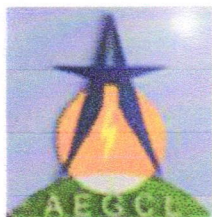


Invitation of quotation
for
Supply of Laptop and Desktop
At
Assam Electricity Grid Corporation Limited

Inquiry No.: : AEGCL/MD/T-1063/PMGS-E/2022-23/9.

Inquiry Issue Date : Date: 20/03/2023

Last Date of Submission : Date 30/03 /2023, 03:00 PM



**Backbone of Assam
Power Network**

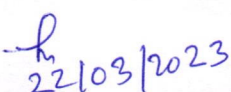
Assam Electricity Grid Corporation Limited
1ST FLOOR, BIJULEE BHAWAN, PALTAN BAZAR, GUWAHATI-01.

Website: www.aegcl.co.in
Email: cgm.ppd@aegcl.co.in

SCHEME: PM GATISHAKTI 'Procurement of Simulation and Design Software including Hardware, under Part II (PM Gatishakti related Expenditure) of "Scheme for Special Assistance to States for Capital Investment for 2022-23"

Fees-Rs 1000/-
EMD: Rs 26000/-

Quotation Inviting Authority


22/03/2023
Chief General Manager (PP&D),
AEGCL, Bijulee Bhawan, Guwahati-01

Invitation of quotation

Sealed Quotations are hereby invited by the undersigned on behalf of the Managing Director, AEGCL, Bijulee Bhawan, Paltan Bazar, Guwahati-01 for Supply of Laptops and Desktops for the Corporation as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before 30/03 /2023, 03:00 PM. The Envelope containing the quotation would please be sealed and super scribed as under:-

Terms & Conditions:

1. The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Corporation will not be responsible. **The offer Submitted Fax/Email/Courier etc shall not be considered and no correspondence will be entertained in this matter.**
2. Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, in case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. Quotation must be dropped in "**Quotation Box**" located at AEGCL, Bijulee Bhawan, Paltan Bazar, Ghy-01..
3. Rates must be quoted in **Indian rupees** and as per the format specified taxes extra if any must be written separately.
4. Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.)
5. No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
6. The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
7. Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
8. RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
9. The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
10. Firm shall be registered. (Trade License)
11. The firm shall have valid GST No.
12. Documentary proof of Annual Turnover More Than Rs 50 Lakhs.
13. Documentary proof for supply of laptops/desktop to AEGCL/APDCL/PGCL or any other Govt. Organization/PSU of Three(3) Nos having more than 3 lakhs in last 3 years
14. Fees Rs 1000/- (Non-Refundable) and EMD- Rs.26000/- (Refundable) in a form of DD/BC only in favour of AEGCL shall be submitted. Failing of this led to rejection of your offers.
15. Submission of PAC certificate from the OEM/Dealer/Distributor.
16. Laptop and Desktop should be atleast 1 year onsite comprehensive Warranty.
17. MSME bidder is exempted from submission of EMD only.

The firm should not be black listed by any Govt. Agency/Dept.

Quotations qualified by such vague and indefinite expressions such as "subject to prior confirmation", "subject to immediate acceptance" etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.

Delivery Period – within 30 days from Purchase order.

Liquidated Damage: - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.

Payment Terms: Payment will be only after satisfactorily delivery and after inspection by the AEGCL.

Disputes: -In the event of any dispute or disagreement arising between the contractors and any other department of AEGCL, Bijulee Bhawan, Paltan Bazar, Guwahati-01 with regards to the interpretation of "Terms & Conditions" of this inquiry, the same shall be referred to the Managing Director, AEGCL, Bijulee Bhawan, Paltan Bazar, Guwahati-01 whose decision will be final and binding upon the contractor.

AEGCL reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AEGCL will be final in this regard.

AEGCL reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AEGCL will be final in this regard.

Special Terms & Conditions:

Bidder must quote the product as per specification provided in Annexure 1.

Catalog must be attached with quotation for technical evaluation.

The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the AEGCL, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.

Encl.: Annexure 1 (Specification) Annexure 2 (Format of price bid)

S. No	Particular	Specification (Preferred Brand HP and Dell Only)	Qty.
1.	Laptop	Minimum Model (i7) Configuration:- 12th Generation Intel® Core™ i7 processor Windows 11 Home 39.6 cm (15.6) diagonal, FHD (1920 x 1080)NVIDIA® GeForce RTX™ 3050 Laptop GPU (4 GB GDDR6 dedicated)16 GB DDR4-3200 MHz RAM (2 x 8 GB)512 GB PCIe® NVMe™ TLC M.2 SSD TNr for better video calling with laptop carrying bag. Latest version of MS office student and Home Edition should be pre-installed. Quick Heal Total Security with 3 years pre-installed.	10Nos.
2.	Desktop	Minimum Model (i5) Configuration :- 12th Generation Intel® Core™ i5 processor Windows 11 Home Single Language in S mode16 GB DDR4-3200 MHz RAM (2 x 8 GB)512 GB Intel® PCIe® NVMe™ SSDNVIDIA® GeForce RTX™ 3060 (12 GB GDDR6 dedicated)with UPS 650VA Latest version of MS office student and Home Edition should be pre installed. Quick Heal Total Security with 3 years pre installed.	3Nos.

Annexure 1

Note: -

The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the AEGCL if required. The expenditure incurred for demonstrating the items will be borne by the supplier.

[On the letterhead of firm]

To,

The CGM (PP&D, AEGCL,
Bijulee Bhawan, Paltan
Bazar, Guwahati-01

ANNEXURE "2" PRICE BIDFORM

Dear Sir,

I/We Submitted the quotation for Enquiry No. "QUOTATION FOR SUPPLY OF LAPTOP AND DESKTOP AT AEGCL AGAINST THE INQUIRY NO. AEGCL/MD/T-1063/PMGS-E/2022-23/9" DUE ON ____/____/2023, 03:00 PM AEGCL, Bijulee Bhawan, Paltan Bazar, Guwahati-01

I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly. I/We hereby offer to supply at the following rates.

S.No	Particular	Qty.	Quoted Make	Price/Unit Exclusive of GST (INR)	GST/Other Taxes	Price/ Unit Inclusive of GST (INR)	Total Cost Inclusive of GST (INR)	Amount
1	Laptop Specification: - As per Annexure-1	10Nos.	HP/DELL					
2	Desktop Specification: - As per Annexure-1	3Nos.	HP/DELL					

Note:-

The Bidder must quote only single Make & Model.

The bidder must quoted their quotation only in above said format on the letter of firm otherwise quotation will be REJECTED.

Catalog must be attached with quotation for technical evaluation.

The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the AEGCL, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.

Date__	(Name)_____
Place	Name of Firm/Company/Agency_
	GSTIN No.: ____
	Bank Name:- ____
	Bank Account No.: ____
	IFSC Code:- ____
	Branch Name: _
	Phone No.____
	Email: _
	(Signature of Authorized Person) _____
	Seal: __