

**BIDDING DOCUMENT**

FOR

**Repairing of approach road to the colony by laying pavers block at 132kV GSS, AEGCL,  
Dhaligaon**

**ASSAM ELECTRICITY GRID CORPORATION  
LIMITED**



BID IDENTIFICATION NO:

**AEGCL/MD/O&M(LAR)/2025/DHALIGAON GSS/APPROACH ROAD/Bid/002**

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## SECTION 1

### INSTRUCTION TO BIDDERS

**Corporate Office,**  
**Assam Electricity Grid Corporation Limited, Bijulee Bhawan,**  
**Paltan Bazar, Guwahati-781001**  
PHONE: 0361-2739520 FAX NO.0361-2739513  
Web: [www.aegcl.co.in](http://www.aegcl.co.in) Email: [managing.director@aegcl.co.in](mailto:managing.director@aegcl.co.in)

#### 1.1.0 INTRODUCTION:

The Chief General Manager (O&M), LAR on behalf of Assam Electricity Grid Corporation Ltd (AEGCL), hereinafter referred to as AEGCL or Purchaser invites single stage two envelope e-bids for the following work from eligible firms/companies/contractors.

a) Name of work: **Repairing of approach road to the colony by laying pavers block at 132kV GSS, AEGCL, Dhaligaon**

#### 1.2.0 INTENT OF THE TENDER ENQUIRY:

The intent of the Tender Enquiry is to invite proposals from the prospective and relevantly experienced and financially sound contractor(s) /firms to carry out the works as specified in this bidding document.

#### 1.3.0 SCOPE OF WORK:

The major scopes of work are as follows: -

- a. Repairing of approach road to the colony by laying pavers block at 132kV GSS, AEGCL, Dhaligaon as brought out in the Specification and Schedule of Requirements as per this section.
- b. The price quoted shall include cost of all materials and labour to complete the job in all respect as per Bill of Quantity and Specifications laid out in this Section.

#### 1.4.0 TIME SCHEDULE:

The successful bidder shall have to complete the works within **3 (three) months** from the date of site handover.

#### 1.5.0 ESTIMATE:

**₹ 12,35,092.00 (Rupees Twelve Lakhs Thirty-Five Thousand Ninety-Two) Only (Including taxes)**

#### 1.6.0 ELIGIBILITY CRITERIA:

##### 1.6.1. EXPERIENCE

To be qualified for the bid the bidder must compulsorily meet the following minimum criteria; Bidder must establish the experience as single contractor.

- a. Experience having completed similar works during the last 5 years ending last day of the month previous to the one in which applications are invited should be either of the following:

i. Three similar completed works costing not less than an amount equal to 40% of the estimated tender value,

OR

ii. Two similar completed works costing not less than an amount equal to 50% of the estimated tender value

OR

iii. One similar completed work costing not less than an amount equal to 80% of the estimated tender value

Bidder shall submit filled up form EXP-1 along with copy of past orders with completion certificate to establish the eligibility

**“Similar work” is defined as work of “Construction of road by laying pavers block” in any Govt. establishment/PSU**

**Note: If the nature of work and value differs from the above stated conditions, it will not be considered while evaluation of technical qualification.**

**Participation as Joint Venture/Consortium is not allowed for this bid.**

#### 1.6.2. FINANCIALS:

| Criteria                                                                                                                                                                                                                                                                                                                                     | Compliance Requirements |                             |                |                | Documents                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-----------------------------|----------------|----------------|----------------------------------|
| Requirement                                                                                                                                                                                                                                                                                                                                  | Single Entity           | Joint Venture (not allowed) |                |                |                                  |
|                                                                                                                                                                                                                                                                                                                                              |                         | All Partners Combined       | Each partner   | One partner    | Submission Requirements          |
| 1. Historical Financial Performance                                                                                                                                                                                                                                                                                                          |                         |                             |                |                |                                  |
| Submission of audited balance sheets or other financial statements acceptable to the Purchaser, for the last <b>3 (three)</b> years (FY 2021-22, 2022-23, 2023-24) to demonstrate the current soundness of the Bidders financial position and its prospective long-term profitability. As a minimum, a Bidder’s net worth should be positive | Must Meet Requirement   | JV Not Allowed              | JV Not Allowed | JV Not Allowed | Form ‘FIN-1’<br>With attachments |
| 2. Average Annual Turnover.                                                                                                                                                                                                                                                                                                                  |                         |                             |                |                |                                  |
| Minimum <b>average annual turnover of ₹ 3,75,000.00 (Rupees Three Lakhs Seventy-Five Thousand)</b> calculated as total certified payments received for contracts in progress or completed, within the <b>last 3 years.</b>                                                                                                                   | Must Meet Requirement   | JV Not Allowed              | JV Not Allowed | JV Not Allowed | Form ‘FIN-2’                     |

| 3.Financial Resources/Cash Flow                                                                                                                                                                                                                                                                                                                                                                   |                       |                       |                       |                       |                        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------|
| Using Forms <b>FIN – 3 and FIN-4</b> in Section 2 (Bidding Forms) the Bidder must demonstrate access to, or availability of, financial resources such as liquid assets, unencumbered real assets, lines of credit, and other financial means, other than any contractual advance payments to meet the <b>cash-flow requirement, of Rs. 6,18,000.00 (Rupees Six Lakhs Eighteen Thousand) only.</b> | Must Meet Requirement | <b>JV Not Allowed</b> | <b>JV Not Allowed</b> | <b>JV Not Allowed</b> | Form 'FIN-3' & 'FIN-4' |

**Joint Venture/Consortium is not allowed for this bid.**

#### **1.6.3. Performance in earlier contracts in AEGCL.**

The performance of the bidders/JV Partners in similar contracts executed earlier in AEGCL will be considered during Technical Evaluation Stage. The bidder may be disqualified if their performance is found to be unsatisfactory in previous works (i.e., within last 7 years) undertaken in AEGCL.

The following will be considered as unsatisfactory performance:

1. If the bidder has failed to complete a contract within scheduled completion time. However, this will not apply in case the bidder has been awarded time extension without any deduction of LD.
2. If there is any evidence of poor workmanship by the bidder during execution of the contract. Execution of contract not in compliance with the approved specifications/drawings will be considered as poor workmanship.

#### **1.7.0 SITE VISIT:**

The bidders are advised to visit and examine the sites of works and its surroundings and obtain for itself on its own responsibility all information that may be necessary for preparing the bid. The costs of visiting the Site shall be at the bidder's own expense. The location of work is 132/33kV Dhalgaon GSS, AEGCL.

#### **1.8.0 QUANTUM OF WORK:**

The quantum of work is stated in the PRICE SCHEDULE at the end of section 2 – bidding forms.

#### **1.9.0 QUERY ON THE BIDDING DOCUMENT:**

Prospective bidder may submit queries, if felt necessary, requesting clarification of any bid clause. Such queries must be submitted in the e-tendering portal latest by the **Tender clarification end date and time** mentioned in the Bid Data Sheet. Purchaser shall clarify to the extent felt necessary or issue corrigendum for any amendment required in the bidding document. Such corrigendum/clarification shall be made available in the e-tendering portal and official website of AEGCL, [www.aegcl.co.in](http://www.aegcl.co.in) . Any query submitted outside the e-tender portal viz. email, or in physical letters, shall not be entertained.

#### **1.10.0 CLARIFICATION OF BIDS**

To assist in the examination, evaluation, and comparison of the Technical and Price Bids, and qualification of the Bidders, the Purchaser may, at its discretion, ask any Bidder for a clarification of its bid. Any clarification submitted by a Bidder that is not in response to a request by the Purchaser shall not be considered. **Clarification**

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**or shortfall documents shall be submitted through the e-tendering portal only.** However, the purchaser at its own discretion, may ask any bidder to submit original hardcopies of documents, whose softcopies are already uploaded by the bidder in the e-tender portal, for verification/authentication/clarification purpose. No change in the substance of the Technical Bid or prices in the Price Bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the Purchaser in the evaluation of the bids. If a Bidder does not provide clarifications of its bid by the date and time set in the Purchaser's request for clarification, its bid may be rejected.

**1.11.0 DEADLINE FOR SUBMISSION OF BIDS**

Bids shall be received ONLINE only on or before the date and time indicated in the **Bid Data Sheet** the Purchaser may, at its discretion, extend the deadline for the submission of bids by amending the Bidding Document, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline shall thereafter be subject to the deadline as extended.

**1.12.0 SUBMISSION OF BID:**

The bidder shall submit the techno commercial & price bid through e-tendering portal <https://assamtenders.gov.in>. All documents as required by this bidding document shall be scanned and uploaded in the portal. Price schedule should be submitted in the format provided in the online portal. Bidder must go through the document checklist provided in this bidding document and submit all required document. Bidders are also requested to submit the information in the format provided in this bidding document where applicable.

**1.13.0 BID VALIDITY**

The validity of bid shall be for **180(One Hundred Eighty) days** from the date of bid submission end date.

**1.14.0 OPENING OF TECHNO-COMMERCIAL BIDS**

The Purchaser shall conduct the opening of Technical Bids through online process at the address, date and time specified in the BDS. Bidders at their discretion may attend the techno-commercial bid opening.

Price bid of those bidders shall only be opened whose techno-commercial bids are found to be responsive to the requirement of the bidding document.

**1.15.0 EARNEST MONEY DEPOSIT (EMD):**

EMD amount mentioned in BDS must be submitted online **through e-tendering portal only**. Copy of the EMD payment receipt should be submitted along with Techno-Commercial bid. The earnest money will be released to the unsuccessful bidders on finalization of the tenders. The EMD to the successful bidder will be released on submission of Security Deposit after execution of the contract agreement.

**1.16.0 PRICE BASIS:**

Cost quoted by the bidder shall be inclusive of all scope of work as specified in this bidding document including any related services that is implicit to carry out the work successfully. Price will be firm and no price variation will be allowed within the completion period given in the work order.

**1.17.0 DEVIATIONS, RESERVATIONS, AND OMISSIONS:**

During the evaluation of bids, the following definitions apply:

- a) "Deviation" is a departure from the requirements specified in the Bidding Document;
- b) "Reservation" is the setting of limiting conditions or withholding from complete acceptance of the requirements specified in the Bidding Document; and

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- c) "Omission" is the failure to submit part or all of the information or documentation required in the Bidding Document.

**1.18.0 PRELIMINARY EXAMINATION OF TECHNICAL BIDS:**

The Purchaser shall examine the Techno-commercial Bid to confirm that all documents and technical documentation requested in this bidding document have been provided, and to determine the completeness of each document submitted. If any of these documents or information is missing, **the Bid may be rejected. The bidder shall ensure that all documents uploaded on the e-tender portal are clear and legible with good scan quality. In case any uploaded document is found to be illegible, such document shall be not be considered during evaluation.**

**1.19.0 RESPONSIVENESS OF TECHNO-COMMERCIAL BID:**

The Purchaser's determination of a bid's responsiveness is to be based on the contents of the bid itself. A substantially responsive Techno-commercial Bid is one that meets the requirements of the Bidding Document without material deviation, reservation, or omission. A material deviation, reservation, or omission is one that,

- a) If accepted, would:
- (i). Affect in any substantial way the scope, quality, or performance of the plant and services specified in the Contract; or
  - (ii). Limit in any substantial way, inconsistent with the Bidding Document, the Purchaser's rights or the Bidder's obligations under the proposed Contract; or
- b) If rectified, would unfairly affect the competitive position of other Bidders presenting substantially responsive bids.

The Purchaser shall examine the Techno-commercial Proposal, to confirm that the requirement of the bidding document have been met without any material deviation or reservation.

If a bid is not substantially responsive to the requirements of the Bidding Document, it shall be rejected by the Purchaser and may not subsequently be made responsive by correction of the material deviation, reservation, or omission.

**1.20.0 EVALUATION OF PRICE BIDS:**

The Purchaser shall use the criteria and methodologies listed in this Clause. No other evaluation criteria or methodologies shall be used.

To evaluate a Price Bid, the Purchaser shall consider the following:

- a) The bid price excluding taxes as quoted in the Price Schedules;
- b) Price adjustment for correction of arithmetical errors.
- c) The following methodology will be practiced for identification and treatment of the Abnormally Low Bids (ALB) in this tender process of AEGCL:
  - i. Absolute Approach is to be considered when there is fewer than five substantially responsive bidders and if the bid price is 20% or more below AEGCL's cost estimate then AEGCL's tender evaluation committee should clarify the Bid price with the bidder to determine whether the Bid is Abnormally low.
  - ii. Relative approach is to be considered when there are at least 5(five) nos. of substantially responsive bids and the lowest bid price is 20% or more below AEGCL's cost estimate. In this approach, first the Average bid price is determined and then by deducting the standard deviation from the Average bid price, potentially ALB may be determined.
- d) In case of an ALB, the tender evaluation committee/appropriate authority of the respective tenders shall undertake the following three stage review process which is as below:

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- i. To identify ALB as per the steps mentioned in SI no. 1.20.a.(i) and 1.20.b.(ii) Whichever is applicable.
  - ii. To seek and analyze the clarifications from the abnormally low Bidder in terms of resource inputs and pricing, including overheads, contingencies and profit margins. In that respect, the committee may refer to guideline of World Bank, AIIB, ADB etc. prescribed for ALB.
  - iii. To decide whether to accept or reject the bid.
  - iv. On acceptance of the bid, whether Additional Performance Security is to imposed on the bidder supplemented by adequate justification.
- e) In case of acceptance of ALB with Additional Performance Security:
- I. If any abnormally low bid is accepted under point 1.20.d.(iii) with additional performance security, it is to be noted that the total performance security should not exceed 20% of the total contract value.
  - II. The additional performance security shall be treated as part of the original performance security and shall be valid for a period similar to that applicable for defect liability period of the contract.
  - III. Non submission of the additional performance security shall constitute sufficient ground for rejection of the bid and similar assessment shall then be initiated for next ranked bidder if that bidder is also identified as ALB.

#### **1.21.0 AWARD CRITERIA:**

Purchaser shall in general award the contract to the lowest substantially responsive bidder. However, the purchaser reserves the right to not award contract to the lowest substantially responsive bidder without thereby incurring any liability to Bidders.

#### **1.22.0 PURCHASER'S RIGHT TO ACCEPT ANY BID, AND TO REJECT ANY OR ALL BIDS:**

The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders. In case of annulment, all bids submitted and specifically, bid securities, shall be promptly returned to the Bidders.

#### **1.23.0 NOTIFICATION OF AWARD:**

Prior to the expiration of the period of bid validity, the Purchaser shall notify the successful Bidder, in writing, that its bid has been partially or fully accepted quoting acceptance of the bid. The notification letter (hereinafter called the "Notification of Award") shall specify the sum that the Purchaser will pay the Contractor (hereinafter called "Contract Price") in consideration of the execution and completion of the services. Until a formal contract is prepared and executed, the notification of award shall constitute a binding Contract.

#### **1.24.0 PERFORMANCE SECURITY:**

**Within 15 (five) days** of receipt of the Notification of Award from AEGCL, the successful bidder shall furnish to AEGCL a performance security in an amount of **10 (Ten) percent** of the Contract Price in accordance with the Conditions of Contract. The form of performance security provided in Section 3 of the bidding documents may be used or some other form acceptable to AEGCL. The performance guarantee BG shall be valid through 60 days beyond the guarantee period.

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**1.25.0 SIGNING OF CONTRACT AGREEMENT:**

Within **15 (Fifteen) days** of receipt of the Notification of Award, the successful Bidder shall be required to sign the Contract Agreement with AEGCL using for that purpose, the contract form provided with this bidding document failing which AEGCL at its discretion may cancel the award.



**Annexure to SECTION 1  
BID DATA SHEET**

|                                              |                                                                                                                                                                                                                                                                         |
|----------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Name of Work</b>                          | Repairing of approach road to the colony by laying pavers block at 132kV GSS AEGCL, Dhaligaon                                                                                                                                                                           |
| <b>Location of Work</b>                      | 132 kV Dhaligaon GSS, AEGCL                                                                                                                                                                                                                                             |
| <b>NIT No.</b>                               | <b>Note/AEGCL/AGM/DHAL/Civil/DLG/Colony/2/2025/04 Dtd: 17.10.25</b>                                                                                                                                                                                                     |
| <b>Bid Identification No.</b>                | AEGCL/MD/O&M(LAR)/2025/DHALIGAON GSS/APPROACH ROAD/Bid/002                                                                                                                                                                                                              |
| <b>Estimate (In Indian Rupees)</b>           | <b>₹ 12,35,092.00 (Rupees Twelve Lakhs Thirty-Five Thousand Ninety-Two) only</b>                                                                                                                                                                                        |
| <b>Earnest Money Deposit (EMD)</b>           | <b>INR 25,000/- (Rupees Twenty-Five Thousand) only.</b>                                                                                                                                                                                                                 |
| <b>Purchase's Address for correspondence</b> | <b>The Chief General Manager(O&amp;M), LAR AEGCL</b><br><b>1<sup>st</sup> Floor, Bijulee Bhawan, Paltanbazar</b><br><b>Guwahati (Assam)- 781001</b><br>Electronic mail address: <a href="mailto:cgmom.lar@aegcl.co.in">cgmom.lar@aegcl.co.in</a>                        |
| <b>Pre-bid date</b>                          | Shall be notified, if any, in due course.                                                                                                                                                                                                                               |
| <b>Bid submission mode</b>                   | E-tenders shall be accepted through online portal <a href="https://assamtenders.gov.in">https://assamtenders.gov.in</a> only)                                                                                                                                           |
| <b>Address for bid opening</b>               | <b>The Chief General Manager(O&amp;M), LAR, AEGCL</b><br>Floor/Room number: <b>First Floor</b><br>Street Address: <b>Bijulee Bhawan, Paltanbazar</b><br>City: <b>Guwahati (Assam)</b><br>PIN Code: <b>781001</b><br>Country: <b>India</b>                               |
| <b>Key dates</b>                             | <b>Tender publishing date: 18:00 Hrs. of 17.10.2025</b><br><b>Tender submission start date: 15:00 Hrs. of 27.10.2025</b><br><b>Tender submission end date and time: 12:00 Hrs. of 07.11.2025</b><br><b>Techno-commercial bid opening date: 16:00 Hrs. of 07.11.2025</b> |

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## SECTION -2 BIDDING FORMS

(This Section contains the forms which are to be completed by the Bidder and submitted as part of his Bid)

### Form – 1: Document checklist

| SL. No. | Document to be submitted                                                                                                                                    | Submitted (Yes/No) | Name of uploaded pdf |
|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------------------|
| 1.      | Letter of technical bid (Form-1)                                                                                                                            |                    |                      |
| 2.      | Notarized Power of attorney for the person signing the tender                                                                                               |                    |                      |
| 3.      | Copy of online payment receipt of EMD                                                                                                                       |                    |                      |
| 4.      | Bidders company/firm registration certificate/certificate of incorporation (and other documents viz. partnership deed, MOA, labour license, insurance etc.) |                    |                      |
| 5.      | GST registration                                                                                                                                            |                    |                      |
| 6.      | Filled up Form ELI-1                                                                                                                                        |                    |                      |
| 7.      | Filled up Form LIT                                                                                                                                          |                    |                      |
| 8.      | Filled up Form FIN-1                                                                                                                                        |                    |                      |
| 9.      | Filled up Form FIN-2                                                                                                                                        |                    |                      |
| 10.     | Filled up Form FIN-3                                                                                                                                        |                    |                      |
| 11.     | Filled up Form FIN-4                                                                                                                                        |                    |                      |
| 12.     | Audited Balance sheet for last three years                                                                                                                  |                    |                      |
| 13.     | Bank solvency certificate/ other supporting document                                                                                                        |                    |                      |
| 14.     | Filled up Form EXP-1                                                                                                                                        |                    |                      |
| 15.     | Order/Contract copies establishing past experience                                                                                                          |                    |                      |
| 16.     | Completion certificate of work executed                                                                                                                     |                    |                      |
| 17.     | Completion schedule bar chart                                                                                                                               |                    |                      |
| 18.     | Additional documents if any                                                                                                                                 |                    |                      |

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(In bidders letterhead)

**Form-1**  
**Letter of technical bid**

Date:

To

The Chief General Manager (O&M), LAR  
AEGCL, 1<sup>st</sup> Floor, Bijulee Bhawan,  
Paltan Bazar, Guwahati-01

Bid Identification No: AEGCL/MD/O&M(LAR)/2025/DHALIGAON GSS/APPROACH ROAD/Bid/002

Sir,

I/We the undersigned, declare that, we, [insert name of the bidder] having registered office at [insert address of the registered office] have read the bid document and do not have any reservation to any of the clause therein. We offer to execute the work of:

Repairing of approach road to the colony by laying pavers block at 132kV GSS, AEGCL, Dhaligaon

in conformity with the bid specification. Our Bid shall be valid for a period of **180(One Hundred Eighty)** days from the date fixed for the bid submission deadline and it shall remain binding upon us at any time before the expiration of that period. I /We clearly understand that all materials, tools and plants, machineries, labours, haulage etc. required in the work shall have to be arranged by me/us from my/our own resources in the events of allotment of the work to me/us.

Common Seal and Signature of the authorized person:

Name:

Designation:

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**Form-ELI-1**  
**Bidder's information Sheet**

| Sl. No. | Particulars                                                                        | Bidders response             |
|---------|------------------------------------------------------------------------------------|------------------------------|
| 1       | Bidder's name and registered address                                               |                              |
| 2       | Bidder's authorized representative, designation and contacts (Phone No. and email) |                              |
| 3       | GST registration no.                                                               |                              |
| 4       | Bid validity                                                                       | 180(One Hundred Eighty) Days |

(Signature and common seal)

Name:

Designation:

Date:

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**Form – LIT**  
**Pending Litigation**

| <b>Year</b> | <b>Matter in Dispute</b> | <b>Value of Pending Claim in Rupees</b> | <b>Value of Pending Claim as a Percentage of Net Worth</b> |
|-------------|--------------------------|-----------------------------------------|------------------------------------------------------------|
|             |                          |                                         |                                                            |
|             |                          |                                         |                                                            |
|             |                          |                                         |                                                            |

(Signature and common seal)

Name:

Designation:

Date:

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**Form FIN – 1**  
**Financial Situation**

**Information from Balance Sheet**

| <b>Financial Data for<br/>Previous 3 Years<br/>[Rupees]</b> | <b>Year 1<br/>[FY 2022-23]</b> | <b>Year 2<br/>[FY 2023-24]</b> | <b>Year 3<br/>[FY 2024-25]</b> |
|-------------------------------------------------------------|--------------------------------|--------------------------------|--------------------------------|
| <b>Total Assets</b>                                         |                                |                                |                                |
| <b>Total Liabilities</b>                                    |                                |                                |                                |
| <b>Net Worth</b>                                            |                                |                                |                                |
| <b>Current Assets</b>                                       |                                |                                |                                |
| <b>Current Liabilities</b>                                  |                                |                                |                                |

**Information from Income Statement**

|                             |  |  |  |
|-----------------------------|--|--|--|
| <b>Total Revenues</b>       |  |  |  |
| <b>Profits Before Taxes</b> |  |  |  |
| <b>Profits After Taxes</b>  |  |  |  |

Note: To be supported by audited financial documents

(Signature and common seal)

Name:

Designation:

Date:

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**Form FIN – 2**  
**Average Annual Turnover**

| Annual Turnover Data for the Last 3 Years |                    |
|-------------------------------------------|--------------------|
| Year                                      | Amount<br>(Rupees) |
|                                           |                    |
|                                           |                    |
|                                           |                    |
| Average Annual Turnover                   |                    |

The information supplied should be the Annual Turnover of the Bidder in terms of the amounts billed to clients for each year for contracts in progress or completed.

(Signature and common seal)

Name:

Designation:

Date:

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**Form FIN – 3**  
**Financial Resources**

Specify proposed sources of financing, such as liquid assets, unencumbered real assets, lines of credit, and other financial means, net of current commitments, available to meet the total cash flow demands of the subject contract or contracts with necessary supporting documents.

| Financial Resources |                     |                 |
|---------------------|---------------------|-----------------|
| No.                 | Source of financing | Amount (Rupees) |
| 1                   |                     |                 |
| 2                   |                     |                 |
| 3                   |                     |                 |
|                     |                     |                 |

(Signature and common seal)

Name:

Designation:

Date:



**Form FIN- 4**  
**Current Contract Commitments**

Bidders (or each Joint Venture partner) should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which an unqualified, full completion certificate has yet to be issued.

| <b>Current Contract Commitments</b> |                                                                                    |                                        |                          |                                             |                                                      |                                               |
|-------------------------------------|------------------------------------------------------------------------------------|----------------------------------------|--------------------------|---------------------------------------------|------------------------------------------------------|-----------------------------------------------|
| No.                                 | Name of Contract                                                                   | Employer's Contact (Address, Tel, Fax) | Contract Completion Date | Outstanding Contract Value (X) <sup>a</sup> | Remaining Contract Period in months (Y) <sup>b</sup> | Monthly Financial Resources Requirement (X/Y) |
| 1                                   |                                                                                    |                                        |                          |                                             |                                                      |                                               |
| 2                                   |                                                                                    |                                        |                          |                                             |                                                      |                                               |
| 3                                   |                                                                                    |                                        |                          |                                             |                                                      |                                               |
| 4                                   |                                                                                    |                                        |                          |                                             |                                                      |                                               |
|                                     | <b>Total Monthly Financial Requirements for Current Contract Commitments (CCC)</b> |                                        |                          |                                             |                                                      | .....                                         |

<sup>a</sup> Remaining outstanding contract values to be calculated from 14 days prior to the bid submission deadline.

<sup>b</sup> Remaining contract period to be calculated from 14 days prior to bid submission deadline.

[The availability of Financial Resources of the Bidder shall be assessed as follows:

Total Available Financial Resources from FIN – 3 **minus** the Total Monthly Financial Requirement for Current Contract Commitments (CCC) from FIN – 4 must be equal or greater than the Financial Resource Requirement for the Subject Contract as per Clause 1.6.2(iii)].

In case the bidder is a JV, separate filled in forms for each of the JV partners is to be submitted along with the Bid.

(Signature and common seal)

Name:

Designation:

Date:

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**Form – EXP-1  
EXPERIENCE**

**Bidder must fill this form to establish eligibility as per clause 1.6.1**

| <b>Sl. No.</b> | <b>Customer name</b> | <b>Contract No. and date</b> | <b>Work order value</b> | <b>Brief description of work</b> | <b>Completion date</b> |
|----------------|----------------------|------------------------------|-------------------------|----------------------------------|------------------------|
|                |                      |                              |                         |                                  |                        |
|                |                      |                              |                         |                                  |                        |
|                |                      |                              |                         |                                  |                        |
|                |                      |                              |                         |                                  |                        |
|                |                      |                              |                         |                                  |                        |

Note: Order/contract copies are to be submitted as supporting document. Performance/completion certificate to be submitted wherever applicable.

(Signature and common seal)

Name:

Designation:

Date:

## Price Schedule

**Name of work:** Repairing of approach road to the colony by laying pavers block at 132 KV GSS, AEGCL, Dhaligaon

**Location of work:** 132 KV GSS, AEGCL, Dhaligaon

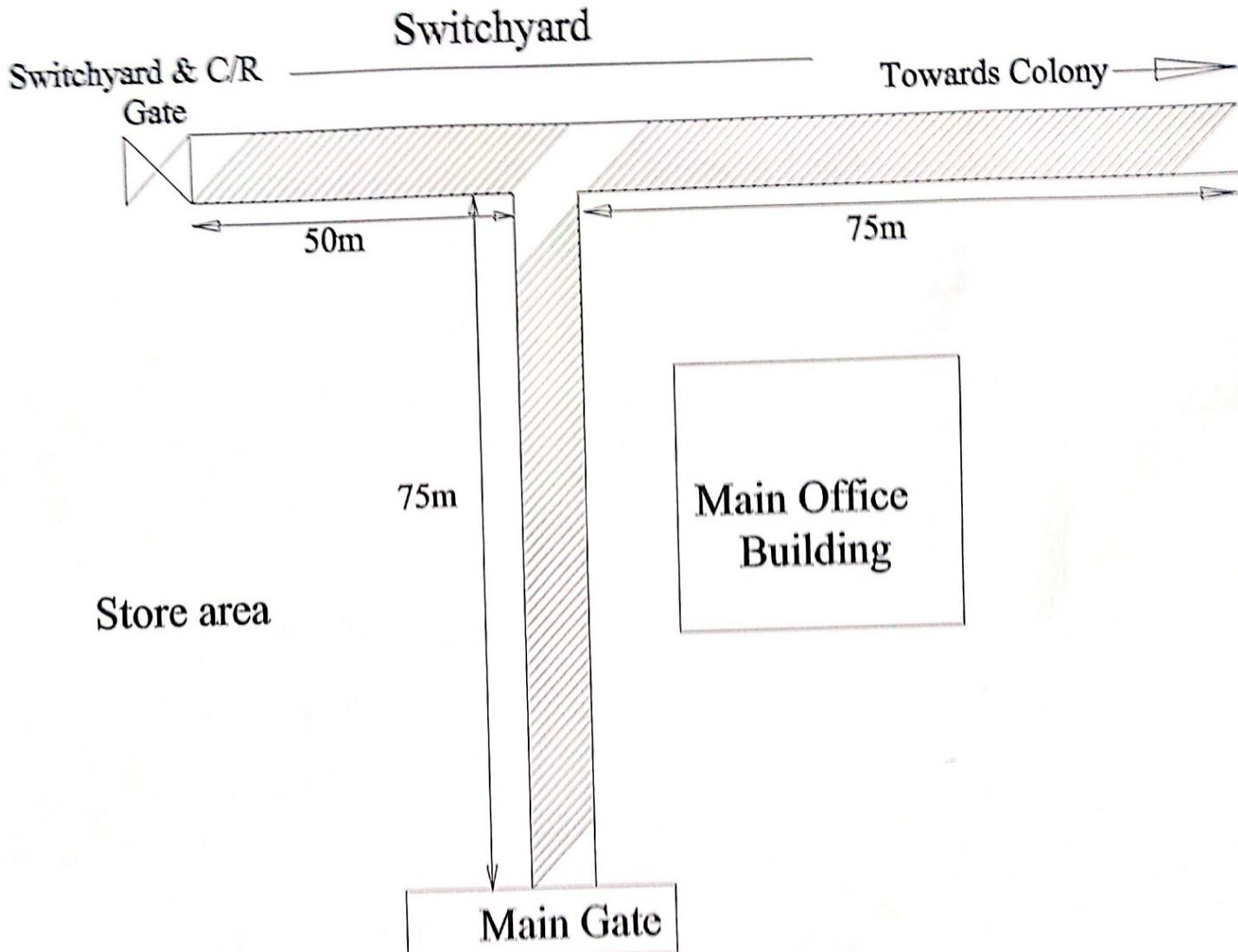
| Sl. No.        | Description of items                                                                                                                                                                                                                                                                                                                                                                                             | Qty    | Unit | Rate (Rs.) | Amount (Rs.) |
|----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|------|------------|--------------|
| 1              | Scarifying metalled (water-bound) road surface including disposal of rubbish, lead upto 50 m and consolidation of the aggregate received from scarifying with power road roller of 8 to 10 tonne capacity.                                                                                                                                                                                                       |        |      |            |              |
|                | 1.00 x 200.00 x 4.50 = 900.00                                                                                                                                                                                                                                                                                                                                                                                    |        |      |            |              |
|                |                                                                                                                                                                                                                                                                                                                                                                                                                  | 900.00 | Sqm  |            |              |
| 2              | Laying, spreading and compacting stone aggregate of specified sizes to WBM specifications in uniform thickness, hand picking, rolling with 3 wheeled road/vibratory roller 8-10 tonne capacity in stages to proper grade and camber, applying and brooming requisite type of screening / binding material to fill up interstices of coarse aggregate, watering and compacting to the required density.           |        |      |            |              |
|                | 200.00 x 4.00 x 0.15 = 120.00                                                                                                                                                                                                                                                                                                                                                                                    |        |      |            |              |
|                |                                                                                                                                                                                                                                                                                                                                                                                                                  | 120.00 | cum  |            |              |
| 3              | Stone aggregate (Single Size) :40 mm nominal size                                                                                                                                                                                                                                                                                                                                                                |        |      |            |              |
|                | Qty same as Item 2 = 120.00                                                                                                                                                                                                                                                                                                                                                                                      | 120.00 | cum  |            |              |
| 4              | Providing and laying 80mm thick factory made cement concrete (PU mould) interlocking paver block of M -30 grade made by block making machine with strong vibratory compaction, of approved size, design & shape, laid in required colour and pattern over and including 50mm thick compacted bed of coarse sand, filling the joints with line sand etc. all complete as per the direction of Engineer-in-charge. |        |      |            |              |
|                | 1 X 1.00 x 200.00 x 3.50 = 700.00                                                                                                                                                                                                                                                                                                                                                                                |        |      |            |              |
|                |                                                                                                                                                                                                                                                                                                                                                                                                                  | 700.00 | sqm  |            |              |
| 5              | Centering and shuttering including strutting, propping etc. and removal of form for Foundations, footings, bases of columns, etc. for mass concrete                                                                                                                                                                                                                                                              |        |      |            |              |
|                | 1 x 2.00 x 200.00 x 0.25 = 100.00                                                                                                                                                                                                                                                                                                                                                                                | 100.00 | Sqm  |            |              |
| 6              | PCC 1:1½:3 (1 Cement: 1½ coarse sand (zone-III) derived from natural sources : 3 graded stone aggregate 20 mm nominal size derived from natural sources)                                                                                                                                                                                                                                                         |        |      |            |              |
|                | 2 x 200.00 x 0.25 x 0.25 = 25.00                                                                                                                                                                                                                                                                                                                                                                                 |        |      |            |              |
|                |                                                                                                                                                                                                                                                                                                                                                                                                                  | 25.00  | cum  |            |              |
| Total          |                                                                                                                                                                                                                                                                                                                                                                                                                  |        |      |            |              |
| Grand Total Rs |                                                                                                                                                                                                                                                                                                                                                                                                                  |        |      |            |              |

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**Note:**

- 1) Price quoted should be without GST.
- 2) The price schedules presented here is for reference only. Bidders must submit the price using the price schedule available in e-tendering portal. **These are not to be submitted in the techno-commercial envelope.**
- 3) If any item is not specifically mentioned in the price schedule but required to complete the job successfully, same shall be deemed to be included in any of the items of the price schedule.

Tentative Layout Drawing



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### **Section - 3**

#### **Purchaser's Requirements**

##### **3.1.0 SCOPE**

The brief description of scope covered under this Bidding Document is furnished below:

- i) Repairing of approach road to the colony by laying pavers block at 132kV GSS, AEGCL, Dhaligaon as brought out in the Specification and Schedule of Requirements as per this section.
- ii) The price quoted shall include cost of all materials and labour to complete the job in all respect as per Bill of Quantity and Specifications laid out in this Section.

##### **3.2.0 GENERAL**

- i) The work shall be carried out according to the design/drawings/specifications to be provided by the AEGCL. Certain minimum requirements are indicated in this Section for guidance purposes only. However, the Contractor shall quote according to the complete requirements.
- ii) The bidder must employ at least one supervisor having valid HT supervisory license from Govt. of Assam.

##### **3.3.0 SITE PREPARATION**

- a) All the works related to dismantling, demolishing of existing structure has to be carried out by the contractor at their own costs as per direction of AEGCL. And all the dismantled and demolished unserviceable material has to be disposed of by the contractor outside the AEGCL premises and serviceable materials to be stacked as per the directions of AEGCL officials.
- b) The Contractor shall clear the site of vegetation by felling of trees, uprooting of stumps etc. to prepare the site for work only as per directions given by the Site Engineer
- c) All water which may accumulate on the site before or during the progress of the works or in trenches and excavations shall be removed and drained out from the site to the satisfaction of the Site Engineer by the Contractor.
- d) Any other work required for adequate preparation of the site for construction deemed necessary shall be carried out by the Contractor.
- e) The Contractor will have to construct access or any means for transport of material as per site requirements if the site is not easily accessible.
- f) The Bidder should note that the price quoted shall be inclusive of cost of all activities for site preparations, such as clearing the area, earth filling, earth cutting, levelling etc. It is advised that the Bidders should visit the concerned sites before finalizing their bids.

##### **3.4.0 CAPABILITY**

- i) Each bid shall be accompanied by a statement by the bidder declaring that he/she/it is a bona-fide engineering contractor and has in possession adequate equipment, qualified personnel to fill positions required for execution of the work.
- ii) The Bidder will supply information of the key personnel, design & engineering staff, support staff, field staff etc. proposed for the work along with details of their experience in similar nature of work.
- iii) The Bidder should also substantiate availability (either owned or leased) of the tools, tackles, spare parts etc. for carrying out the works.

##### **3.5.0 PLAIN CEMENT CONCRETE WORKS**

- i) Plain Cement Concrete works must be carried out in dry condition and dewatering should be carried out wherever necessary before placing of concrete.



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- ii) The proportion of Plain Cement Concrete should be **1:3:6** or as specified in the drawing and design. The quality of the mix will have to be checked and approved by the Site Engineer.
  - iii) Curing should be done properly and as per instructions of AEGCL.

### **3.6.0 SHORING AND PROPING**

For pits and trenches requiring stabilising of slope, shoring or propping may be carried out at the contractors own expense.

### **3.7.0 REINFORCEMENT**

- i) All reinforcement shall be from Primary Producers (TATA/SAIL/SHYAM/JSW/Jindal) and shall be thoroughly cleaned by removing loose scales, oil, grease or other deleterious materials. The contractor shall obtain the approval of the Engineer-in-charge or his representative to the reinforcement when fixed in position before any concrete is deposited in the forms.
- ii) Bars shall be bent cold or straightened in a manner to the satisfaction of the Engineer-in-charge or his representative. Bars bent during transport or handing shall be straightened before using on work. They shall not be heated to facilitate bending. Welding shall be done as per latest IS Code of practice.

### **3.8.0 SHUTTERING AND CENTERING**

- i) Shuttering for concrete shall be made of either metal or timber suitably lined and of substantial and rigid construction true to shape, alignment and dimensions as shown on the approved drawings.

### **3.9.0 REINFORCED CEMENT CONCRETE**

- i) Optimum quantity of water shall be mixed to produce the design mix/nominal mix concrete of required workability.
- ii) Workability shall be such that the concrete surrounds and properly grips all reinforcement.
- iii) The degree of consistency, which shall depend upon nature of work and method of vibration of concrete, shall be determined by regular slump tests to be carried out by the contractor at his cost.
- iv) Usually for mass concrete in RCC works where vibrations are used the slumps shall be within 10mm to 25mm.
- v) The frequency of such tests and the natures of slumps shall be maintained within the limits specified by the Engineer-in-charge.

### **3.10.0 PLASTERING**

- i) Surfaces to be rendered must be cleaned and made free from all dust, loose materials, grease, etc, and be well wetted for a few hours (the wall should not be soaked but only damped evenly); but the wall should not be too wet.
- ii) Plaster may be applied in one or two coats. No single coat should exceed 12 mm in thickness as thick coats shrink more and crack.
- iii) Plaster work on new construction should be deferred as much as possible so as to let shrinkage in reinforced concrete and masonry take place before plastering.
- iv) General proportion for cement plaster should be 1:4.

### **3.11.0 CURING**

- i) Curing should be done as soon as possible after concrete is placed and when initial set has occurred and before it has hardened. It should be continued for a minimum period of 7 to 12 days when ordinary (Portland) cement is used, 4 to 7 days when rapid hardening cement is used, and should be kept thoroughly wet for 24 hours when high alumina cement is used.

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- ii) Vertical surfaces may be covered with hanging curtains. Columns and small members shall be cured by wrapping round them wet sacks or by sprinkling water continuously. On vertical surfaces it should be checked that the wet fabric is in contact with the surface.
  - iii) Water should be sprinkled on the underside of beams and slabs for proper curing.



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**Section - 4**  
**General Conditions of Supply and Erection of AEGCL**

***This Section 'General Conditions of Supply and Erection of AEGCL' supplementary to Section -5 'Special Conditions of Contract' of this document and [can be downloaded from www.aegcl.co.in](http://www.aegcl.co.in). Whenever there is a conflict, the provisions in SCC or the other Sections of this bid document shall prevail over those in the 'General Conditions of Supply and Erection of AEGCL'.***

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## Section - 5

### Special Conditions of Contract

#### 5.1.0 DEFINITION OF TERMS

“Contract” means the Contract Agreement entered into between the Purchaser and the Contractor, together with the Contract Documents referred to therein; they shall constitute the Contract, and the term “the Contract” shall in all such documents be construed accordingly.

“Contract Documents” means the documents listed in Article 1.1 (Contract Document) of the Contract Agreement (including any amendments thereto).

“Contract Price” means the price payable to the Contractor as specified in the Agreement, subject to such additions and adjustments thereto or deductions therefrom, as may be made pursuant to the Contract.

“Day” means calendar day

“Year” means 365 days.

“Month” means calendar month.

“Party” means the “Purchaser” or the “Contractor”, as the context requires.

“Purchaser” means the Assam Electricity Grid Corporation Limited (in short AEGCL) and its assignees.

The “Contractor” shall mean the tenderer / bidder whose tender/ bid has been accepted by the “Purchaser” and shall include the bidder’s legal representatives, successors and assignees.

“Goods” means all of the commodities, raw material, machinery and equipment, and/or other materials that the Contractor is required to supply to the Purchaser under the Contract.

“Delivery” means the transfer of the Goods from the Contractor to the Purchaser in accordance with the terms and conditions set forth in the Contract.

“Completion” means the fulfilment of the Related Services by the Contractor in accordance with the terms and conditions set forth in the Contract.

“Related Services” means the services incidental to the supply of the goods, such as insurance, installation, training and initial maintenance and other similar obligations of the Contractor under the Contract.

The “Specification” shall mean the “Purchaser’s Requirements”.

“Contractor” means the natural person, a company/firm, or a combination of these, whose bid to perform the Contract has been accepted by the Purchaser and is named as such in the Agreement, and includes the legal successors or permitted assigns of the Contractor.

#### 5.2.0 CONTRACT DOCUMENTS

- 5.2.1. Subject to Article 1.2 (Order of Precedence) of the Contract Agreement, all documents forming part of the Contract (and all parts thereof) are intended to be correlative, complementary and mutually explanatory. The Contract shall be read as a whole.

#### 5.3.0 LEGAL JURISDITCTION

- 5.3.1. For any litigation arising out of the contract which cannot be resolve through mutual agreement or through Arbitration the honorable Guwahati High Court will have sole jurisdiction of all settlement.

#### 5.4.0 LANGUAGE

- 5.4.1. The ruling language of the Contract shall be English.

#### 5.5.0 SCOPE OF WORK

- 5.5.1. The Goods and Related Services to be supplied shall be as specified in section 3- Purchaser’s requirement and quantity as stated in Price Schedule of Section -2, Bidding Forms.

- 5.5.2. **Unless otherwise stipulated in expressly limited in the Purchaser’s Requirements, the Scope of Supply shall include all such items not specifically mentioned in the Contract but that can be**

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**reasonably inferred from the Contract as being required for attaining Delivery and Completion of the Goods and Related Services as if such items were expressly mentioned in the Contract.**

#### **5.6.0 DELIVERY SCHEDULE**

- 5.6.1. Completion of the work shall be within **3 (three) months from the date of site handover.**
- 5.6.2. The Delivery of the Goods and Completion of the Related Services shall be in accordance with the Delivery and Completion Schedule specified in the Article 3 of the Contract Agreement (Contract Forms) or within such extended time to which the Contractor shall be entitled under SCC **Clause 5.16.0** hereof.

#### **5.7.0 CONTRACT PRICE**

- 5.7.1. The Contract Price shall be as specified in **Article 2 (Contract Price)** of the Contract Agreement.
- 5.7.2. Unless an escalation clause is provided for in the **Article 2 (Contract Price)**, the Contract Price shall be a firm shall not subject to any alteration, except in the event of a Change in the scope or changes in applicable tax rates or as otherwise provided in the Contract.

#### **5.8.0 TERMS OF PAYMENT**

- 5.8.1. The contract price shall be paid as specified in subsequent sub-clauses, if not provided in Contract Forms, Section-6.
- i) No claim for interest shall be entertained by AEGCL.
  - ii) First and final bill shall be accepted for this work on completion of the entire work. Bill must contain certified. Photocopies of the Site Register of up-to-date work executed and colored photographs of work in sequence of execution duly signed with seal by the AEGCL.
  - iii) Final payment shall be released to the contractor only after completion of the work in all respect and final acceptance by AEGCL.
  - iv) Payment is subject to availability of specific fund.
  - v) The Bidder / Firm will have to be submitted the following Net Banking details.
    - Banker's Name & Branch
    - Account No
    - Banker's address
    - Banker's IFSC Code
    - Banker's RTGS Code
- 5.8.2. Documents required along with invoice: Following documents need to be submitted along with invoice – Payment of invoice would be entertained subject to submission of the following documents with the invoice –
- (a) Unconditional acceptance of the Letter of Award and signed Contract Agreement, by the contractor for supply.
  - (b) Detailed Supply Plan /Project Execution Plan/ PERT chart approved by AEGCL.
  - (c) Documentary evidence of dispatch (R/R or receipt of L/R)-(for Supply only.)
  - (d) Contractor's detailed invoice & packing list identifying contents of each shipment/supply. -(for Supply only.)
  - (e) Copy of certificate in respect of payments of State/ Central taxes, duties, levies, etc. have been made against supply of equipment/ materials through contractors/ sub-vendors under the contract, if applicable.
  - (f) Certified copy of Insurance Policy/ Insurance Certificate.
  - (g) Manufacturer's/ Contractor's Guarantee Certificate of Quality.
  - (h) Material Dispatch Clearance Certificate (MDCC)/ Dispatch Instructions (DI) for dispatch of materials from the manufacturer's works. MDCC/DI shall be issued by authorised Officer of the AEGCL.(for Supply only.)

- (i) Manufacturer's/ Supplier's copy of challan. - (for Supply only.)
- (j) Copy of testing/ inspection of equipment/ material clearance certificate issued by AEGCL. -(for Supply only.)
- (k) Copy of Goods Receipt Sheet (GRS)/ Materials Received Voucher (MRV)/ Materials Handing Over Voucher (MHOV). - (for Supply only.)
- (l) Joint Measurement Sheet/MB
- (m) Labour License, Insurance, etc.

5.8.3. Payments would be made subject to fulfilment of the following conditions -

- (i) Advance copy of invoices in duplicate with documents/ information as stated under clause (a) to (m), Whichever is applicable, are to be furnished sufficiently in advance.
- (ii) Any demurrage charges on account of late intimation and/or delivery of documents by the Bank is to be borne by the supplier.
- (iii) The supplier should intimate the dispatch of each and every consignment to the Purchaser and the Consignee.
- (iv) All Bank charges are to be borne by the supplier.
- (v) Payment through Bank for supply of equipment/ materials, dispatched by Rail would be allowed if required, however the equipment/ materials have to reach at destination/ project site in full and good condition and additional expenditure in any form for this is to be borne by the supplier. A prior approval from appropriate authority of the AEGCL is to be taken in this respect.
- (vi) Payment through Bank for supply of equipment/ materials, dispatched by road transport would be allowed if required, provided that, the transport agency is approved by the Banking Association and prior approval thereof is given by the AEGCL's appropriate authority.

5.8.4. ADVANCE PAYMENT

No advance payment is applicable for this contract.

**5.9.0 PERFORMANCE SECURITY DEPOSIT**

5.9.1. The successful bidder shall have to deposit to the extent of **10% (Ten percent) of the Contract price** (or to the extent of 20% of the total value of order, in case of acceptance of Abnormally Low Bid as per Office Order MD/AEGCL/Board Agenda/2019/32 dated 18.04.2021 and clause 1.20) as performance security (Bank Guarantee), within fifteen (15) days of receipt of notification of award, duly pledged in favor of the Managing Director, AEGCL and such security deposits shall be valid up to 60(sixty) days beyond the warranty period as per **clause 5.11.3.**

5.9.2. If the Contractor fails or neglects to observe, perform any of his obligations under the contract, it will be lawful for the "Purchaser" to forfeit either in full or in part at his absolute discretion, the security deposit furnished by the Contractor.

5.9.3. No interest shall be payable on such deposits.

**5.10.0 RETENTION MONEY**

5.10.1. Deduction shall be as per payment terms clause no. 5.8.1.

5.10.2. No interest shall be payable on such deductions/retentions.

**5.11.0 WARRANTY**

5.11.1. The Contractor/Manufacturer warrants that all the Goods are new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials, unless provided otherwise in the Contract.

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- 5.11.2. The Contractor/Manufacturer further warrants that the Goods shall be free from defects arising from any act or omission of the Contractor or arising from design, materials, and workmanship, under normal use in the conditions prevailing in the country of final destination.
  - 5.11.3. The warranty shall remain valid for **18 (Eighteen) months** from the date of successful commissioning of the project, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Purchaser's Requirement. Bidder may at its discretion offer extra warranty which shall be evaluated in the mark-based evaluation system
  - 5.11.4. If during the Period Warranty any defect should be found, the Purchaser shall give Notice to the Contractor/Manufacture stating the nature of any such defects together with all available evidence thereof, promptly following the discovery thereof. The Purchaser shall afford all reasonable opportunity for the Contractor/Manufacturer to inspect such defects.
  - 5.11.5. If having been notified, the Contractor/Manufacturer fails to remedy the defect within a period of 15 (fifteen) days, the Purchaser may, following notice to the Contractor/Manufacturer, proceed to do such work, and the reasonable costs incurred by the Purchaser in connection therewith shall be paid to the Purchaser by the Contractor or may be deducted by the Purchaser from any monies due the Contractor or claimed under the Performance Security.

#### **5.12.0 QUANTITY VARIATION**

- 5.12.1. "Purchaser" shall have the right to increase/decrease the ordered quantity by 35% within 50 days of the period of completion and the same shall be carried out at the same rates /prices and terms and conditions stipulated in the contract except in regard to completion schedule, which shall be mutually agreed upon in case of enhancement of the ordered quantity.

#### **5.13.0 INSPECTION AND TESTING**

- 5.13.1. The Contractor shall at its own expense and at no cost to the Purchaser carry out all such tests and/or inspections of the Goods and Related Services as are specified in Sections 3, Purchaser's Requirements.
- 5.13.2. The inspections and tests shall generally be conducted on the premises of the Contractor/Manufacture. Subject to Sub-Clause 5.13.3, The Contractor shall furnish, all reasonable facilities and assistance, including access to drawings/process chart and production data to the inspectors at no charge to the Purchaser.
- 5.13.3. The Purchaser or its designated representative shall be entitled to attend the tests and/or inspections referred to in SCC Sub-Clause 5.13.2, provided that the Purchaser bear all of its own costs and expenses incurred in connection with such attendance including, but not limited to, all traveling and board and lodging expenses.
- 5.13.4. Whenever the Contractor is ready to carry out any such test and/or inspection, the Contractor shall give a reasonable advance notice (not less than 21 days) of such test and/or inspection and of the place and time thereof to the Purchaser. The Contractor shall obtain from any relevant third party or manufacturer any necessary permission or consent to enable the Purchaser or its designated representative to attend the test and/or inspection.
- 5.13.5. The Contractor/manufacture shall provide the purchaser with a certified report of the results of any such test and/or inspection.
- 5.13.6. The Purchaser may reject any Goods or any part thereof that fail to pass any test and/or inspection or do not conform to the specifications. The Contractor shall either rectify or replace such rejected Goods or parts thereof or make alterations necessary to meet the specifications at no cost to the Purchaser, and shall repeat the test and/or inspection, at no cost to the Purchaser, upon giving a notice pursuant to SCC Sub-Clause 5.13.4

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- 5.13.7. If it is agreed between the Purchaser and the Contractor that the Purchaser shall not attend the test and/or inspection, then the Contractor may proceed with the test and/or inspection, and should provide the Purchaser with a certified report of the results thereof.
- 5.13.8. The Contractor agrees that neither the execution of a test and/or inspection of the Goods or any part thereof, nor the attendance by the Purchaser or its representative, nor the issue of any report pursuant to SCC Sub-Clause 5.13.5 & 5.13.7, shall release the Contractor from any warranties or other obligations under the Contract.

#### **5.14.0 INSURANCE**

- 5.14.1. The "Contractor" shall, have, unless, otherwise specified by the Purchaser, insure the materials through their underwrites at their cost and shall keep it insured against any loss/ damaged/ pilferage in transit, destruction or damage by fire/ flood, without exposure to vagaries of weather or through riot, civil commotion, war or rebellion, for the full value of the materials until the materials are received at the purchaser's destination store.
- 5.14.2. The "Contractor" shall be responsible for safe arrival at destination, unloading and receipt of the materials by the consignee. The Purchaser will discharge consignee's responsibilities only and shall not be responsible for any damage/ loss/ pilferage/ non-delivery by the carriers.
- 5.14.3. In case of any loss/ damage/ pilferage/ non-delivery/ short delivery by carriers etc.; the Contractor shall replace free of cost missing / damaged / lost materials within 30(thirty) days from the receipt of report thereof from the consignee(s) without waiting for settlement of their claims with their carriers / under-writers. Normally, such reports from the consignee(s) to the Contractor shall be initiated within a period of 30(thirty) days from the date of receipt of each consignment by him /them.
- 5.14.4. If it is considered necessary that the damaged equipment either in part or in full to be sent back to the manufacturer's works for repair, the manufacturers/ Contractors will furnish the Bank Guarantee for the full value of equipment needing repairs and such Bank Guarantee shall remain valid till such time, the equipment are repaired and returned to the consignee in good condition. The to and fro freight, handling and insurance charges in such cases will be borne by the Contractor.
- 5.14.5. Unless, otherwise mutually agreed upon, in case of failure by the Contractor to replenish /make good of the loss /damage /short supplied quantities, within the stipulated period, the Purchaser reserves the right to forfeit the security deposit and/ or adjust any outstanding payment to the "Contractor" with the Purchaser or take any other appropriate action.

#### **5.15.0 FORCE MAJEURE**

- 5.15.1. "Force Majeure" shall mean any event beyond the reasonable control of the Purchaser or of the Contractor, as the case may be, and which is unavoidable notwithstanding the reasonable care of the party affected, and shall include, without limitation, the following:
- (a) war, hostilities or warlike operations whether a state of war be declared or not, invasion, act of foreign enemy and civil war
  - (b) rebellion, revolution, insurrection, mutiny, usurpation of civil or military government, conspiracy, riot, civil commotion and terrorist acts
  - (c) confiscation, nationalization, mobilization, commandeering or requisition by or under the order of any government or de jure or de facto authority or ruler or any other act or failure to act of any local state or national government authority
  - (d) strike, sabotage, lockout, embargo, import restriction, port congestion, lack of usual means of public transportation and communication, industrial dispute, shipwreck, shortage or restriction of power supply, epidemics, quarantine and plague

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- (e) earthquake, landslide, volcanic activity, fire, flood or inundation, tidal wave, typhoon or cyclone, hurricane, storm, lightning, or other inclement weather condition, nuclear and pressure waves or other natural or physical disaster
  - (f) shortage of labor, materials or utilities were caused by circumstances that are themselves Force Majeure.
- 5.15.2. If either party is prevented, hindered or delayed from or in performing any of its obligations under the Contract by an event of Force Majeure, then it shall notify the other in writing of the occurrence of such event and the circumstances thereof within fourteen (14) days after the occurrence of such event.
- 5.15.3. The party who has given such notice shall be excused from the performance or punctual performance of its obligations under the Contract for so long as the relevant event of Force Majeure continues and to the extent that such party's performance is prevented, hindered or delayed. The Time for Completion shall be extended in accordance with **SCC Clause 5.16.0**.

#### **5.16.0 EXTENSION OF TIME FOR COMPLETION**

- 5.16.1. The Time(s) for Completion specified in the Article 3 of the Contract Agreement (Contract Forms) shall be extended if the Contractor is delayed or impeded in the performance of any of its obligations under the Contract by reason of any of the following:
- (a) any Change in the scope of works by the Purchaser; which justifies extension of completion time as provided in **SCC Clause 5.12.0**; and
  - (b) any occurrence of Force Majeure as provided in **SCC Clause 5.15.0**.
- 5.16.2. Except where otherwise specifically provided in the Contract, the Contractor shall submit to the Purchaser's Representative a notice of a claim for an extension of the Time for Completion, together with particulars of the event or circumstance justifying such extension as soon as reasonably practicable after the commencement of such event or circumstance. As soon as reasonably practicable after receipt of such notice and supporting particulars of the claim, the Purchaser and the Contractor shall agree upon the period of such extension. In the event that the Contractor does not accept the Purchaser's estimate of a fair and reasonable time extension, the Contractor shall be entitled to refer the matter to a Dispute Board, pursuant to **SCC Sub-Clause 5.19.0**.

#### **5.17.0 LIQUIDATED DAMAGE**

- 5.17.1. The Contractor guarantees that it shall attain Completion of the Works within the Time for Completion specified in the Contract Agreement pursuant to **SCC Sub-Clause 5.6.2**, or within such extended time to which the Contractor shall be entitled under **SCC Clause 5.16.0** hereof.
- 5.17.2. If the Contractor fails to attain Completion of the Works within the Time for Completion or any extension thereof under **SCC Clause 5.16.0**, the Contractor shall pay to the Purchaser liquidated damages at the rate of **1% (one percent)** of the total Contract Price per week or part thereof delay. The aggregate amount of such liquidated damages shall in no event exceed **10% (ten percent)** of the total contract price. However, the payment of liquidated damages shall not in any way relieve the Contractor from any of its obligations to complete the Works or from any other obligations and liabilities of the Contractor under the Contract.
- 5.17.3. Once the aggregated "Liquidated damage" reaches 10% of the total contract price, the Purchaser may consider following actions:
- (a) Procure the undelivered material/ equipment and/or complete the balance works from elsewhere giving notice to the Contractor and to recover any extra expenditure incurred thereby for having to procure these materials and works at higher price, at the risk and responsibility of the Contractor; or
  - (b) Cancel the contract wholly or in part and to complete the works at the full risk and cost of the Contractor and forfeit the security deposit.
  - (c) Declare it as a "Contractual Failure" and act in accordance with **SCC Clause 5.18.0**.



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#### **5.18.0 CONTRACTUAL FAILURE**

- 5.18.1. In the event of contractual failure of any respect on the part of the Contractor, the Purchaser shall be entitled to operate security deposit or any deposit or any payment due to Contractor irrespective of whether his default relates to the particular orders or not towards the Purchaser's claim for damages arising out of the failure. In addition, the Purchaser may black-list or bans the "Contractor" or pending enquiry, suspend him or take any other steps considered suitable.

#### **5.19.0 ARBITRATION**

- 5.19.1. In the event of any dispute or difference between the parties hereto, such dispute of difference shall be resolved amicably by mutual consultation. If such resolution is not possible, then unresolved dispute (s) or difference shall be referred to the Arbitration of a sole arbitrator to be nominated jointly by both the parties. The Arbitration Proceedings shall be governed by the Arbitration and Conciliation Act, 1996. The language of arbitration shall be English. The place of arbitration shall be at Guwahati. The award of arbitrator shall be binding on the parties to the dispute. Cost of arbitration shall be borne equally between the parties.



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## **Section 6 - Contract Forms**

**This Section contains the format for Notification of Award, the Contract Agreement and Appendices to the Contract Agreement which, once completed, will form the Contract along with the Section 4 and Section 5. The Bidder should note that this Section shall be completed fully at the time of Contract signing.**

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[AEGCL's letter head]

Notification of Award

[ date ]

To: [ Name and address of the Contractor ]

This is to notify you that your Bid dated *[date]* for execution of the *[ name of the work]* against *[Bid identification number]* for the Contract Price in the aggregate of Rupees *[ amounts in numbers and words ]* (as per Price Schedule-1), as corrected and modified in accordance with the Instructions to Bidders is hereby accepted, and it is decided to award on you the ('\_\_\_\_**Name of work**\_\_\_\_') covering inter-alia supply of all equipment and services specified in bidding document.

You are requested to furnish the Performance Security within fifteen (15) days in accordance with the Conditions of Contract, using for that purpose one of the Performance Security Forms included in Section 6 (Contract Forms) of the Bidding Document.

[ Authorized Signature ]

[ Name and Title of Signatory ]

Assam Electricity Grid Corporation Limited

Attachment: 1) Price schedule (with arithmetic correction if any)  
2) Draft Contract agreement

## 1. Contract Agreement

(Supply and related services Contract)

THIS AGREEMENT made the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_,  
BETWEEN

**Assam Electricity Grid Corporation Limited (herein after referred to as AEGCL)**, a corporation incorporated under the laws of Company Act, 1956 and having its registered office at First Floor, Bijuli Bhawan, Paltanbazar, Guwahati-781001, Assam and **[name of Contractor]**, a firm/company incorporated under the laws of Company Act, 1956 and having its principal place of business at **[address of Contractor]** (hereinafter called "the Contractor"). ~~**[in case of JV insert name and address of the Lead Partner as well as other Partners]**~~

WHEREAS AEGCL desires to engage the Contractor to the 'Ex-works Supply Contract' (also referred to as the 'First Contract') covering inter-alia supply of all equipment and materials for the complete execution of 'Repairing of approach road to the colony by laying pavers block at 132kV GSS, AEGCL, Dhaligaon' as detailed in the Contract Document ("the Facilities"), and the Contractor has agreed to such engagement upon and subject to the terms and conditions hereinafter appearing.

NOW IT IS HEREBY AGREED as follows:

### Article 1 Contract Documents

#### 1.1 Contract Documents (Reference SCC Clause 5.2.0)

The following documents shall constitute the Contract between the Purchaser and the Contractor, and each shall be read and construed as an integral part of the Contract:

- (a) This Contract Agreement and the Appendices hereto
- (b) Letter of Price Bid and Price Schedules submitted by the Contractor
- (c) Letter of Technical Bid and Technical Proposal submitted by the Contractor
- (d) Special Conditions of Contract
- (e) General Conditions of Supply and Erection.
- (f) Specification (Purchaser's Requirements)
- (g) Drawings (Purchaser's Requirements)
- (h) Other completed Bidding Forms submitted with the Letters of Technical and Price Bids
- (i) Guaranteed and other Technical Particulars (as submitted with the Bid).
- (j) Any other documents shall be added here

#### 1.2 Order of Precedence (Reference SCC Clause 5.2.0)

In the event of any ambiguity or conflict between the Contract Documents listed above, the order of precedence shall be the order in which the Contract Documents are listed in Article 1.1 (Contract Documents) above.

#### 1.3 Definitions (Reference SCC Clause 5.1.0)

Capitalized words and phrases used herein shall have the same meanings as are ascribed to them in the SCC.

**Article 2  
Contract Price and  
Terms of Payment**

- 2.1 **Contract Price** (Reference SCC Clause 5.7.0)  
The Purchaser hereby agrees to pay to the Contractor the Contract Price in consideration of the performance by the Contractor of its obligations hereunder. The Contract Price shall [ . . . **amounts in rupees in words** . . . ] [ . . . **amounts in figures** . . . ] as specified in Price Schedule No. 3 (Grand Summary).  
**The Contract Price is fixed.**
- 2.2 **Terms of Payment** (Reference SCC Clause 5.8.0)  
The terms and procedures of payment according to which the Purchaser will pay the Contractor are given in the Appendix (Terms and Procedures of Payment) hereto.

**Article 3  
Commencement Date  
and Completion Time**

- 3.1 **Commencement Date** (Reference SCC Clause 5.6.0Error! Reference source not found.)  
The Commencement Date upon which the period until the Time for Completion of the Works shall be counted from is the date of site handover
- 3.2 **Completion Time** (Reference SCC Clause 5.6.2)  
The whole works under the scope of this Contract shall be completed **3 (three) months from the date of site handover**.

**Article 4. Appendices**

- 4.1 The Appendices listed in the attached List of Appendices shall be deemed to form an integral part of this Contract Agreement.
- 4.2 Reference in the Contract to any Appendix shall mean the Appendices attached hereto, and the Contract shall be read and construed accordingly.

IN WITNESS WHEREOF the Purchaser and the Contractor have caused this Agreement to be duly executed by their duly authorized representatives the day and year first above written.

Signed by, for and on behalf of the Purchaser

Signed by, for and on behalf of the Contractor

[ **Signature** ]

[ **Signature** ]

[ **Title** ]

[ **Title** ]

in the presence of

in the presence of

[ **Signature** ]

[**Signature** ]

[ **Title** ]

[**Title** ]

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## APPENDICES

- Appendix 1 - Special Conditions of Contract
  - Appendix 2 - Completion schedule (bar chart)
  - Appendix 3 - Performance Security.
  - Appendix 4 - Price Schedule.
  - Appendix 5 - Guaranteed Technical Particulars
- (Other documents if required shall be added here)

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## Appendix 3 - Form of Performance Security

### Bank Guarantee

(To be stamped in accordance with Stamp Act)  
(The non-Judicial Stamp Paper should be in the name of issuing Bank)

**Bank's Name:**

**Address of Issuing Branch or Office:**

**Email id and phone no for correspondence:**

**Beneficiary: Managing Director, AEGCL**  
**Name and Address of Purchaser**

**Bid Security No.:**

WHEREAS \_\_\_\_\_ [name and address of Contractor] (hereinafter called "the Contractor") has undertaken, in pursuance of LoA No. \_\_\_\_\_ dated \_\_\_\_\_ to execute \_\_\_\_\_ [name of Contract and brief description of Works] (hereinafter called "the Contract");

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee by a recognized/scheduled bank for the sum specified therein as security for compliance with its obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor such a Bank Guarantee;

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Contractor, up to a total of \_\_\_\_\_ [amount of Guarantee] \_\_\_\_\_ [in words], such sum being payable in the currencies in which the Contract Price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of \_\_\_\_\_ [amount of Guarantee] as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Contractor before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract or of the Works to be performed there under or of any of the Contract documents which may be made between you and the Contractor shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

BG expiry date:

BG clam date:

**Bank's seal and authorized signature(s)**

#### NOTE

1. *All italicized text is for use in preparing this form and shall be deleted from the final document. An amount is to be inserted by the Guarantor, representing the percentage of the Contract Price specified in the Contract.*
2. *This guarantee shall be valid upto 30 days beyond the Warranty Period as per the Contract.*
3. *For BG amount equal to or more than 50,000.00, BG should be signed by two bank officers to be valid.*

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4. ***Address of the banker with email and phone number for correspondence with banker should be clearly mentioned. Any correspondence related to the BG with the banker shall be made to the address mentioned in the BG.***