



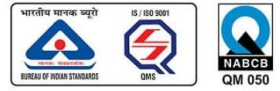
# ASSAM ELECTRICITY GRID CORPORATION LIMITED

OFFICE OF THE MANAGING DIRECTOR

Regd. Office:(FIRST FLOOR), BIJULEE BHAWAN, PALTANBAZAR; GUWAHATI - 781001

CIN: U40101AS2003SGC007238 GSTIN: 18AAFCA4973J9Z3

PHONE: 0361-2739520 Web: [www.aegcl.co.in](http://www.aegcl.co.in)



No. AEGCL/MD/HR/Dairy & Calendar/472/2021/ 1

Date- 09 . 12.2021

## NOTICE INVITING QUOTATIONS

Sealed quotations are invited by the undersigned from experienced firms/agencies for **Printing and Supplying of Calendars for the year 2022** as per the following terms and conditions. The last date of receiving the same is at 2:30 p.m. on 16/12/2021 and will be opened at 3:00 p.m. on the same day in the presence of authorized representatives.

The tender document can either be collected from AEGCL Head Office (HR Section) on submission of the tender paper cost or downloaded from AEGCL website ([www.aegcl.co.in](http://www.aegcl.co.in)). For tender documents downloaded from AEGCL website, tender paper cost (as DD/Bankers Cheque) has to be submitted along with tender quotation. The cost of the tender paper is Rs. 2,000 /- (Rupees Two Thousand Only) to be pledged in favour of the "Managing Director, AEGCL, Bijulee Bhawan, Paltan Bazar, Guwahati – 781001".

### **SPECIFICATIONS OF THE MATERIALS TO BE SUPPLIED**

SL.NO	PARTICULARS	SPECIFICATIONS OF OPTION 1	SPECIFICATIONS OF OPTION 2
1	Paper	100 GSM Paper with top mounted by wire 'O' with metal hook. (Sample Paper to be submitted)	130 GSM superior quality glossy art paper with top mounted by wire 'O' with metal hook. (Sample Paper to be submitted)
2	Size	14.5"x 19.5" (Wall Calendar)	14.5"x 19.5" (Wall Calendar)
3	No. of Sheets	6 leaves with double side printing	6 leaves with double side printing
4	Process of Printing	Offset	Offset
5	Colour Scheme	Multicolour	Multicolour
6	Printing	The date-sheets to be printed on both sides having date list of single month along with date list of previous and succeeding months in smaller fonts.	The date-sheets to be printed on both sides having date list of single month along with date list of previous and succeeding months in smaller fonts.
6	Quantity	3,500 copies of wall calendars	3,500 copies of Wall Calendars

### **Terms & Conditions:**

1. The rate should be inclusive of the GST and all kinds of duties (if any) and commercial packaging, freight, forwarding, insurance etc.
2. Proof of similar work done earlier must be submitted.
3. The prescribed design and layout to be done by the tenderer at his/own cost (to be approved by AEGCL).
4. Sample Paper for both option 1 and 2 is to be provided by the tenderers.
5. The undersigned reserves the right to cancel or accept/reject any tender without assigning any reason thereof.

Sd/-  
General Manager (HR), i/c  
AEGCL, Bijulee Bhawan,  
Paltan Bazar, Guwahati -01



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Memo No. AEGCL/MD/HR/Dairy & Calendar/472/2021/ 1(a)

Date- 09. 12.2021

Copy To:

1. P.S to the MD, AEGCL for favour of kind information
2. CGM (F&A) i/c, AEGCL for kind information
3. The DGM (BD & Tariff), O/o the MD, AEGCL for publication in the AEGCL's website.
4. Smt Jharna Devi, DM (PR), O/o the MD, AEGCL for publication in newspapers :-
  - a. The Assam Tribune and
  - b. Niyomiya Barta
5. Office Copy

Sd/-  
General Manager (HR), i/c  
AEGCL, Bijulee Bhawan,  
Paltan Bazar, Guwahati -01