



ASSAM ELECTRICITY GRID CORPORATION LIMITED

OFFICE OF THE MANAGING DIRECTOR

Regd. Office: (FIRST FLOOR), BIJULEE BHAWAN, PALTANBAZAR; GUWAHATI - 781001

CIN: U40101AS2003SGC007238GSTIN: 18AAFCA4973J9Z3

PHONE: 0361-2739520 Web: www.aegcl.co.in



No.AEGCL/MD/BBM/Miscellaneous Works/2026/01/ 68

Dtd. 15.10.2026

EXPRESSION OF INTEREST (EOI) FOR RENOVATION OF THE LOBBY AREA,GROUND FLOOR,BIJULEE BHAWAN, Paltan Bazar, Guwahati-01

Assam Electricity Grid Corporation Limited invites sealed '**Expression of Interest (EOI)**' from reputed agencies/ firms etc. for renovation of the lobby area, ground floor at Bijulee Bhawan, Paltanbazar; Guwahati - 781001.

The EOI shall be submitted in **two parts**. The first part or '**Part-A**' of the EOI document will contain the details of qualification criteria of the bidder and all other details. The second part or '**Part-B**' will contain the rates offered by the bidder. The bidder should submit the EOI through the e-Tender Portal at <https://assamtenders.gov.in>.

Assam Electricity Grid Corporation Limited reserves the right to cancel this **Notice No. AEGCL/MD/BBM/Miscellaneous Works/2026/01/68** Dated:- 15.10.26 for EOI and/or invite afresh with or without amendments to this Notice for EOI, without liability or any other obligation for such request for EOI and without assigning any reasons thereof. Information provided at this stage is indicative only and the Assam Electricity Grid Corporation Limited reserves the right to amend/add further details in the EOI.

Chief General Manager (PP&D)
AEGCL, Bijulee Bhawan
Paltanbazar, Guwahati-01



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PART-A

INSTRUCTIONS TO BIDDERS

Assam Electricity Grid Corporation Limited would be referred in the document as the Organization and the agencies/firms participating in the bid would be referred to as bidder.

(A) INFORMATION TO BIDDER: -

1. **NAME OF WORK:** Renovation Of the lobby area, Ground Floor, Bijulee Bhawan, Paltanbazar, Guwahati-781001, Assam.
2. **EOINo.:** AEGCL/MD/BBM/MiscellaneousWorks/2026/01/68 **Dtd.** 15.10.26
3. **LOCATION OF WORK:** - Bijulee Bhawan, Paltanbazar, Guwahati

4. **CONTACT ADDRESS:** -

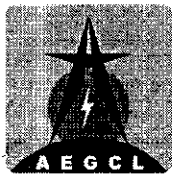
The Chief General Manager (PP&D)
AEGCL, First Floor,
Bijulee Bhawan, Paltanbazar,
Guwahati-781001.
Email id-cgm.ppd@aegcl.co.in

5. **BIDDING PROCEDURE:** -

- a) The bidders must register themselves at <https://assamtenders.gov.in> as per the guidelines laid in the website.
- b) The bidders have to submit scanned copies of the relevant documents through the e-Tender Portal.
- c) The bid must be submitted online through e-tendering portal <https://assamtenders.gov.in>
- d) Bidders may obtain further information from the office of the Chief General Manager (PP&D), Bijulee Bhawan, Paltan Bazar, Guwahati - 781001, Assam [e-mail: cgm.ppd@aegcl.co.in; Web site: www.aegcl.co.in].
- e) To participate in the EOI the interested bidders may visit <https://assamtenders.gov.in> for all the relevant documents and information required to participate in the tender.

6. **CRITICAL DATES:**

Start date	15/10/2026	1200 Hrs 00 Mins
Submission start date	16/10/2026	1400 Hrs 00 Mins
Pre-bid meeting date	29/10/2026	1400 Hrs 00 Mins
End date	04/11/2026	1400 Hrs 00 Mins
Bid opening date	05/11/2026	1400 Hrs 00 Mins



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7. PROCESSING FEE AND MODE OF PAYMENT: -

The Bidder shall bear all costs associated with the preparation and submission of its Bid. AEGCL shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process. Bidder has to pay Non-Refundable tender processing fee of **Rs.1000 (Rupees One Thousand)** only via e-tender portal www.assamtenders.gov.in.

8. Scope of Work for Renovation of lobby:-

Category	Key Activities & Responsibilities
Planning & pre-construction	• Site survey, measurements, and existing condition assessment • Working drawings • Material approvals, budgeting, project schedule • Protection of existing assets and occupied areas
Demolition & Dismantling	• Existing unwanted fixtures • Masonry works, steel works • Decorative works over walls, columns etc.
Civil Works	• Panelling works (wpc, pvc, century ply, mica etc.) • Wooden partition with doors including necessary fittings • Tiles work • Steel work • Wall putty, primer, painting • Glass work • Minor structural strengthening
Electrical Works	• Wiring and conduit system • Luminaries • MCB • Wall fan • LED Signage board depicting official address
Furniture	• Movable furnitures
Decorative/Beautification Items	• Indoor plants, Grass carpet mats, Standard wallpapers etc.



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Note: Bidder will solely responsible for disposal of any debris generated during works outside the Bijulee Bhawan premises.

9. Photographs of existing lobby & proposed design of lobby:-

Existing lobby





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Proposed design



10. Eligibility Criteria:-

- i. Experience having completed similar works from Govt Department/ PSUs/reputed Private Agencies only during the last 7 years ending last day of the month previous to the one in which applications are invited. "Similar work" is defined as work of construction, renovation of building, upgrading, repairing, and modernizing an existing structure to improve functionality, safety, appearance, and value. If the nature of work differs, it will not be considered while evaluation of technical qualification. Work order along with completion certificates are to be attached.



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- ii. Bidders must compulsorily submit work order and work completion certificate issued from Govt Department/PSUs/reputed Private Agencies only satisfying the above-mentioned work experience criteria for technical qualification. Moreover, AEGCL reserves the right to scrutinise any work order/work competition certificate submitted by the bidders with issuing authority and if any abnormalities are observed in the same, their bids will be rejected. **Minimum 3 (three) work orders along with work completion certificates are to be mandatorily attached for technical bids to be responsive.**
- iii. Minimum average annual turnover of **Rs. 10, 00,000.00** (Rupees Ten Lakhs) only calculated as total certified payments received for contracts in progress or completed, within the last 3 (Three) years. (Bidder must submit Audited Balance Sheet)
- iv. The bidder must furnish their Bank Solvency Certificate indicating the amount by concerned authority in necessary format as per their banks.
- v. Financial Statements for last 5(five) years out of which best 3 (three) years financial statement will be considered for calculation of turnover (should be CA/CMA certified). The bidder should have net profit and positive net worth for last 3 (three) years.
- vi. The bidder should not have ever been blacklisted by any State/ Central Government Department/ PSU/ Agency in the past for breach of general or specific conditions of contract, fraudulent, unethical or corrupt Business practices. (Declaration of same on the Letter Head of Firm must submit)
- vii. Bidder must submit valid Labour License.
- viii. Bidder must submit valid EPF Registration Certificate.
- ix. Bidder must submit valid ESI Registration Certificate.
- x. Bidder must submit valid GST Registration Certificate.
- xi. Bidder must submit copy of Income Tax PAN.
- xii. Bidder must submit copy of registration of the firm/association mentioning year of registration.
- xiii. Conviction, if any, of the agency or its Sole Proprietor/Partner/Director/ Manager in criminal cases? (If yes, Cases No(s) with name of the Hon'ble Court and other details of the case must furnish)
- xiv. **Bidder must compulsorily visit the site and submit the certificate in the Appendix-3.**

11. VALIDITY OF EOI: -

EOI shall remain valid for the period of **180 days** after the submission deadline date prescribed by AEGCL.

12. TIME OF COMPLETION: -

The allotted time of completion for the work is **90 days** from issuing the work order.

13. DISCLAIMER: -

AEGCL is not committed contractually in any way to those Bidders whose EOI is accepted. The issue of this EOI does not commit or otherwise oblige AEGCL to proceed with any part or steps of the process.

14. LANGUAGE OF EOI: -



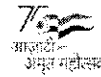
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The EOI, as well as all correspondence and documents relating to the EOI exchanged by the Bidder and AEGCL, shall be written in the English.

15. NEGOTIATION WITH BIDDER: -

The AEGCL reserve the right to hold negotiations with lowest bidder if AEGCL feels the quoted rates of particular item(s) are unreasonably high. The EOI must be valid, eligible and technically acceptable and considered for award of contract.

16. VERIFICATION OF DOCUMENTS: -

AEGCL reserves the right to verify the documents submitted by the bidders with issuing authority and if any abnormalities are observed in the same, their bids will be rejected.

17. RIGHT TO REJECT: -

The AEGCL reserves the right to reject any or all the EOIs without assigning any reason thereof and the AEGCL further reserves the right to split up the work order in favour of more than one bidder. The AEGCL also reserves the right to reject the lowest or any other price without assigning any reason. The clauses which are not appearing in this EOI document will be as per The General Condition of Supply and Erection 2009 of AEGCL. The General Condition of Supply and Erection 2009 of AEGCL is available in the AEGCL's website www.aegcl.co.in.

18. SITE FACILITIES: -

- a) AEGCL will not provide any accommodation at the work site to the bidder and their field personnel. No claim shall be entertained from the bidder for making his own arrangement for providing accommodation to the labours and bidder will bear entire expense. The same has to be arranged by the bidder on their own. However, AEGCL may provide space for storage of the materials but responsibility of the material and their safety shall be taken care of by the bidder. In case of non-availability of space under AEGCL the same should be arranged by the bidder outside AEGCL campus/work site at their own cost and responsibility.
- b) AEGCL shall not be responsible for the safety of the workers at site either on account of the works executed by the bidder or on account of the works executed by any other agency involved at that time.
- c) AEGCL shall on no account be responsible for the expenses incurred by the bidder during the progress of work at site, towards any incidental expenditure like medical amenities to the workers at site, security arrangements.
- d) The quoted price shall be deemed to include charges for all site facilities for labour that are considered necessary for execution of the work.
- e) No claim shall be entertained from the bidder for making his own arrangement for approach roads from outside PWD road to the site and bidder will bear entire expenses.
- f) AEGCL on no account shall be responsible for storage of materials or loss or pilferage or theft either in respect of the material stored or material already billed and paid for by the AEGCL.



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- g) Any facilities available at site shall be utilized only with prior permission of AEGCL and it should not be taken as granted for availing such services.

19. DEFECT AFTER COMPLETION OF WORK: -

The bidder shall make good at his own cost and to the satisfaction of AEGCL all defects, or other faults which may appear during the defect liability period.

20. LABOUR LEGISLATION: -

- The Bidder shall comply with the provisions of the Apprentices Act 1961, payment of Wages Act 1936, Minimum Wages Act 1948, Employees Liability Act 1938, Workmen's Compensation Act 1923, Industrial Disputes Act 1947, Maternity Benefits Act 1961, and the Contract Labour (Regulation and Abolition) Act 1970, Provident Fund Act or the modifications thereof or any other laws relating thereto and the rules made there under from time to time.
- The Bidder shall indemnify and keep indemnified AEGCL against payments to be made under and for the observance of the laws aforesaid and the Contractors' Labour Regulations without prejudice to his right to claim. The laws aforesaid shall be deemed to be a part of this contract and any breach thereof shall be deemed to be a breach of this contract.
- The Bidder shall at his own expense arrange for all the safety provisions for the safety of all workers and employees directly or indirectly employed on the work by the Bidder.
- The Bidder shall be fully responsible at his own expenses for compliance all the labour regulations and rules to be observed by them. The Bidder shall fully indemnify AEGCL against any action by the state and/or Central Government for any default or alleged default by the Bidder for violation of any of such rules and regulations. If, due to any default of the Bidder, AEGCL has to incur any expenditure for compliance of the rules and regulations or for any other reason connected with such default, AEGCL shall be entitled to recover from the Bidder all such expenditure in full from any payment due to the Bidder.

21. GOVERNMENT AND LOCAL RULES: -

The bidder shall conform to the provisions of all local bye-laws and acts relating to the work and to the regulations etc. of the Government and Local Authorities and of any Company whose system and design is proposed to be connected/utilized. The cost, if any, shall be deemed to have been included in his quoted rates, taking into account all liabilities and shall indemnify AEGCL against such liabilities and shall defend all actions arising from.

22. ELIGIBILITY OF CONTRACTORS EMPLOYEES: -

The Contractor shall employ in and about the Execution of the works only such persons as are skilled and experienced in their several trades.

23. TAXES: -

Any taxes, royalties and duties as per Govt. Law should be responsible of the contractor and must be included in their quoted rate.

24. INSURANCE: -



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The bidder shall arrange for any pay/cost of personnel accident insurance, medical treatment etc. in respect of their employees assigned to the works for all time and shall govern by Law of the land.

25. DAMAGE TO PERSON AND PROPERTY: -

- a) The bidder shall be responsible for all injury to the work or to workmen, to persons, animals or things and for all damages to the structural and/or decorative part of property which may arise from the operations or neglect of bidder or its employees, against whether such injury or damage arise from carelessness, accident or any other cause whatsoever in any way connected with the carrying out of this Contract. The bidder shall at his cost effect the insurance necessary and indemnify AEGCL entirely from all responsibility in this respect. The scope of insurance is to include loss or damage to the work and workmen due to carelessness, accident including fire, earthquake, floods, all medical expenses, compensation to be borne in the event of accident etc., damage or loss to the Contract itself till this is made over a complete state. Insurance is compulsory and must be affected from the very initial stage and should cover the entire contract period till handing over of complete works. The bidder shall also be responsible for anything which may be excluded from damage to any property arising out of incidents, negligence or defective carrying out of this Contract.
- b) AEGCL shall be at liberty and is hereby empowered to deduct the amount of any damages, compensations, costs, charges and expenses arising or occurring from or in respect of any such claim for damages from any sums due or to become due to the bidder.

26. ACCEPTANCE OF BID AND CONTRACT AGREEMENT:-

An agreement shall have to be drawn on non-judicial stamp of appropriate value with AEGCL by the selected Contractor in AEGCL's General Conditions of Supply and Erection 2009 of contract within 15 (fifteen) days from the date of issue of the work order.

Wherever there is any variation in between the conditions of AEGCL's General Conditions of Supply and Erection 2009 and the above terms & conditions, this bid conditions will supersede the conditions of AEGCL's General Conditions of Supply and Erection 2009.

27. STATUTORY AND SAFETY REQUIREMENT: -

- a) Each and every safety measure for MAN and MACHINE will be the sole responsibility of the Contractor without any prejudice. Compensation claims if any will also be the responsibility of the contractor without any prejudice.
- b) During the execution of the work, the contractor shall have to mark the site with banner warning/indicating precautions.
- c) The Contractor shall, throughout the execution and completion of the Works and the remedying of any defects therein:
- d) Have full regard for the safety of all persons entitled to be upon the Site and keep the Site (So far as the same is under his control) and the Works in an orderly state appropriate to the avoidance of danger to such persons, and
- e) Provided and maintain at his own cost all lights, guards, fencing, warning signs and watching, when and where necessary or required by the Engineer or by any duly constituted authority for the protection of the Works or for the safety and convenience of the public or others, and Take all



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reasonable steps to protect the environment on and off the Site and to avoid damage or nuisance to persons or to property of the public or others resulting from pollution, noise or other causes arising as a consequence of his methods.

28. PAYMENT TERMS:-

- a) Payment will be processed based on a single "first and final" bill submitted after all work is completed.
- b) Payment is subject to availability of specific fund.
- c) The Bidder / Firm will have to be submitted the following Net Banking details.
 - Banker's name & branch
 - Account No
 - Banker's address
 - Banker's IFSC code
 - Banker's RTGS code

29. RETENTION MONEY: -

10% retention money will be deducted from final bill, which will be released after warranty period of 18 months.

30. WARRANTY: -

The term warranty period of 18 months will be considered from the date of completion of work issued by AEGCL.

31. SUSPENSION OF WORK: -

If the contractor persistently neglects to carry out his obligations under the contract and/or commits default in complying with any of the terms and conditions of the contract and does not remedy it or take effective steps to remedy it within 7 days after a notice in writing is given to him in that behalf by AEGCL subject to other provisions contained, AEGCL may without prejudice to his any other rights or remedy against the Contractor in respect of any delay in commencing, completing the work may serve notice in writing absolutely determine and cancel the Contract.

32. CHANGE OF NAME OF THE TENDERER:

- a) At any stage after tendering, AEGCL shall deal with the Contractor only in the name and the address under which he submitted the tender. All the liabilities/ responsibilities for due execution of the contract shall be that of the Contractor.
- b) Any change/ alteration of name/ constitution/ organization of contractor shall be duly notified to the AEGCL and the AEGCL reserves the right to determine the contract, in case of any such notification.



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33. DEATH, BANKRUPTCY ETC.: -

If the Contractor becomes bankrupt or being a corporation is in the process of winding up, amalgamation or reorganization, the AEGCL shall be at liberty to:

- Terminate the contract forthwith by notice in writing to the Contractor or to the liquidator or receiver or to any person in whom the contract may become vested.
- Give such liquidator, receiver or other person the option of carrying out the contract subject to his providing a guarantee for the due and faithful performance of the contract up to an amount to be determined by the AEGCL.

In case of death of the Contractor before completion of work and supply, the Engineer or AEGCL shall be at liberty to:

- Close up the contract and take over the completed portion of work done and made as per specification and make final payment to the legal heir of the Contractor on receipt of claim from such legal heir.

- Give the contract to the legal heir of the Contractor subject to his depositing a performance security for the due and faithful performance of the contract. The performance security amount shall be determined by the AEGCL commensurate with the incomplete portion of the work. The AEGCL will enter into a fresh contract with the legal heir of the Contractor on the same terms and conditions of the earlier contract.

34. CONTRACTUAL FAILURE, LIQUIDATED DAMAGE AND PENALTY: -

Liquidity Damages 0.5% of the amount of delayed work per week subjected to the maximum 10 % of the contract value.

35. TERMINATION OF CONTRACT: -

If the performance of the contract is not satisfactory, a show cause notice shall be issued by AEGCL and if not corrected within 15 days of receiving notice, then AEGCL shall be at liberty to terminate the contract and get the work executed through other means at the risk and cost of the Contractor.

36. PAYMENT ON TERMINATION: -

In the event of termination of the contract, AEGCL shall be at liberty to get balance work done by any third party at the risk and cost of the contractor and due payment of the contractor, if any shall be released after the completion of whole of the works.

37. FORCE MAJEURE CONDITION:-

Force Majeure condition shall be considered as any circumstances beyond reasonable control of the party claiming relief, including but not limited to strikes, lockout, civil commotion, riot insurrection, hostilities, mobilization, war, fire, flood, earthquake, malicious damage or accidents could entitle contractor to extension time. Any such delay should intimated within 10 (ten) days from the beginning of such delay to consider/approved, any claim without prior information may not be considered under force Majeure.



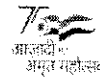
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38. SETTLEMENT OF DISPUTE AND ARBITRATION: -

Any dispute arising out of the contract will be first settled bilaterally between AEGCL and Contractor. In case, dispute cannot be settled bilaterally, it will be referred to arbitration to be resolved by a sole arbitrator appointed by AEGCL and contractor (mutually acceptable). The contractor shall not stop the work during settlement of any dispute. All disputes shall be subjected to the jurisdiction of District Court of respective District of work. The arbitration proceeding shall be according to Arbitration and Conciliation Act 1996 and its subsequent amendment. The place of Arbitration shall be at Guwahati and the language of Arbitration proceeding shall be in English.

39. WORKING PROCEDURE:-

- a) All materials must be procured only after verification and approved by AEGCL or any authorised representative.
- b) All furniture shall be fabricated off site and only the activities related to installation and fixing shall be carried out at the site.
- c) The rearrangement of existing items at the site shall be within the scope of the contractor, as the premises contain several important record.
- d) All the work must be carried out as per the directions of AEGCL and no deviation from the directions shall be allowed under any circumstances. In case of inevitable discourse, the contractor must get the deviation approved from the AEGCL.
- e) If any kind of unapproved deviations are observed during the course of the work, the contractor shall have to redo the work as per the direction of AEGCL at the cost of the Contractor.
- f) It shall be the contractor's responsibility to clear any unusable debris/left out materials from the AEGCL campus. No unwanted material can be left unattended by the contractor and the same must be cleared before handing over the site to AEGCL.
- g) Any kind of work which produces noise, or produces smoke must be carried out either before 9:30 A.M. or after 5:30 P.M inside Bijulee Bhawan building. No welding work is allowed to be carried out during office hours.
- h) The requirement of electricity and water for execution of mentioned work is in scope of the concerned contractor.



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Appendix-1

COVERING LETTER (ON THE APPLICANT'S LETTER HEAD)

To,
The Chief General Manager (PP&D)
Assam Electricity Grid Corporation Limited
Bijulee Bhawan, Paltanbazar, Guwahati-01.

Sub: **Renovation Of lobby area, Ground Floor, Bijulee Bhawan, Paltanbazar, Guwahati-781001,**

Assam

Ref: EOI No.: **AEGCL/MD/BBM/Miscellaneous Works/2026/01/68**

Dtd. **15.10.26**

Sir,
Having examined the terms & conditions, technical specifications, detailed items of work etc. as well as acquainting myself/ourselves with site of work, surroundings to get the required materials etc. I am/we are to submit herewith my/our tender for the above-mentioned work. My/our rates are quoted as per the specification laid down in the schedule of items of work, considering cost of design, materials, labours, haulage, taxes, royalty etc.

I /We clearly understand that all materials, tools and plants, machineries, labours, haulage etc. required in the work shall have to be arranged by me/us from my/our own resources in the events of allotment of the work to me/us. The certificate regarding the site visit issued from the General Manager, M&PR, AEGCL, Bijulee Bhawan along with photograph of site has been submitted herewith.

I /We also clearly understand that in the event of acceptance/approved of my/our tender, the work shall have to be executed strictly as per specifications and the same shall have to be completed in all respects within the stipulated time failing which I am/We are liable to be penalized as per rules laid down in Tender document as well as agreement thereof.

Yours Faithfully



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Appendix-2

PROFILE OF THE BIDDER

Scanned copy of the following documents & documents mentioned in point no. 10 of eligibility criteria to be submitted with Techno-Commercial Bid.

Sl. No.	Particulars	To be filled by Bidder
a)	Name of the Bidder	:-
b)	PAN	:-
c)	GST Registration number	:-
d)	Employees Provident Fund	:-
e)	Employees State Insurance Certificate	
f)	Valid Labour License	:-
g)	Last three F.Y income tax return certificate	
h)	Latest Bank Solvency Certificate	:-
i)	Annual Turnover Certificate	
j)	Similar work experience certificate	
k)	Date of Establishment/ Incorporation	:-
l)	Postal Address	:-
	House No.	:-
	Lane	:-
	Street	:-
	Town/Village	:-
	Post Office	:-
	P.S.	:-
	District	:-
	Pin code	:-
m)	Telephone Number	:-
	Mobile No.	:-
	E-Mail Address	:-
	Website	:-
n)	Name(s) of the Owners / Directors/Partners	:-
o)	Name of the Banker with Address and Telephone Number	:-
p)	Contact Person Details (Furnish here name of that person with whom AEGCL may get in touch for more information or clarifications)	Name:- Designation:- Mobile Number:- Email Address:-



ASSAM ELECTRICITY GRID CORPORATION LIMITED

OFFICE OF THE MANAGING DIRECTOR

Regd. Office: (FIRST FLOOR), BIJULEE BHAWAN, PALTANBAZAR; GUWAHATI - 781001

CIN: U40101AS2003SGC007238GSTIN: 18AAFCA4973J9Z3

PHONE: 0361-2739520 Web: www.aegcl.co.in



Appendix-3

To
The GM(M&PR)
Assam Electricity Grid Corporation Limited
Bijulee Bhawan, Paltanbazar, Guwahati-01

Sub: Regarding Site visit for the work – “Renovation Of lobby area, Ground Floor, Bijulee Bhawan, Paltanbazar, Guwahati-781001, Assam”

EOI No. :- AEGCL/MD/BBM/Miscellaneous Works/2026/01/68

Dtd. 15.10.26

Respected Sir,

This is to inform that I have thoroughly examined the site conditions, surroundings, accessibility, existing structures, utilities, safety requirements and all other factors that may affect the execution of the work.

I, further acknowledge that I am fully aware of and understand the nature and scope of work, site constraints, working conditions, statutory requirements, safety norms, and any other obligations relevant to the execution of the work. It is confirmed that no claims whatsoever shall be raised in the future on account of lack of knowledge of site conditions or working environment.

I, agree that the quoted rates and agreed terms are inclusive of all considerations arising from the site conditions and shall remain firm for the entire duration of the contract.

Yours Faithfully,