ [amount of Guarantee] as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Surveyor/Contractor/Manufacturer before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract or of the scope to be performed thereunder or of any of the Contract documents which may be made between you and the Contractor shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the date, 30 days beyond the Warranty Period as per the Contract.

Signature and Seal of the Guarantor _____

Name of Bank _____

Address _____

Date _____

1. An amount is to be inserted by the Guarantor, representing the percentage of the Contract Price specified in the Contract.

Section - 3

Employer's Requirements

Section 3

Employer's Requirements

3.1.0 Scope of Works

The brief description of the scope covered under this bidding document is furnished below:

- a) Preparation of detailed Master Plan required to initiate the process of construction of the following Grid Sub-stations at various locations in Assam:

SI No	Substation Name	Location	Coordinates
1	400/220KV RANGIA GIS	Vill: Kachubari, beside Tamulpur- Nagrijiuli-Guwabari Road	26°38'30.86"N 91°36'28.39"E
	132/33 KV AIS KUMARIKATA	Vill: Kachubari, beside Tamulpur- Nagrijiuli-Guwabari Road	26°38'25.74"N 91°36'29.20"E
2	400/220KV SONAPUR GIS	Vill: Kewa Gaon, Near to Star Cement Factory	26° 7'52.93"N 91°59'56.59"E

- b) The different tasks need to be carried out in the scope of work are as laid out in the attached – Sch 1 - Schedule of Work in Section-2 (Bidding Forms) as well as Section-3, Employer's Requirements alongwith preparation of BoQ as per approved Master Plan.

3.2.0 Contractor to Inform Himself Fully

3.2.1 The Contractor should ensure that he has examined the Specifications and Schedules as brought out in this Section as well as other Sections of The Bidding document and has satisfied himself as to all the conditions and circumstances affecting the contract price and fixed his price according to his own views on these matters and acknowledge that no additional allowances except as otherwise provided therein will be levied.

3.2.2 The Employer shall not be responsible for any misunderstanding or incorrect information obtained by the contractor other than information given to the contractor in writing by the Employer.

3.3.0 Service Conditions

3.3.1 The plant and materials supplied shall be suitable for operation under the following climatic and other conditions:

- a) Peak ambient day temperature in still air : 45°C
b) Minimum night temperatures : 0°C
c) Reference ambient day temperature : 45°C
d) Relative Humidity a) Maximum : 100 %
b) Minimum : 10 %
e) Altitude : Below 1000 M above MSL

- f) Maximum wind pressure : As per IS: 802 latest code.
g) Seismic Intensity : ZONE-V as per IS 1893.

3.4.0 Conformity with Indian Electricity Rules & Other Local Regulations

- 3.4.1. The Contractor shall note that all substation works shall comply with the latest provisions of Indian Electricity Rules and with any other regulations. Local authorities concerned in the administration of the rules and regulation relating to such works shall be consulted, if necessary, about the rules and regulations that may be applicable.
- 3.4.3. All registration and statutory inspection fees, if any, in respect of his work pursuant to this Contract shall be to the account of the Contractor.

3.5.0 Standards

- 3.5.1. The scope covered under this bidding document shall, unless otherwise stated be designed in accordance with the latest revisions of relevant Indian Standards and shall conform to the regulations of local statutory authorities.
- 3.5.2. In case of any conflict between the standards and this specification, this specification shall govern.

3.6.0 Drawings and Documents in conformity with the following:

- 3.6.1 Construction of two (2) nos. of permanent RCC benchmark pillars at suitable locations - all future references shall be obtained from them. Size of the pillar should be minimum 300mm X 300 mm. HFL & FGL markings should be shown in the benchmark pillar, for each substation.
- 3.6.2 For each substation. survey of the entire land area of the GSS in 5 m X 5 m grid marking with RL using total station and submit on AutoCAD, scaled drawing and marking by peg on the field. **
- 3.6.3 Marking the switchyard including Cable trench, control room, incoming and outgoing feeders, etc on auto CAD scaled drawing and marking by peg on the field. **
- 3.6.4 Planning and marking of staff quarters, guest house, internal roads, drainage system, storm water management etc. on AUTOCAD drawing **
- 3.6.5 Planning and marking on AutoCAD drawings about street lighting, boundary wall with security post, security fencing illumination etc **
- 3.6.6 Planning, estimation and marking on AutoCAD drawings about boundary wall and gate with details of entire colony **
- 3.6.7 Preparing a Proper Substation Layout Drawing to scale along with SLD, Plot Plan Layout, Section drawing, DSLP Calculation & Drawing clearly specifying the schemes on AutoCAD.
- 3.6.8 Preparation of BOQ as per layout.
- 3.6.9 GA Drawing for Water supply arrangement, rain water harvesting system and provision for bore hole / overhead tank.

****HFL & FGL: Should be marked in the master plan(s).**

Section - 4

General Conditions of Supply and Erection of AEGCL

This Section 'General Conditions of Supply and Erection of AEGCL' is supplied separately and supplementary to Section -5 'Special Conditions of Contract' of this document.

Whenever there is a conflict, the provisions in SCC or the other Sections of this document shall prevail over those in the 'General Conditions of Supply and Erection of AEGCL'.

Section - 5

Special Conditions of Contract

This Section 'SCC' is supplementary to Section -4 'General Conditions of Supply and Erection of AEGCL'.

Whenever there is a conflict, the provisions in this Section shall prevail over those in the 'General Conditions of Supply and Erection of AEGCL'.

Section - 5

Special Conditions of Contract

- 5.1.0 All Demand Drafts shall be pledged in favour of the Assam Electricity Grid Corporation Limited, Bijulee Bhawan, Paltanbazar, Guwahati-1, and Payable at Guwahati.
- 5.2.0 For any litigation arising out of the contract which cannot be resolve through mutual agreement or through Arbitration the honorable Guwahati High Court will have sole jurisdiction of all settlement.
- 5.3.0 The ruling language of the Work Order shall be English.
- 5.4.0 **The Chief General Manager, (PP&D), AEGCL reserves the right to reject any or all the tenders without assigning any reason thereof.**
- 5.5.0 The works in accordance with the work order issued to the successful bidder must not be sublet.
- 5.6.0 No labor below 18 years should be engaged and contractor should have labour license from competent authority.
- 5.7.0 The contractor will be responsible for safety of his materials and manpower.
- 5.8.0 Cost for construction of temporary building for storage of materials etc. house for contractor and staff should bear by the contractor. No rent will be paid by the AEGCL.

5.9.0 **BIDDER SHOULD EXAMINE & UNDERSTAND**

All prospective bidders are required to thoroughly study and carefully examine all the terms and conditions, instructions, requirements& specifications pertaining to the work and visit the field of work to fully satisfy and acquaint themselves about the nature and location of work, the configuration of the ground, the surface conditions, quality and quantity of materials required and the type of equipment and facilities needed preliminary to and during the execution of the work and local conditions which may affect the work or cost thereof. Failure to do so will be at the bidder's risk.

5.10.0 **Supervising Authority:**

The work shall be carried out under supervision of the Consignee AGM and an officer deputed by him as site in charge for each of the following substations:

SI No	Substation Name	Consignee
1	400/220KV RANGIAGIS, 132/33kV KUMARIKATA AIS	AGM, 220/132KV Rangia GSS, Rangia
2	440/220KV SONAPUR GIS	AGM, 132KV Kahilipara GSS, Kahilipara

5.11.0 **Approving Authority:**

The CGM(PP&D),AEGCL in consultation with GM (P&D), AEGCL, Narengi shall approve the submitted report. After approval, the contractor shall submit the report(s) to this office as follows:

Hard copies: 6 nos. Soft copies: 6 nos. in USB drives.

All data is to be submitted in AutoCAD format, PDF as well as hard copies (Colored) as referred above.

5.12.0 **Execution of Work:** The execution of work shall be done in the presence of AEGCL officials/representatives. The successful bidder before beginning of the work shall intimate AEGCL regarding their readiness to initiate the work, upon which the CGM (PP&D), AEGCL shall appoint his representative in whose presence the work shall have to be executed.

5.13.0 COMPLETION SCHEDULE

The completion schedule shall be in accordance with **APPENDIX to ITB-2, Clause 1.3.**

5.14.0 TERMS OF PAYMENT

5.14.1. The **payment shall be made as follows against completion of deliverables :**

Sl No	Deliverable	% of the Contract Value to be Paid
1	Submission of 1st Draft (including all drawings/documents in scope) for review by AEGCL	30%
2	Submission of Final Report (including all drawings/documents in scope) and approval by AEGCL	50%
3	Submission and Approval of BoQ by AEGCL	20%

5.14.2. ADVANCE PAYMENT

No advance payment is applicable for this contract.

5.8.4 Fund Availability

Payment shall be made subject to availability of fund against this specific project .

5.15.0 PERFORMANCE SECURITY DEPOSIT

5.15.1. The contractor shall have to deposit to the extent of 3% (three percent) of the total value of the contract order as performance security (irrevocable Bank Guarantee / Demand Draft), within **ten (10)** days of receipt of notification of award/LOI and before signing of the Contract Agreement, duly pledged in favor of the Purchaser and such security deposits shall be valid up to **30 days beyond the contract completion period.** *(This is in line with the instruction/direction issued by the Procurement Policy Division, Deptt. Of Expenditure, Ministry of Finance, Govt. Of India vide No. F.9/4/2020 – PPD dated 12th November,2020)*

5.15.2. If required, the Surveyor/Contractor on his own has to renew the BG at least 1(one) month before the date of expiry of the BG; failing which the BG shall be revoked by AEGCL within the claim period without any prior intimation to the contractor.

5.15.3. If the Surveyor/Contractor fails or neglects to observe, perform any of his obligations under the contract, it will be lawful for the “Purchaser” to forfeit either in full or in part at his absolute discretion, the security deposit furnished by the Surveyor/Contractor.

5.15.4. No interest shall be payable on such deposits.

5.16.0 FORCE MAJEURE

5.16.1. “Force Majeure” shall mean any event beyond the reasonable control of the Purchaser or of the Surveyor/Contractor, as the case may be, and which is unavoidable notwithstanding the reasonable care of the party affected, and shall include, without limitation, the following:

- (a) war, hostilities or warlike operations whether a state of war be declared or not, invasion, act of foreign enemy and civil war

- (b) rebellion, revolution, insurrection, mutiny, usurpation of civil or military government, conspiracy, riot, civil commotion and terrorist acts
- (c) confiscation, nationalization, mobilization, commandeering or requisition by or under the order of any government or de jure or de facto authority or ruler or any other act or failure to act of any local state or national government authority
- (d) strike, sabotage, lockout, embargo, import restriction, port congestion, lack of usual means of public transportation and communication, industrial dispute, shipwreck, shortage or restriction of power supply, epidemics, quarantine and plague
- (e) earthquake, landslide, volcanic activity, fire, flood or inundation, tidal wave, typhoon or cyclone, hurricane, storm, lightning, or other inclement weather condition, nuclear and pressure waves or other natural or physical disaster
- (f) shortage of labor, materials or utilities caused by circumstances that are themselves Force Majeure.

5.16.2. If either party is prevented, hindered or delayed from or in performing any of its obligations under the Contract by an event of Force Majeure, then it shall notify the other in writing of the occurrence of such event and the circumstances thereof within fourteen (14) days after the occurrence of such event.

5.16.3. The party who has given such notice shall be excused from the performance or punctual performance of its obligations under the Contract for so long as the relevant event of Force Majeure continues and to the extent that such party's performance is prevented, hindered or delayed. The Time for Completion shall be extended in accordance with **SCC Clause 5.17.0**.

5.17.0 EXTENSION OF TIME FOR COMPLETION

5.17.1. The Time(s) for Completion specified in the Work Order shall be extended if the Work is delayed or impeded in the performance of any of its obligations by reason of any of the following:

- (a) any Change in the scope of works by the Purchaser; which justifies extension of completion time as provided in **SCC Clause 5.16.0**; and
- (b) any occurrence of Force Majeure as provided in **SCC Clause 5.16.0**.

5.17.2. Except where otherwise specifically provided in the Contract, the Surveyor/Contractor shall submit to the Purchaser's Representative a notice of a claim for an extension of the Time for Completion, together with particulars of the event or circumstance justifying such extension as soon as reasonably practicable after the commencement of such event or circumstance. As soon as reasonably practicable after receipt of such notice and supporting particulars of the claim, the Purchaser and the Surveyor/Contractor shall agree upon the period of such extension. In the event that the Surveyor/Contractor does not accept the Purchaser's estimate of a fair and reasonable time extension, the Surveyor/Contractor shall be entitled to refer the matter to a Dispute Board, pursuant to **SCC Sub-Clause 5.19.0**.

5.18.0 LIQUIDATED DAMAGE

5.18.1. The date of completion of work shall be deemed as the essence of the contract and shall not be completed no later than the time specified in the contract. In case of failure, AEGCL shall be entitled to recover an amount at the rate of 0.5% of the contract price per week subject to maximum of 10% of the work order value as liquidated damage of AEGCL. However, the payment of liquidated damages shall not in any way relieve the Contractor from any of its obligations to complete the work

5.19.0 ARBITRATION

5.19.1. If at any time, any question, disputes or differences whatsoever shall rise between the Purchaser and the Surveyor/Contractor, upon or in relation to or in connection with the contract, either party may forthwith give notice to the other in writing of the existence of such question of dispute or difference and the same shall be

referred to the adjudication of three Arbitrators, one to be nominated by the Purchaser the other by the Surveyor/Contractor and the third by the President of the Institution of Engineers, India/ Retired or Sitting Judge not below the status of a retired Judge of High Court of India. If either of the parties fail to appoint its arbitrators within 60(sixty) days after receipt of notice of the appointment of arbitrators then the President of the Institution of Engineers /retired or sitting Judge of India, as the case may be, shall have the power at request of either of the parties, to appoint an Arbitrator. A certified copy of the “President” making such an appointment shall be furnished to both parties

- 5.19.2. The arbitration shall be conducted as per provisions of the Indian Arbitration Act, shall be held at Guwahati or any other place as may be decided by the Purchaser. The decision of the majority of Arbitrators shall be final & binding upon the parties and the expenses of the arbitration shall be paid as may be determined by the Arbitrator. However, any dispute arising out of this contract will first be discussed and settled bilaterally between Purchaser and the Surveyor/Contractor.

5.20.0 QUANTITY VARIATION

- 5.20.1. “Purchaser” shall have the right to increase/decrease the ordered quantity by (\pm) 10% in terms of contract value and the same shall be carried out at the same rates /prices and terms and conditions stipulated in the order except in regard to completion schedule, which shall be mutually agreed upon in case of enhancement of the ordered quantity.
