BIDDING DOCUMENT

FOR

Deployment of manpower for Three (03) Years for assistance in " Implementation of transmission infrastructure to evacuate 3200 MW thermal power from upcoming Generating Station at Chapar UNDER
OUTSOURCING BASIS.

ASSAM ELECTRICITY GRID CORPORATION LIMITED

BID IDENTIFICATION NO:
AEGCL/MD/Tech-2019/Thermal Assam/Man Power/2026/BID

Bid Price – Rs 5000.00

SECTION
INSTRUCTION TO BIDDERS (ITB)

Corporate Office
Assam Electricity Grid Corporation Limited, Bijulee Bhawan,
Paltan Bazar, Guwahati-781001
PHONE: 0361-2739520 FAX NO:.0361-2739513
Web: www.aegcl.co.in Email: managing.director@aegcl.co.in

1.1.0 INTRODUCTION:

The Chief General Manager (PP&D) on behalf of Assam Electricity Grid Corporation Ltd. (AEGCL), hereinafter referred to as AEGCL or Purchaser invites single stage two envelope e-bids for the following work from eligible /firms/companies/ contractors. is allowed for this bid.

a) Name of work: Deployment of manpower for **Three (03) Years for** assistance in "Implementation of transmission infrastructure to evacuate 3200 MW thermal power from upcoming Generating Station at Chapar" **under Outsourcing Basis.**

1.2.0 INTENT OF THE TENDER ENQUIRY:

The intent of the Tender Enquiry is to invite proposals from the prospective and relevantly experienced and financially sound contractor(s) /firms to carry out the works as specified in this bidding document.

1.3.0 SCOPE OF WORK:

The work comprises supply of manpower for supervision and assistance during the **" Implementation of transmission infrastructure to evacuate 3200 MW thermal power from upcoming generation station at Chapar."**

The contractor shall provide the required number of qualified and suitable Diploma Engineers (Civil) and Sahayak as specified by the AEGCL. The deployed personnel shall work under the direction and supervision of the concerned AEGCL officer and shall perform the duties assigned to them from time to time.

The scope of work shall include, but shall not be limited to the following activities:

i. Supply and deployment of qualified Diploma Engineers (Civil) and Sahayaks as specified in the Tender Document.
ii. Ensuring the regular availability and attendance of the deployed manpower throughout the contract period.
iii. Providing suitable replacement in case of absence, resignation or unsuitability of any deployed personnel as directed by the AEGCL.
iv. Assisting the AEGCL engineers in the supervision and execution of various civil works at the designated site(s).
v. Carrying out any other civil engineering-related work or allied duties assigned by the Engineer-in-Charge or competent authority in connection with the works.
vi. The scope of engage of Diploma engineer and sahayak shall be supervision, monitoring ,quality assurance etc. for Construction and Erection of 400KV power transmission line or any other works entrusted under this project by AEGCL

1.4.0 PERIOD OF CONTRACT:

The successful bidder shall have to deploy manpower for **Three (03) Year,** which is extendable up to completion of project, from the date of signing of contract agreement.

1.5.0 ESTIMATE:

Estimated amount of Rs. 2,32,61,198.00 (Rupess Two Crore Thirty Two Lakh Sixty One Thousand One Hundred Ninety Eight) Only including Contractor's Service Charge (Profit) **and GST @18% for deployment of manpower for three years for assistance in " Implementation of transmission infrastructure to evacuate 3200 MW thermal power from upcoming Generating Station at Chapor".**

The Summary of Salary on Monthly Basis for the Manpower is as follows.

Sl. N0.	Particulars	Quantity in Nos	Monthly Salary
01	Diploma Engineer	05	35,000.00
02	Sahayak	20	16,140.00

1.6.0 ELIGIBILITY CRITERIA:

Technical Experience:

a. Bidder may be a natural person, private entity, or government-owned. **Participation as Joint Venture/Consortium is not allowed for this bid.**

b. A Bidder, shall have the nationality of India or any country acceptable by Govt of India.

c. In addition, any bidder participating in the bidding process shall–

i. Have fulfilled his obligation to pay such of the tax payable to the Central Government or the State Government or any local authority.

ii. not be insolvent, in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and must not be the subject of legal proceedings for any of the foregoing reasons;

iii. not have, and their directors and officers do not have, been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings.

iv. not be debarred by any Procuring Entity under the State Government, the Central Government, Autonomous body, Authority by whatever name called under them.

d. The Bidder shall meet the Qualification criteria of executing **" Similar Works** of the value. The Bidder shall indicate the value of the order executed by him together with the details of name of the party, order value, scope of work / component breakup, completion period stipulated in the order and actual completion period. The completion certificate, awarded by the client should have a mention of start date, date of completion and value of the work executed by the Bidder. In case the work was performed by the Bidder in a JV, the same shall be supported by a client certificate enumerating the claimant share also.

Also, the Bidder should have successfully completed " Similar Works in previous 7 years before the last date of the Bid submission as per the criteria specified below:

i. 3 similar completed services each costing not less than the amount equal to 40% of the estimated cost put to this tender, **or**

ii. 2 similar completed services each costing not less than the amount equal to 60% of the estimated cost put to this tender, **or**

iii. 1 similar completed service costing not less than the amount equal to 80% of the estimated cost put to this tender

For this purpose, "**Similar Works**" has been defined in Section I: Bid Data Sheet.

e. Copy of work order / letter of award / letter of work agreement alone shall not suffice Bidders claim for executing the Similar Works. Submitting completion certificate from the client on its letter head along with supporting documents is mandatory to qualify.

f. The Bidder shall submit an undertaking of submitting the Labour License (i.e. registration under Contract Labour (Regulation & Abolition) Act 1970) within 15 days of issuance of Letter of Acceptance (LOA). Further, the Bidder shall also submit an undertaking to the extent that the employees will not be paid less than the remuneration notified under this contract.

g. The Bidder must be registered with appropriate authorities under Employees Provident Fund (EPF) and Employees State Insurance (ESI) Act. The Bidder shall submit copies of EPF & ESI certificates. The Bidder must be registered under Contract Labour (Regulation & Abolition) Act, 1972.

The Bidder shall have a local office in the city of the Tender calling Authority.They should also have completed at least one of the works in NER India/Assam.

h. The Bidder shall be income tax assesses and accordingly the Bidder shall submit copy of Income Tax Return (ITR) filed by the Bidder for the last three financial years.

1.6.1. FINANCIALS:

i. As a minimum, a Bidder's net worth calculated as the difference between total assets and total liabilities should be positive. As supporting document, bidder should submit audited balance sheets or other financial statements acceptable to the Purchaser, for last 3 (three) financial years i.e. FY 2022-23, FY 2023-24 & FY 2024-25 to demonstrate the current soundness of the Bidders financial position and its prospective long-term profitability. Apart from audited balance sheet, bidder shall submit duly filled and signed **Form 'FIN-1**' given in Section 2. Using the 'Form LIT – 1' (Section 2, Bidding Form), bidder shall list all Pending Litigation. All pending litigation shall be treated as resolved against the Bidder and so shall in total not represent more than 50% percent of the Bidder's net worth.

ii. Bidder must have minimum **Average Annual Turnover (AAT) of Rs. 70,00,000.00 (Rupees Seventy Lakh) only**. AAT shall be calculated by averaging total certified payments received for contracts in progress or completed, for the last 3 (three) years i.e FY 2022-23, FY 2023-24 & FY 2024-25. The bidder shall furnish, along with its bid, audited balance sheets and duly filled up Form '**FIN-2'** in support of this Clause.

iii. Bidder must demonstrate access to, or availability of, financial resources such as liquid assets, unencumbered real assets, lines of credit, and other financial means, other than any contractual advance payments to meet:
   (a) the cash-flow requirement, **Rs. 23,00000.00 (Rupees Twenty Three Lakh only** for this work and
   (b) the overall cash flow requirements for this contract and its current works commitment.
   (c) The cash flow must be furnished in the prescribed format of ICAI (Institute of chartered accountant of India).

Bidder must submit duly filled and signed **Form FIN-3 & FIN-4** of section 2 in support of this clause.

1.7.0 SITE VISIT:

The bidders are advised to visit and examine the sites of works and its surroundings and obtain for itself on its own responsibility all information that may be necessary for preparing the bid. The costs of visiting the Site shall be at the bidder's own expense. The location of work is at 220KV GSS, AGIA (Goalpara District), AEGCL, Chapar (3200MW Thermal Power Project) and 400KV Tamulpur GSS,AEGCL.

1.8.0 QUANTUM OF WORK:

The quantum of work is stated in the PRICE SCHEDULE at the end of section 2 – bidding forms.

1.9.0 QUERY ON THE BIDDING DOCUMENT:

Prospective bidder may submit queries, if felt necessary, requesting clarification of any bid clause. Such queries must be submitted in the e-tendering portal latest by the **Tender clarification end date and time** mentioned in the Bid Data Sheet. Purchaser shall clarify to the extent felt necessary or issue corrigendum for any amendment required in the bidding document. Such corrigendum/clarification shall be made available in the e-tendering portal and official website of AEGCL, www.aegcl.co.in . Any query submitted outside the e-tender portal viz. email, or in physical letters, shall not be entertained.

1.10.0 CLARIFICATION OF BIDS

To assist in the examination, evaluation, and comparison of the Technical and Price Bids, and qualification of the Bidders, the Purchaser may, at its discretion, ask any Bidder for a clarification of its bid. Any clarification submitted by a Bidder that is not in response to a request by the Purchaser shall not be considered. The Purchaser's request for clarification and the response shall be in writing. No change in the substance of the Technical Bid or prices in the Price Bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the Purchaser in the evaluation of the bids. If a Bidder does not provide clarifications of its bid by the date and time set in the Purchaser's request for clarification, its bid may be rejected.

1.11.0 DEADLINE FOR SUBMISSION OF BID

Bids shall be received Online only on or before the date and time indicated in the Bid Data Sheet. The Purchaser may, at its discretion, extend the deadline for the submission of bids by amending the Bidding Document, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline shall thereafter be subject to the deadline as extended.

1.12.0 SUBMISSION OF BID:

The bidder shall submit the techno commercial & price bid through e-tendering portal **https://assamtenders.gov.in**. All documents as required by this bidding document shall be scanned and uploaded in the portal. Price schedule should be submitted in the format provided in the online portal. Bidder must go through the document checklist provided in this bidding document and submit all required document. Bidders are also requested to submit the information in the format provided in this bidding document where applicable.

In addition to the online bid submission,(i) **Duly filled and signed tender submission form** and (ii) **Authorization letter of bid ,**must be submitted in a sealed envelope superscribed with the name of bidder, full address, IFB reference, name of work etc. at the office of the Managing Director, Assam Electricity Grid Corporation Ltd, Bijulee Bhawan, Paltan Bazar Guwahati-781001 **one hour prior to bid submission end date and time**. **In case these documents are not received, the bid shall be summarily rejected.**

1.13.0 BID VALIDITY

The validity of bid shall be for **180(One Hundred Eighty) days** from the date of bid submission end date.

1.14.0 OPENING OF TECHNO-COMMERCIAL BIDS

The Purchaser shall conduct the opening of Technical Bids through online process at the address, date and time specified in the BDS. Bidders at their discretion may attend the techno-commercial bid opening.

Price bid of those bidders shall only be opened whose techno-commercial bids are found to be responsive to the requirement of the bidding document.

1.15.0 EARNEST MONEY DEPOSIT (EMD):

EMD amount mentioned in BDS must be submitted online through e-tendering portal only. The earnest money will be released to the unsuccessful bidders on finalization of the tenders. The EMD to the successful bidder will be released on submission of Security Deposit after execution of the contract agreement. The BG for EMD should be valid for 30 days beyond the original bid validity period.

1.16.0 PRICE BASIS:

Cost quoted by the bidder shall be inclusive of all scope of work as specified in this bidding document including any related services that is implicit to carry out the work successfully. Price will be **firm** and **no price variation** will be allowed within the completion period given in the work order.

1.17.0 DEVIATIONS, RESERVATIONS, AND OMISSIONS:

During the evaluation of bids, the following definitions apply:

a) "Deviation" is a departure from the requirements specified in the Bidding Document;

b) "Reservation" is the setting of limiting conditions or withholding from complete acceptance of the requirements specified in the Bidding Document; and

c) "Omission" is the failure to submit part or all of the information or documentation required in the Bidding Document.

1.18.0 PRELIMINARY EXAMINATION OF TECHNICAL BIDS:

The Purchaser shall examine the Techno-commercial Bid to confirm that all documents and technical documentation requested in this bidding document have been provided, and to determine the completeness of each document submitted. If any of these documents or information is missing, **the Bid may be rejected.** The Purchaser shall confirm that the following documents and information have been provided in the Technical Bid. If any of these documents or information is missing, the offer ***shall be rejected***.

a) Letter of Technical Bid;

b) Written confirmation of authorization to commit the Bidder (i.e., Notarized Power of Attorney)

Bidder should submit hard copies of the documents mentioned above in (a) and (b) in a physical envelope prior to deadline for technical bid submission. Techno-commercial bids shall be summarily rejected if these four documents are not submitted in hard copy deadline for technical bid submission.

1.19.0 RESPONSIVENESS OF TECHNO-COMMERCIAL BID:

The Purchaser's determination of a bid's responsiveness is to be based on the contents of the bid itself. A substantially responsive Techno-commercial Bid is one that meets the requirements of the Bidding Document without material deviation, reservation, or omission. A material deviation, reservation, or omission is one that,

a) If accepted, would:

(i). Affect in any substantial way the scope, quality, or performance of the plant and services specified in the Contract; or

(ii). Limit in any substantial way, inconsistent with the Bidding Document, the Purchaser's rights or the Bidder's obligations under the proposed Contract; or

b) If rectified, would unfairly affect the competitive position of other Bidders presenting substantially responsive bids.

The Purchaser shall examine the Techno-commercial Proposal, to confirm that the requirement of the bidding document have been met without any material deviation or reservation.

If a bid is not substantially responsive to the requirements of the Bidding Document, it shall be rejected by the Purchaser and may not subsequently be made responsive by correction of the material deviation, reservation, or omission.

1.20.0 EVALUATION OF BID

1.20.1 Technical Evaluation

The Bidder shall meet the Qualification criteria of executing **" Similar Works** of the value. The Bidder shall indicate the value of the order executed by him together with the details of name of the party, order value, scope of work / component breakup, completion period stipulated in the order and actual completion period. The completion certificate, awarded by the client should have a mention of start date, date of completion and value of the work executed by the Bidder. In case the work was performed by the Bidder in a JV, the same shall be supported by a client certificate enumerating the claimant share also. **The Bidder should have successfully completed " Similar Works" in previous 7 years before the last date of the Bid submission as per the criteria specified below:**

i. 3 similar completed services each costing not less than the amount equal to 40% of the estimated cost put to this tender, **or**

ii. 2 similar completed services each costing not less than the amount equal to 60% of the estimated cost put to this tender, **or**

iii. 1 similar completed service costing not less than the amount equal to 80% of the estimated cost put to this tender

For this purpose, "**Similar Works**" has been defined in Section I: Bid Data Sheet.

e. Copy of work order / letter of award / letter of work agreement alone shall not suffice Bidders claim for executing the Similar Works. Submitting completion certificate from the client on its letter head along with supporting documents is mandatory to qualify.

f. The Bidder shall submit an undertaking of submitting the Labour License (i.e. registration under Contract Labour (Regulation & Abolition) Act 1970) within 15 days of issuance of Letter of Acceptance (LOA). Further, the Bidder shall also submit an undertaking to the extent that the employees will not be paid less than the remuneration notified under this contract.

g. The Bidder must be registered with appropriate authorities under Employees Provident Fund (EPF) and Employees State Insurance Act (ESI). The Bidder shall submit copies of EPF & ESI certificates. The Bidder must be registered with under Contract Labour (Regulation & Abolition) Act 1972. **The Bidder shall have a local office in the city of the Tender calling Authority. They should also have completed at least one of the works in NER India/Assam.**

i. The Bidder shall be income tax assesses and accordingly the Bidder shall submit copy of Income Tax Return (ITR) filed by the Bidder for the last three financial years.

1.20.1 PRICE BIDS:

The work will be awarded to the bidder who quotes the lowest amount as per the financial bid format. However, in case of two or more bidders quoting the lowest amount (same), the bidder will be selected that have higher value of Minimum Average Annual Turn-over(Fin-2).

1.21.0 AWARD CRITERIA:

Purchaser shall in general award the contract to the lowest substantially responsive bidder. However, the purchaser reserves the right to not award contract to the lowest substantially responsive bidder without thereby incurring any liability to Bidders.

1.22.0 PURCHASER'S RIGHT TO ACCEPT ANY BID, AND TO REJECT ANY OR ALL BIDS:

The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders. In case of annulment, all bids submitted and specifically, bid securities, shall be promptly returned to the Bidders.

1.23.0 NOTIFICATION OF AWARD:

Prior to the expiration of the period of bid validity, the Purchaser shall notify the successful Bidder, in writing, that its bid has been partially or fully accepted quoting acceptance of the bid. The notification letter (hereinafter called the "Notification of Award") shall specify the sum that the Purchaser will pay the Contractor (hereinafter called "Contract Price") in consideration of the execution and completion of the services. Until a formal contract is prepared and executed, the notification of award shall constitute a binding Contract.

1.24.0 PERFORMANCE SECURITY:

Within 15 (five) days of receipt of the Notification of Award from AEGCL, the successful bidder shall furnish to AEGCL a performance security in an amount of **10 (Ten) percent** of the Contract Price in accordance with the Conditions of Contract. The form of performance security provided in Section 3 of the bidding documents may be used or some other form acceptable to AEGCL. The performance guarantee BG shall be valid through 60 days beyond the warranty/Liability period i.e ending last day of the month in which the contract period completed.

1.25.0 SIGNING OF CONTRACT AGREEMENT:

Within **15 (Fifteen) days** of receipt of the Notification of Award, the successful Bidder shall be required to sign the Contract Agreement with AEGCL using for that purpose, the contract form provided with this bidding document failing which AEGCL at its discretion may cancel the award.

Annexure to SECTION- I
BID DATA SHEET

Name of Work	**Deployment of manpower for three years for assistance in "Implementation of transmission infrastructure to evacuate 3200 MW thermal power from upcoming Generating Station at Chapar"**
Location of Work	Assam
NIT No.	AEGCL/MD/Tech-2019/Thermal Assam/Man Power/2026/ Dtd:
Bid Identification No.	**AEGCL/MD/Tech-2019/Thermal Assam/Man Power/2026/BID**
Estimate (In Indian Rupees)	Rs. 2,32,61,198.00 (Rupess Two Crore Thirty Two Lakh Sixty One Thousand One Hundred Ninety Eight Only) including GST.
Earnest Money Deposit (EMD)	Rs. 5,00,000.00 (Rupees Five Lakh Only)
Purchase's Address for correspondence	The Chief General Manager(PPND), AEGCL, 1st Floor, Bijulee Bhawan, Paltanbazar Guwahati (Assam) 781001 Telephone: +91 361 2739520 Facsimile number: +91 361 2739513 Electronic mail address: neap.cell@aegcl.co.in with copy to **cgm.ppd@aegcl.co.in**
Pre-bid date	**Not scheduled/proposed**
Bid submission mode	E-tenders shall be accepted through online portal **https://assamtenders.gov.in** only)
Address for bid opening	The Chief General Manager(PP&D), AEGCL Floor/Room number: First Floor Street Address: Bijulee Bhawan, Paltanbazar City: Guwahati (Assam) PIN Code: 781001 Country: India
Key dates	Tender start date and time: 10.00 hrs. of 11.11.2026 Tender submission start date and time: 10.00 hrs. of 26.11.2026 Tender closing date and time: 12:00 hrs. of 03.12.2026 Tender opening date and time: 14:00 hrs. of 05.12.2026

Method of Selection	**Least Cost System(LCS) Selection System**
Tender Fee	**INR 5000.00(Rupees Five Thousand Only)** Tender fee for the amount mentioned above shall be deposited to the following account: **Name of Bank Account: STATE BANK OF INDIA** **Bank Name and Address: NEW GUWAHATI(BAMUNIMAIDAM)** **Bank Account number: 10566984188** **IFSC: SBIN0000221** **GST No. :18AAFCA4973J9Z3**
JV / Consortium	*JV/ Consortium not allowed*
Similar Works	"Similar Works" means Supply & deployment of Technical & other Supporting Manpower (Civil) in relevant fields. **Desirable**–The manpower to be supplied shall have qualification and experience for **1.Diploma Engineer(Civil):** Diploma in Civil Engineering from a recognized Institute with minimum 02-03 years experiences related to foundation and erection of EHV Transmission lines and substation. 2.**Sahayak:** Minimum HSLC/ 10th standard pass from a recognized Board/Institute having experiences related to foundation and erection of EHV Transmission lines and substation
Contract Duration	For Three(03) years which is extendable up to completion of project.

SECTION -2 BIDDING FORMS

(This Section contains the forms which are to be completed by the Bidder and submitted as part of his Bid)

Form – 1 : Document checklist

SL. No.	Document to be submitted	Submitted(Yes/No)	Name of uploaded pdf
1.	Letter of Technical Bid (Form-2)		
3.	Notarised Power of attorney for the person signing the tender		
4.	EMD		
5.	Bidders company/firm registration certificate/certificate of incorporation		
6.	Labour License		
7.	GST registration		
8.	ESIC		
9.	Filled up Form ELI-1		
10.	Filled up Form LIT		
11.	Filled up Form FIN-1		
12.	Filled up Form FIN-2		
13.	Filled up Form FIN-3		
14.	Filled up Form FIN-4		
15.	Audited Balance sheet for last three years		
16.	Bank solvency certificate/other supporting document		
17.	Filled up Form EXP-1		
18.	Order/Contract copies establishing past experience		
19.	Completion certificate of work executed		
20.	EPFO		
21.	Additional documents if any		

Note: Bidders are requested to submit all required documents in e-tender portal and **physical copies of i) Letter of technical bid, and ii) Power of Attorney(notarized) for bid signatory to Tender inviting authority**

(In bidders letterhead)

Form-2
Letter of technical bid

Date:

To

The Chief General Manager (PP&D),
AEGCL, 1st Floor, Bijulee Bhawan,
Paltan Bazar, Guwahati-01

Bid Identification No: AEGCL/MD/Tech-2019/Thermal Assam/Man Power/2026/BID

Sir,

I/We the undersigned, declare that, we, [insert name of the bidder] having registered office at [insert address of the registered office] having experience in construction/stringing of EHV transmission line, have read the bid document and do not have any reservation to any of the clause therein. We offer to execute the work of:

Deployment of manpower for Three (03) Years for assistance in "Implementation of transmission infrastructure to evacuate 3200 MW thermal power from upcoming Generating Station at Chapar"

in conformity with the bid specification. Our Bid shall be valid for a period of **180(One Hundred Eighty)** days from the date fixed for the bid submission deadline and it shall remain binding upon us at any time before the expiration of that period.

Common Seal and Signature of the authorized person:
Name:
Designation:

Form – 3

Format for Bank Guarantee (Earnest money deposit)
(EMD to be paid in online mode only)

Form-ELI-1
Bidder's information Sheet

Sl. No.	Particulars	Bidders response
1	Bidder's name and registered address	
2	Bidder's authorised representative, designation and contacts	
3	GST registration no.	
4	Bid validity	180(One Hundred Eighty) Days

(Signature and common seal)
Name:
Designation:
Date:

Form – LIT
Pending Litigation

Year	Matter in Dispute	Value of Pending Claim in Rupees	Value of Pending Claim as a Percentage of Net Worth

(Signature and common seal)
Name:
Designation:
Date:

Form FIN – 1
Financial Situation

Information from Balance Sheet

Financial Data for Previous 3 Years [Rupees]	Year 1 [Mention Financial Year]	Year 2 [Mention Financial Year]	Year 3 [Mention Financial Year]
Total Assets			
Total Liabilities			
Net Worth			
Current Assets			
Current Liabilities			

Information from Income Statement

Total Revenues			
Profits Before Taxes			
Profits After Taxes			

Note: To be supported by audited financial documents

(Signature and common seal)
Name:
Designation:
Date:

Form FIN – 2
Average Annual Turnover

Annual Turnover Data for the Last 3 Years	
Year	**Amount (Rupees)**
Average Annual Turnover	

The information supplied should be the Annual Turnover of the Bidder in terms of the amounts billed to clients for each year for contracts in progress or completed.

(Signature and common seal)
Name:
Designation:
Date:

Form FIN – 3
Financial Resources

Specify proposed sources of financing, such as liquid assets, unencumbered real assets, lines of credit, and other financial means, net of current commitments, available to meet the total cash flow demands of the subject contract or contracts with necessary supporting documents.

Financial Resources		
No.	**Source of financing**	**Amount (Rupees)**
1		
2		
3		

(Signature and common seal)
Name:
Designation:
Date:

Form FIN- 4: Financial Requirements for Current Contract Commitments

Bidders (or each Joint Venture partner) should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which an unqualified, full completion certificate has yet to be issued.

Current Contract Commitments						
No.	Name of Contract	Employer's Contact (Address, Tel, Fax)	Contract Completion Date	Outstanding Contract Value (X)[a]	Remaining Contract Period in months (Y)[b]	Monthly Financial Resources Requirement (X/Y)
1						
2						
3						
4						
	Total Monthly Financial Requirements for Current Contract Commitments (CCC)					. .. .

[a] Remaining outstanding contract values to be calculated from 14 days prior to the bid submission deadline.

[b] Remaining contract period to be calculated from 14 days prior to bid submission deadline.

[The availability of Financial Resources of the Bidder shall be assessed as follows:
Total Available Financial Resources from FIN – 3 **minus** the Total Monthly Financial Requirement for Current Contract Commitments (CCC) from FIN – 4 must be equal or greater than the Financial Resource Requirement for the Subject Contract as per Clause 2.2.3, Appendix-2 to ITB, to be qualified under the referred ITB Clause].

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Form – EXP-1
EXPERIENCE

Each Bidder must fill in this form

Sl. No.	Customer name	Contract No. and date	Work order value	Brief description of work	Completion date

Note: Order/contract copies are to be submitted as supporting document. Performance/completion certificate to be submitted wherever applicable.

(Signature and common seal)
Name:
Designation:
Date:

Price Schedule

The Price Schedules are divided into separate Schedules as follows:

Schedule No. 1: Supply of Manpower

Note:

1) Price quoted should be without GST.

2) Bidders must submit the price using the price schedule available in e-Tendring portal. These are not to be submitted in the techno-commercial envelope.

3) If any item is not specifically mentioned in the price schedule but required to complete the job successfully, same shall be deemed to be included in any of the items of the price schedule.

Section - 3
Purchaser's Requirements

3.1.0 SCOPE

The brief description of scope covered under this Bidding Document is furnished below. Bidders must read the bid document particularly the bid specifications thoroughly to understand the scope of work.

The work comprises supply of manpower for supervision and assistance during the **" implementation of transmission infrastructure to evacuate 3200 MW thermal power from upcoming generation station at Chapar."**

The contractor shall provide the required number of qualified and suitable Diploma Engineers (Civil) and Sahayak as specified by the AEGCL. The deployed personnel shall work under the direction and supervision of the concerned AEGCL officer and shall perform the duties assigned to them from time to time.

The scope of work shall include, but shall not be limited to the following activities:

vii. Supply and deployment of qualified Diploma Engineers (Civil) and Sahayaks as specified in the Tender Document.
viii. Ensuring the regular availability and attendance of the deployed manpower throughout the contract period.
ix. Providing suitable replacement in case of absence, resignation or unsuitability of any deployed personnel, as directed by the AEGCL.
x. Assisting the AEGCL engineers in the supervision and execution of various civil works at the designated site(s).
xi. Carrying out any other civil engineering-related work or allied duties assigned by the Engineer-in-Charge or competent authority in connection with the works.
xii. The scope of engage of Diploma engineer and sahayak shall be supervision ,monitoring ,quality assurance etc. for Construction and Erection of 400KV power transmission line or any other works entrusted under this project by AEGCL.
xiii. The minimum qualification, essential experience for each personnel are as follows:-

Sl. No.	Category	Qualification & Experience
1.	Diploma Engineer (Civil)	Diploma in Civil Engineering from a recognized Institute with minimum 02-03 years experiences related to foundation and erection of EHV Transmission lines and substation.
2.	Sahayak	Minimum HSLC/ 10th standard pass from a recognized Board/Institute having experiences related to foundation and erection of EHV Transmission lines and substation.

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Section - 4
General Conditions of Supply and Erection of AEGCL

This Section 'General Conditions of Supply and Erection of AEGCL' supplementary to Section -5 'Special Conditions of Contract' of this document and can be downloaded from www.aegcl.co.in. Whenever there is a conflict, the provisions in SCC or the other Sections of this bid document shall prevail over those in the 'General Conditions of Supply and Erection of AEGCL'.

Section - 5
Special Conditions of Contract

5.1.0 DEFINITION OF TERMS

"Contract" means the Contract Agreement entered into between the Purchaser and the Contractor, together with the Contract Documents referred to therein; they shall constitute the Contract, and the term "the Contract" shall in all such documents be construed accordingly.

"Contract Documents" means the documents listed in Article 1.1 (Contract Document) of the Contract

Agreement (including any amendments thereto).

"Contract Price" means the price payable to the Contractor as specified in the Agreement, subject to such additions and adjustments thereto or deductions therefrom, as may be made pursuant to the Contract. "Day" means calendar day

"Year" means 365 days.

"Month" means calendar

month.

"Party" means the "Purchaser" or the "Contractor", as the context requires.

"*Purchaser*" means the Assam Electricity Grid Corporation Limited (in short AEGCL) and its assignees.

The "*Contractor*" shall mean the tenderer / bidder whose tender/ bid has been accepted by the "Purchaser" and shall include the bidder's legal representatives, successors and assignees.

"Goods" means all of the commodities, raw material, machinery and equipment, and/or other materials that the Contractor is required to supply to the Purchaser under the Contract.

"Delivery" means the transfer of the Goods from the Contractor to the Purchaser in accordance with the

terms and conditions set forth in the Contract.

"Completion" means the fulfilment of the Related Services by the Contractor in accordance with the terms

and conditions set forth in the Contract.

"Related Services" means the services incidental to the supply of the goods, such as insurance, installation, training and initial maintenance and other similar obligations of the Contractor under the Contract.

The "Specification" shall mean the "Purchaser's Requirements".

"Contractor" means the natural person, a company/firm, or a combination of these, whose bid to perform the Contract has been accepted by the Purchaser and is named as such in the Agreement, and includes the legal successors or permitted assigns of the Contractor.

5.2.0 CONTRACT DOCUMENTS

5.2.1. Subject to Article 1.2 (Order of Precedence) of the Contract Agreement, all documents forming part of the Contract (and all parts thereof) are intended to be correlative, complementary and mutually explanatory. The Contract shall be read as a whole.

5.3.0 LEGAL JURISDITCTION

5.3.1. For any litigation arising out of the contract which cannot be resolve through mutual agreement, the Hon'ble Gauhati High Court will have sole jurisdiction of all settlement.

5.4.0 LANGUAGE

5.4.1. The ruling language of the Contract shall be English.

5.5.0 SCOPE OF WORK

The work comprises supply of manpower for supervision and assistance during the **" implementation of transmission infrastructure to evacuate 3200 MW thermal power from upcoming generation station at Chapar."**

The contractor shall provide the required number of qualified and suitable Diploma Engineers (Civil) and Sahayak as specified by the AEGCL. The deployed personnel shall work under the direction and supervision of the concerned AEGCL officer and shall perform the duties assigned to them from time to time.

The scope of work shall include, but shall not be limited to the following activities:

I. Supply and deployment of qualified Diploma Engineers (Civil) and Sahayaks as specified by the AEGCL.
II. Ensuring the regular availability and attendance of the deployed manpower throughout the contract period.
III. Providing suitable replacement in case of absence, resignation or unsuitability of any deployed personnel, as directed by the AEGCL.
IV. Assisting the AEGCL engineers in the supervision and execution of various civil works at the designated site(s).
V. Carrying out any other civil engineering-related work or allied duties assigned by the Engineer-in-Charge or competent authority in connection with the works.
VI. The scope of engage of Diploma engineer and sahayak shall be supervision ,monitoring ,quality assurance etc. for Construction and Erection of 400KV power transmission line or any other works entrusted under this project by AEGCL.

5.6.0 CONTRACT SCHEDULE

5.6.1. Contract completion period shall be counted from contract commencement date. Completion of the contract shall be **Three(03) Years** from Contract commencement which is extendable up to completion of project..

5.7.0 CONTRACT PRICE

5.7.1. The Contract Price shall be as specified in **Article 2 (Contract Price)** of the Contract Agreement.

5.7.2. Unless an escalation clause is provided for in the **Article 2 (Contract Price)**, the Contract Price shall be a firm shall not subject to any alteration, except in the event of a Change in the scope or changes in applicable tax rates or as otherwise provided in the Contract.

5.8.0 TERMS OF PAYMENT

5.8.1. All the payments shall be made in Indian Rupees only and shall be subject to applicable Indian Laws for withholding taxes, if any.

5.8.2. **The service provider shall pay the salary / remuneration to the outsourced staff by the 7th day of each month and shall submit their bills not later than the 10th day of the same month.** Proof of remittance of statutory deductions, such as EPF and ESI, to the appropriate authorities shall be submitted along with the monthly R.A. bill.

5.8.3. **ADVANCE PAYMENT.**

No advance payment is applicable for this contract.

5.9.0 PERFORMANCE SECURITY DEPOSIT

5.9.1. The successful bidder shall have to deposit to the extent of **10% (Ten percent) of the Contract price** as performance security (Bank Guarantee), within fifteen (15) days of receipt of notification of award, duly pledged in favor of the Managing Director, AEGCL and such security deposits shall be valid up to 60(sixty) days beyond the warranty period i.e ending last day of the Month in which the contract period completed.

5.9.2. If the Contractor fails or neglects to observe, perform any of his obligations under the contract, it will be lawful for the "Purchaser" to forfeit either in full or in part at his absolute discretion, the security deposit furnished by the Contractor.

5.9.3. No interest shall be payable on such deposits.

5.12.0 QUANTITY VARIATION

5.12.1. "Purchaser" shall have the right to increase/decrease the ordered quantity by 35% within 50 days of the period of completion and the same shall be carried out at the same rates /prices and terms and conditions stipulated in the contract except in regard to completion schedule, which shall be mutually agreed upon in case of enhancement of the ordered quantity.

5.15.0 FORCE MAJEURE

5.15.1. "Force Majeure" shall mean any event beyond the reasonable control of the Purchaser or of the Contractor, as the case may be, and which is unavoidable notwithstanding the reasonable care of the party affected, and shall include, without limitation, the following:

(a) war, hostilities or warlike operations whether a state of war be declared or not, invasion, act of foreign enemy and civil war

(b) rebellion, revolution, insurrection, mutiny, usurpation of civil or military government, conspiracy, riot, civil commotion and terrorist acts

(c) confiscation, nationalization, mobilization, commandeering or requisition by or under the order of any government or de jure or de facto authority or ruler or any other act or failure to act of any local state or national government authority

(d) strike, sabotage, lockout, embargo, import restriction, port congestion, lack of usual means of public transportation and communication, industrial dispute, shipwreck, shortage or restriction of power supply, epidemics, quarantine and plague

(e) earthquake, landslide, volcanic activity, fire, flood or inundation, tidal wave, typhoon or cyclone, hurricane, storm, lightning, or other inclement weather condition, nuclear and pressure waves or other natural or physical disaster

(f) shortage of labor, materials or utilities where caused by circumstances that are themselves Force Majeure.

5.15.2. If either party is prevented, hindered or delayed from or in performing any of its obligations under the Contract by an event of Force Majeure, then it shall notify the other in writing of the occurrence of such event and the circumstances thereof within fourteen (14) days after the occurrence of such event.

5.15.3. The party who has given such notice shall be excused from the performance or punctual performance of its obligations under the Contract for so long as the relevant event of Force Majeure continues and to the extent that such party's performance is prevented, hindered or delayed. The Time for Completion shall be extended in accordance with ***SCC Clause 5.16.0***.

5.18.0 CONTRACTUAL FAILURE

5.18.1. In the event of contractual failure of any respect on the part of the Contractor, the Purchaser shall be entitled to operate security deposit or any deposit or any payment due to Contractor irrespective of whether his default relates to the particular orders or not towards the Purchaser's claim for damages arising out of the failure. In addition, the Purchaser may black-list or bans the "Contractor" or pending enquiry, suspend him or take any other steps considered suitable.

5.19.0 ARBITRATION

5.19 If at any time, any question, dispute or difference whatsoever shall arise between the Purchaser and the Contractor in relation to or in connection with this contract, either party may, by written notice, refer the matter to the adjudication of a Sole Arbitrator to be appointed by mutual agreement of both parties in accordance with the Arbitration and Conciliation Act, 1996 and its amendments. The arbitration proceedings shall be held at Guwahati, or at any other place as may be decided by the Purchaser.

5.20 The decision of the Sole Arbitrator shall be final and binding on both parties and the expenses of the arbitration shall be paid as may be determined by the Arbitrator. However, any dispute arising out of this contract will first be discussed and settled bilaterally between Purchaser and the Contractor

5.20.0 THE BIDDER MUST COMPLY WITH THE NOTIFICATION NO.: eCF NO. 803347/20 DATED DISPUR 11.07.2026 OF GoA, FINANCE (TAXATION) AEGCL REGARDING DETERMINATION OF THE MAXIMUM PERMISSIBLE INPUT TAX CREDIT (ITC) UTILIZATION RATIOS AS FOLLOWS:

a) The successful bidder is entitled to claim Input Tax Credit at actual as per the rule of GST with the maximum permissible limit as per annexed table A&B for the project/work contract.

b) If any fake ITC/bogus billing is detected or payment of inputs in cash is found, the contractor shall be liable for legal action as per the provision of GST rules including blacklisting/debarment

c) The successful bidder shall submit a certificate as per the format in Annexure- C

d) The successful bidder shall bound to abide by the notification of GoA, Finance (Taxation) AEGCL no. eCF NO. 803347/20 dated Dispur 11.07.2026.

ANNEXURE- A& B

A.

Type of Works	Key Input/Process Involved	Acceptable ITC Utilization Ratio
EHV GSS	● Material supply ● Freight & Insurance ● Erection and civil works	80% (Maximum)
EHV Transmission Lines	● Material supply ● Freight & Insurance ● Erection and civil works	80% (Maximum)

B.

Type of Works	Key Input/Process Involved	Acceptable ITC Utilization Ratio
RCC Building	As per PWD Building	70% (Maximum)
Road Work	Bitumen/paver block, gravel, sand, etc.	30% (if contractor has own quarry) 40% (if contractor does not have own quarry.)
ICBP Road work	ICBP, gravel, sand, Road Furnisher, etc	40% (if contractor has own quarry), 50% (if contractor does not have own quarry

Annexure-C

Certified that in discharging the outward tax liability by ITCs all the provisions of GST Acts, Rules and notifications made therein are complied with including the following provisions:

- Goods and services relating to ITCs have actually been received.
- ITCs has been availed strictly in compliance with provisions under Section 16(2) (aa).
- Tax relating to ITCs has actually been paid to the government.
- No ITCs, though reflected in GSTR2B, availed if it is restricted by Section 38(2)(b).
- No ITCs, though reflected in GSTR2B, availed if it is blocked by Section 17(5).
- No ITCs in excess of input goods and services utilized actually in the projects/ works, are utilized to discharge the liabilities.
- In no case, utilization of ITCs in discharging liabilities exceeds the upper limit as prescribed by contractee AEGCL.

The above facts are true to the best of my knowledge.

Signature & seal of contractor

Section 6 - Contract Forms

This Section contains the format for Notification of Award, the Contract Agreement and Appendices to the Contract Agreement which, once completed, will form the Contract along with the Section 4 and Section 5.The Bidder should note that this Section shall be completed fully at the time of Contract signing.

[AEGCL's letter head]

Notification of Award

[date]

To: [Name and address of the Contractor]

This is to notify you that your Bid dated *[date]* for execution of the *[name of the work]* against *[Bid identification number]* for the Contract Price in the aggregate of Rupees *[amounts in numbers and words]* (as per Price Schedule-1), as corrected and modified in accordance with the Instructions to Bidders is hereby accepted, and it is decide to award on you the ('**____Name of wrok___**') covering inter-alia supply of all equipment and services specified in bidding document.

You are requested to furnish the Performance Security within fifteen (15) days in accordance with the Conditions of Contract, using for that purpose one of the Performance Security Forms included in Section 6 (Contract Forms) of the Bidding Document.

[Authorized Signature]
[Name and Title of Signatory]
Assam Electricity Grid Corporation Limited

Attachment: 1) Price schedule (with arithmetic correction if any)
2) Draft Contract agreement

STAMP(Rs. 100, Non Judicial)

1. Contract Agreement

(Supply and related services Contract)

THIS AGREEMENT made the _____day of _____, _____,

BETWEEN

Assam Electricity Grid Corporation Limited (herein after referred to as AEGCL), a corporation incorporated under the laws of Company Act, 1956 and having its registered office at First Floor, Bijuli Bhawan, Paltanbazar, Guwahati-781001, Assam and [***name of Contractor***], a firm/company incorporated under the laws of Company Act, 1956 and having its principal place of business at [***address of Contractor***] (hereinafter called "the Contractor"). [***in ~~case of JV insert name and address of the Lead Partner as well as other Partners~~]***

WHEREAS AEGCL desires to engage the Contractor to the 'Ex-works Supply Contract' (also referred to as the 'First Contract') covering inter-alia supply of all equipment and materials for the complete execution of "**Deployment of manpower for three years for assistance in "Implementation of transmission infrastructure to evacuate 3200 MW thermal power from upcoming Generating Station at Chapar"** as detailed in the Contract Document ("the Facilities"), and the Contractor has agreed to such engagement upon and subject to the terms and conditions hereinafter appearing.

NOW IT IS HEREBY AGREED as follows:

Article 1
Contract Documents

1.1 **Contract Documents** (Reference SCC Clause 5.2.0)

The following documents shall constitute the Contract between the Purchaser and the Contractor, and each shall be read and construed as an integral part of the Contract:

(a) This Contract Agreement and the Appendices hereto
(b) Letter of Price Bid and Price Schedules submitted by the Contractor
(c) Letter of Technical Bid and Technical Proposal submitted by the Contractor
(d) Special Conditions of Contract
(e) General Conditions of Supply and Erection.
(f) Specification (Purchaser's Requirements)
(g) Drawings (Purchaser's Requirements)
(h) Other completed Bidding Forms submitted with the Letters of Technical and Price Bids
(i) Guaranteed and other Technical Particulars (as submitted with the Bid).
(j) Any other documents shall be added here

1.2 **Order of Precedence** (Reference SCC Clause 5.2.0)

In the event of any ambiguity or conflict between the Contract Documents listed above, the order of precedence shall be the order in which the Contract Documents are listed in Article 1.1 (Contract Documents) above.

1.3 **Definitions** (Reference SCC Clause 5.1.0)

Capitalized words and phrases used herein shall have the same meanings as are ascribed to them in the SCC.

Article 2
Contract Price and Terms of Payment

2.1 **Contract Price** (Reference SCC Clause 5.7.0)

The Purchaser hereby agrees to pay to the Contractor the Contract Price in consideration of the performance by the Contractor of its obligations hereunder. The Contract Price shall [. . . ***amounts in rupees in words*** . . .], [. . . ***amounts in figures***. . .] as specified in Price Schedule No. 3 (Grand Summary).
The Contract Price is fixed.

2.2 **Terms of Payment** (Reference SCC Clause 5.8.0)

The terms and procedures of payment according to which the Purchaser will pay the Contractor are given in the Appendix (Terms and Procedures of Payment) hereto.

Article 3
Commencement Date and Completion Time

3.1 **Commencement Date** (Reference SCC Clause 5.6.1)

The Commencement Date upon which the period until the Time for Completion of the Works shall be counted from is the date when this Contract Document is signed.

3.2 **Completion Time** (Reference SCC Clause 5.6.2)

The whole works under the scope of this Contract shall be completed within **12** (**Twelve)** months from Contract Commencement Date with following schedule:

Article 4. Appendices

4.1 The Appendices listed in the attached List of Appendices shall be deemed to form an integral part of this Contract Agreement.

4.2 Reference in the Contract to any Appendix shall mean the Appendices attached hereto, and the Contract shall be read and construed accordingly.

IN WITNESS WHEREOF the Purchaser and the Contractor have caused this Agreement to be duly executed by their duly authorized representatives the day and year first above written.

Signed by, for and on behalf of the Purchaser

[***Signature***]
[***Title***]
in the presence of
[***Signature***]
[***Title***]

Signed by, for and on behalf of the Contractor

[***Signature***]
[***Title***]
in the presence of

[***Signature***]
[***Title***]

APPENDICES

Appendix 1 - Special Conditions of Contract
Appendix 2 - Performance Security.
Appendix 3- Price Schedule

Appendix 3 - Form of Performance Security
Bank Guarantee

(To be stamped in accordance with Stamp Act)
(The non-Judicial Stamp Paper should be in the name of issuing Bank)

Bank's Name:
Address of Issuing Branch or Office:
Email id and phone no for correspondence:

Beneficiary: Managing Director, AEGCL
Name and Address of Purchaser

Bid Security No.:

*WHEREAS*_____ *[name and address of Contractor]* (hereinafter called "the Contractor") has undertaken, in pursuance of LoA No. _____ dated _____ to execute _____ *[name of Contract and brief description of Works]* (hereinafter called "the Contract");

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee by a recognized/scheduled bank for the sum specified therein as security for compliance with its obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor such a Bank Guarantee;

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible *to* you, on behalf of the Contractor, up to a total of _____ *[amount of Guarantee]* _____*[in words],* such sum being payable in the currencies in which the Contract Price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of _____ *[amount of Guarantee]* as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Contractor before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract or of the Works to be performed there under or of any of the Contract documents which may be made between you and the Contractor shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

BG expiry date:
BG clam date:

Bank's seal and authorized signature(s)

NOTE

1. *All italicized text is for use in preparing this form and shall be deleted from the final document. An amount is to be inserted by the Guarantor, representing the percentage of the Contract Price specified in the Contract.*
2. *This guarantee shall be valid upto 30 days beyond the Warranty Period as per the Contract.*
3. *For BG amount equal to or more than 50,000.00, BG should be signed by two bank officers to be valid.*

4. ***Address of the banker with email and phone number for correspondence with banker should be clearly mentioned. Any correspondence related to the BG with the banker shall be made to the address mentioned in the BG.***