

ASSAM ELECTRICITY GRID CORPORATION LIMITED

*OFFICE OF THE DEPUTY GENERAL MANAGER,
UA T&C AND COMM. CIRCLE,
AEGCL, DIBRUGARH*



TENDER DOCUMENT

NOTICE INVITING TENDER NO: AEGCL/DGM/UATCC/DBR/2025/T-23/1919, Dated 25.09.2025

Name of work

Dismantling of the existing damaged wooden Roof truss & Roof sheets and installation of new iron roof truss & Roof sheets at the office building shared by both the offices namely O/o the GM, UA T&T Zone and O/o the DGM, UA T&C and Comm. Circle, Dibrugarh.

Work Site

O/o the DGM, UA T&C and Comm. Circle, AEGCL, Dibrugarh

Tender cost amounting to Rs 1,000.00
Deposited in the form of
Vide

Issued to
Address

Sd/-

Signature of Contractor/Firm

Deputy General Manager
UA T&C and Comm. Circle,
AEGCL, Dibrugarh

- (A) **INFORMATION TO BIDDER:**
1. **NAME OF WORK:** Dismantling of the existing damaged wooden Roof truss & Roof sheets and installation of new iron roof truss & Roof sheets at the office building shared by both the offices namely O/o the GM, UA T&T Zone and O/o the DGM, UA T&C and Comm. Circle, Dibrugarh.
 2. **ESTIMATED AMOUNT:** Rs. 6,26,995.00 (Rupees Six Lakh Twenty Six Thousand Nine Hundred Ninety Five) only.
 3. **LOCATION OF WORK:** O/o the DGM, UA T&C and Comm. Circle, AEGCL, Kadamoni, Dibrugarh-01.
 4. **TENDER ADDRESS:** O/o the DGM, UA T&C and Comm. Circle, AEGCL, Kadamoni, Dibrugarh-01.
 5. **BIDDING PROCEDURE:**
 - a) All tenders shall have to be submitted in prescribed forms attached herewith eventually to be drawn up in the rules of AEGCL.
 - b) Two different envelopes to be used as follows.
Envelope-1:
 Bid document signed by bidder on all pages, Tender Document cost, Earnest Money, Techno-commercial data of the Bidder and other necessary documents must be enclosed.
Envelope-2: Price Bid
 6. **KEY DATES:**
 - a) Bid Submission Start Time & date:- 12:00 Hrs. of 26/09/2025
 - b) Bid Submission End Time & date:- 12:00 Hrs. of 29/10/2025
 - c) Techno-Commercial Bid Opening Time & date:- 14:00 Hrs. of 29/10/2025
 7. **TENDER PAPER COST AND MODE OF PAYMENT:**
 Bidder has to pay Non-Refundable tender document cost @**Rs. 1,000.00 (Rupees One Thousand)** only in the form of DD in favour of the Managing Director, AEGCL, Bijulee Bhawan, Paltanbazar, Guwahati-1, payable at Guwahati. The original copy of the DD/Banker's Cheque must be submitted along with relevant documents in the Envelope-1.
 8. **BID SECURITY/EARNEST MONEY AND MODE OF PAYMENT:**
 - a) For participation in bidding procedure, participants must compulsorily pay the Bid Security of **Rs. 13,000.00 (Rupees Thirteen Thousand)** only in the form of Fixed Deposit/Bank Guarantee in favour of the Managing Director, AEGCL, Bijulee-Bhawan, Paltanbazar, Guwahati-1, payable at Guwahati. The original copy of the Bid Security must be submitted along with relevant documents in the Envelope-1.
 - b) The bid security of the successful Bidder shall be returned as promptly as possible once the successful Bidder has signed the Contract and furnished the required performance security.
 - c) The bid security of unsuccessful Bidders shall be returned as promptly as possible upon the successful Bidder's furnishing of the performance security.
 - d) The bid security may be forfeited:-
 - (i) If a Bidder withdraws its bid during the period of bid validity period.
 - (ii) If the successful Bidder fails to sign the Contract within the specified period.
 - e) No interest shall be payable on such deposits.
 9. **PERFORMANCE GUARANTEE:**
 - a) The material and the entire work are to be guaranteed against defective design, materials and workmanship and for satisfactory performance for a period of 18 months from the date of final acceptance of the completed work by AEGCL.
 - b) The successful Bidder shall have to deposit through a Bank Guarantee/ Fixed Deposit from a nationalized or Scheduled Bank of RBI in AEGCL's standard Proforma on non-judicial stamp of appropriate value for an amount equivalent to 10% (Ten percent) of the total value of the order including GST as performance security within 15 (Fifteen) days from issue of LOA/NOA duly pledged in favour the Managing Director, AEGCL, Bijulee Bhawan, Paltanbazar, Guwahati-1 and such security deposit shall be valid up to 60 days beyond the warranty period. In case of Abnormally Low Bid the

amount to be taken as performance guarantee will be as per bid document.

- c) BG period may be split up subject to the condition that BG would be extended from time to time to cover the warranty period. Moreover, before one month (i.e. 30 days) of expiry of the BG, renewal is to be done by the Contractor if required, otherwise revocation would be done by AEGCL within claim period.
- d) If the contractor/ firm fails or neglects to observe and perform any of his obligations under the contract, Purchaser (AEGCL) shall have the right to forfeit either in full or in part at his absolute discretion, the security deposit furnished by the contractor/ firm.
- e) If the value of work increases from original ordered value, the contractor has to provide performance guarantee for additional amount.
- f) If any abnormally low bid is accepted under Clause no. (B) 3.B., after taking the additional performance security as per the assessment of the committee, however, the total performance security should not have to be exceeded 20% of the total contract value
- g) The additional performance security shall be treated as the part of the original performance security and shall be valid for a period coextensive with the applicable defect liability period of the contract
- h) Non submission of the additional performance security shall constitute sufficient ground to rejection of the bid and similar assessment shall be initiated for next ranked bidder if that bidder is identified as ALB.
- i) No interest shall be payable on such deposits.

10. VALIDITY OF BID:

Bid shall remain valid for the period of 180 days from the date of bid submission end date.

11. TIME OF COMPLETION:

The allotted time of completion for the work is 90 days from the handing over of the site.

12. DISCLAIMER:

The purchaser is not committed contractually in any way to those Bidders whose Bid is accepted. The issue of this Bid does not commit or otherwise oblige the purchaser to proceed with any part or steps of the process.

13. LANGUAGE OF BID:

The Bid, as well as all correspondence and documents relating to the bid exchanged by the Bidder and purchaser, shall be written in the English and / or Assamese language.

14. NEGOTIATION WITH BIDDER:

The purchaser reserves the right to hold negotiations with lowest bidder if AEGCL feels the quoted rates of particular item(s) are unreasonably high. The bid must be valid, eligible and technically acceptable and considered for award of contract. Cost quoted by bidder shall be inclusive of all scope of work as specified in the bidding document including any related services that is implicit to carry out the work successfully. Price will be firm and no price variation will be allowed within the completion period given in the work order.

15. AMENDMENT OF TENDER DOCUMENTS:

- a) At any time prior to deadline for submission of bids, the Employer may amend the Bidding document by issuing addendum.
- b) To give prospective Bidders reasonable time in which to take an addendum into account in preparing their bids, AEGCL may, at its discretion, extend the deadline for the submission of bids.

16. VERIFICATION OF DOCUMENTS:

- a) AEGCL reserves the right to verify the documents submitted by the bidders with issuing authority and if any abnormalities are observed in the same, their bids will be rejected.

(B) ELIGIBILITY QUALIFICATION:

1. ELIGIBLE BIDDERS

- a) A Bidder may be a private entity or a government-owned entity or any combination of such entity with the intent to enter into an agreement supported by a letter of intent or under an existing agreement in the form of a joint venture, consortium or association.
- b) In case of the Joint Venture (JV):-
When the bidder is a Joint Venture (JV) of two or more firms as partners, all partners shall be jointly and severally liable. The JV shall legally authorize one of the partners as the lead partner for the purpose of submitting the bid, incur liabilities; receive payments and instructions on behalf of the

others. A copy of the registered JV agreement, executed on Non judicial stamp paper, shall be submitted with the bid. However, in case of successful bid, the agreement shall be signed by all the partners, so as to be legally binding on all the partners.

- c) A Bidder, and all partners constituting the Bidders, shall have Indian nationality
- d) AEGCL considers a conflict of interest to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations, and that such conflict of interest may contribute to or constitute a prohibited practice under Anticorruption Policy of Government of India and Government of Assam. In pursuance Anticorruption Policy's requirement that Employer as well as Bidders, Suppliers and Contractors observe the highest standard of ethics. AEGCL will take appropriate actions if it determines that a conflict of interest has flawed the integrity of any Procurement process.
- e) Consequently all Bidders found to have a conflict of interest shall be disqualified. A Bidder may be considered to be in a conflict of interest with one or more parties in this bidding process if, including but not limited to:-
 - i) They have controlling partners in common; or
 - ii) They receive or have received any direct or indirect subsidy from any of them; or
 - iii) They have the same legal representative for purpose of this bid; or
 - iv) They have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another Bidder, or influence the decisions of the Employer regarding this bidding process; or
 - v) A Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the plant and services that are the subject of the bid.
- f) A firm that is under a declaration of ineligibility by the AEGCL or any Government Entity or PSU at the date of the deadline for bid submission or thereafter i.e. on or before contract signing date shall be disqualified.
- g) Bidders shall provide such evidence of their continued eligibility satisfactory to the AEGCL, as the Employer shall reasonably request.
- h) In case a prequalification process has been conducted prior to the bidding process, this bidding is open only to prequalified Bidders.
- i) The Bidder must have experience of execution of work of similar nature previously. The Bidder must submit experience and Performance Certificate for scrutiny by AEGCL.

2. **LEGAL ENTITY:**

Verification may be undertaken to verify that an applicant is a bona-fide registered company or business. Bidders are required to provide evidence of the legal entity by providing a copy of an official document as mentioned in the appendix attached along with this bid document.

3. **TECHNICAL QUALIFICATION:**

To be qualified for the bid, the bidder must compulsorily meet the following minimum criteria; bidder must establish the experience as single contractor or as a lead partner of a Joint Venture (JV).

i) Bidder must have valid work experience of similar work executed within the last 7 years at any Govt. Deptt., PSU, etc. conforming either of the following requirements and submit supporting documents (Copy of Work Orders and Completion Certificate) to establish work experience. The purchaser holds the authority to verify the documents provided in support of work experience.

Sl. No	Description	Amount not less than (Rs)
1	3 (three) similar completed works	2,60,000.00
2	2 (two) similar completed works	3,20,000.00
3	1 (one) similar completed work	5,10,000.00

If the nature of work and value differs from the above stated conditions, it will not be considered while evaluation of technical qualification.

The purchaser holds the authority to verify the documents provided in support of work experience.

4. **FINANCIAL QUALIFICATION:**

Minimum average annual turnover of **Rs. 2,10,000.00 (Rupees Two Lakh Ten Thousand)** only calculated as total certified payments received for contracts in progress or completed, within the last 3 (Three) Years, ending 31st March of the previous financial year. Audited Balance sheet must be furnished as a proof of annual turnover. Any other form of supporting documents instead of Audited balance sheet will not be accepted.

- b) Current bank solvency certificate must be submitted to show the bidder's financial position.

- c) The contractor shall make good at his own cost and to the satisfaction of the purchaser all defects, or other faults which may appear during the defect liability period.
In default, the purchaser may employ and pay other agency or persons to amend and make good such damages. Losses and expenses consequent thereon or incidental there to shall be made good and borne by the contractor, failing which the same shall be recoverable from the payment due to the contractor and performance guarantee. In the event of amount due and performance guarantee being insufficient, the balance amount will be recovered from the contractor from the amount due or retained for other works executed in AEGCL.

5. PRICE BID EVALUATION PROCESS

Identification:

- A. The following methodology will be practiced for identification and treatment of the Abnormally Low Bids (ALB) in this tender process of AEGCL:
- (i) **Absolute Approach** is to be considered when there is fewer than five substantially responsive bidders and if the bid price is 20% or more below AEGCL's cost estimate then AEGCL's tender evaluation committee should clarify the Bid price with the bidder to determine whether the Bid is abnormally low.
- (ii) **Relative Approach** is to be considered when there are at least 5 (Five) nos. of substantially responsive bids and the lowest bid price is 20% or more below AEGCL's cost estimate.
In this approach, first the Average bid price is determined and then by deducting the standard deviation from the Average bid price, potentially ALB may be determined.
- B. In case of an ALB, the tender evaluation committee/ appropriate authority of the respective tenders shall undertake the following three stage review process which is as below:
- (i) To identify ALB as per the steps mentioned in Sl. No. 3.A(i) and 3.A(ii) whichever is applicable.
- (ii) To seek and analyse the clarifications from the abnormally low Bidder in terms of resource inputs and pricing, including overheads, contingencies and profit margins. In that respect, the committee may refer to guideline of World Bank, AIIB, ADB etc. prescribed from ALB.
- (iii) To decide whether to accept or reject the bid.
- (iv) On acceptance of the bid, whether Additional Performance Security is to be imposed on the bidder supplemented by adequate justification.
- C. **In case of acceptance of ALB with Additional Performance Security:**
- (i) If the abnormally low bid is accepted under point 3.B(iii) with additional Performance security, it is to be noted that the total performance security should not exceed 20% of the total contract value.
- (ii) The additional performance security shall be treated as part of the original performance security and shall be valid for a period similar to that applicable for defect liability period of the contract.

6. SITE VISIT

The bidders are advised to visit the site of work and obtain for itself on its own responsibility all the information necessary for preparing the bid.

7. QUERY ON THE BIDDING DOCUMENT

Prospective Bidder may submit queries, if felt necessary, requesting clarification of any bid clause. Such queries must be submitted in the O/o the DGM, UA T&C and Comm. Circle, AEGCL, Dibrugarh within 14 days from the Bid submission Start date as mentioned in the Bid Data Sheet. Purchaser will clarify to the extent felt necessary. Any query outside the mail or in physical letters after due date shall not be entertained unless specified otherwise.

8. DEADLINE FOR SUBMISSION OF BIDS

Bids shall be received only on or before the date and time indicated in the Bid Data Sheet. The Purchaser may, at its discretion, extend the deadline for the submission of bids by amending the Bidding Document, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline shall thereafter be subject to the deadline as extended.

9. OPENING OF TECHNO-COMMERCIAL BIDS:

The opening of the techno-commercial bid shall be conducted at the address as per the date and time specified in the bid document on the basis of technical qualification, Financial qualifications and fulfilment of the legal conditions.

Price Bids of those bidders shall only be opened whose techno-commercial bids are found to be responsive to the requirement of the bidding document and intimation will be issued in due course.

- * Any interrelations, erasures, or overwriting shall be valid only if they are signed or initialised by the person signing the bid.

10. PRILIMINARY EXAMINATION OF TECHNICAL BIDS:

The purchaser shall examine the Techno-Commercial Bid to confirm that all the documents and

technical documentation requested in this bidding document have been provided and to determine the completeness of each document submitted. If any of these documents or information is missing, **the Bid may be rejected**. The purchaser shall confirm the following documents and information have been provided in the Technical Bid. If any of the following document or information is missing or found incorrect, **the offer shall be rejected**.

1. Original copy of **tender document cost payment receipt**.
2. Original copy of **EMD BG or Online EMD payment receipt** and
3. Duly filled and signed **Tender Submission Form**.

Bidders should submit hard copies of the documents mentioned above in (1), (2) and (3) in a physical envelope prior to the deadline for technical bid submission. Techno-commercial bids shall be summarily rejected if these three documents are not submitted in hard copy or via email by the deadline for technical bid submission.

11. CLARIFICATION OF BIDS:

To assist in the examination, evaluation, and comparison of the Technical and Price Bids, and qualification of the Bidders, the Purchaser may, at its discretion, ask any Bidder for a clarification of its bid or submission of any shortfall documents. However, the following may be noted in this regard:

1. Any clarification submitted by a Bidder that is not in response to a request by the Purchaser shall not be considered.
2. The clarification or shortfall documents shall be submitted in hard copy or via email only.
3. No change in the substance of the Price Bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the Purchaser in the evaluation of the bids in accordance with Clause 13.
4. If a Bidder does not provide clarifications/shortfall documents of its bid by the date and time set in the Purchaser's request, its bid may be rejected.

12. RESPONSIVENESS OF TECHNO-COMMERCIAL BID:

The purchaser shall examine the Techno-commercial Proposal, to confirm that the requirement of the bidding document have been met without any material deviation or reservation.

If the bid is not substantially responsive to the requirements of the Bidding Document, it may be rejected by the Purchaser and may not subsequently be made responsive by correction of the material deviation, reservation, or omission.

13. CORRECTION OF ARITHMETICAL ERRORS:

1. Where there are errors between the total of the amounts given under the column for the price breakdown and the amount given under the Total Price, the former shall prevail and the latter will be corrected accordingly.
2. Where there are errors between the total (sum) of the amounts of the different Schedule(s) and the amount given in terms of a Grand Total or Grand Summary, as the case may be the former shall prevail and the latter will be corrected accordingly.
3. If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetical error, in which case the amount in figures shall prevail subject to (1) and (2) above.
- * If the Bidder that submitted the lowest evaluated bid does not accept the correction of errors, its bid **shall be disqualified and its bid security may be forfeited**.

14. EVALUATION OF PRICE BIDS:

To evaluate a Price Bid, the Purchaser shall consider the following:

1. The bid price including GST as quoted in the Price Schedule.
2. Price adjustment for correction of arithmetical errors in accordance with Clause (B) 13.
3. The Purchaser shall use the criteria and methodologies listed in this Clause. No other evaluation criteria or methodologies shall be used.

15. AWARD CRITERIA:

The purchaser shall in general award the contract to the lowest substantially responsive bidder. However, the purchaser reserves the right to not award contract to the lowest substantially responsive bidder without thereby incurring any liabilities to bidders.

16. RIGHT TO REJECT:

- a) The purchaser reserves the right to reject any or all the bids without assigning any reason thereof and the purchaser further reserves the right to split up the work order in favour of more than one Contractor. The purchaser also reserves the right to reject the lowest or any other price without assigning any

reason. The clauses which are not appearing in this Bid document will be as per The General Condition of Supply and Erection 2009 of AEGCL. The General Condition of Supply and Erection 2009 of AEGCL is available in the AEGCL's website www.aegcl.co.in.

- b) A person, Firm or any other prospective Bidder who is involved in fraud, unethical practices or barred from submitting bids by AEGCL or any sister concerns of AEGCL i.e. APDCL & APGCL or any government organisation/ department will not be allowed to participate in the bids. If such cases are detected after submission of the bids, in later stages of the bidding process, then such bids will be rejected outright and any other action as deed fit may be taken by AEGCL.

(C) GENERAL CONDITIONS OF CONTRACT:

- a) The Tenderer should fully understand the site condition and have proper assessment of work. They are advised to visit the site and know the actual ground condition, means of access to the site the accommodation they may require and in general shall themselves obtain all necessary information as to risks contingencies and other circumstances which may influence or affect their tender. A Tenderer shall deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The Tenderer shall be responsible for arranging and monitoring at his own cost and all the materials, tools and plants, water, electricity access, facilities of workers and other services required for execution of the work unless otherwise specifically provided for in the contract document. Submission of tender by Tenderer implies that he has read the notice and all other contract document and made himself aware of the scope and specification of the work to be done.

1. PREPARATION OF BID:

- a) Cost of Bidding:
The Bidder shall bear all costs associated with the preparation and submission of its Bid, and AEGCL shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- b) Documents Establishing Conformity of the Goods and Services:
The documentary evidence of the conformity of the goods and services to the Bidding document may be in the form of letter, drawings and data, and shall furnish. A detailed description of the essential technical and performance characteristics of the goods and services including the functional guarantees of the Goods, in response to the specification.
- c) Bidder should note clearly that department should not take any responsibility for issuing of any materials, equipment and T&P's that may be required in the work.
- d) All materials, labours, equipment, T&P and heavy vehicle etc. required in the work shall have to be arranged by the bidder/contractor from his own sources in the event of allotment of the said work to him/them.
- e) Water to be used in the work should be clean and free from all impurities; the bidder should note that no water will be provided to them for the execution of the work from the department.
- f) The department is also not bound to supply power that may be required in the execution of the work. However subject to the availability of the power source near the vicinity of the work site, the department on payment of tariff as applicable at the time of execution of work may arrange one point near the work site.
- g) The bidder should clearly understand that all materials to be utilized in the work must confirm to the specifications. No substandard materials will be allowed to utilize in the work. Samples of each and every materials to be brought to the site of work shall have to be get approved by the competent authority of the department before use.
- h) The contract must not be sublet under any circumstances. If any contractor found in doing so, his work liable to be terminated.
- i) The specification for the work shall be as per specification laid down in the items of work contained in the enclosed schedule of items of work or as per the APWD schedule of rates for Building (civil works), sanitary and Water supply and internal electrification respectively (whichever is applicable) but, certain modification in the specification and method of execution of work if required shall have to be carried out which shall be finalized with the contractor bilaterally through discussion.

2. LABOUR LEGISLATION:

- a) The Bidder shall comply with the provisions of the Apprentices Act 1961, payment of Wages Act 1936, Minimum Wages Act 1948, Employees Liability Act 1938, Workmen's Compensation Act 1923, Industrial Disputes Act 1947, Maternity Benefits Act 1961, and the Contract Labour (Regulation and Abolition) Act 1970, Provident Fund Act or the modifications thereof or any other laws relating thereto and the rules made there under from time to time.

- b) The Bidder shall indemnify and keep indemnified AEGCL against payments to be made under and for the observance of the laws aforesaid and the Contractors' Labour Regulations without prejudice to his right to claim. The laws aforesaid shall be deemed to be a part of this contract and any breach thereof shall be deemed to be a breach of this contract.
- c) The Bidder shall at his own expense arrange for all the safety provisions for the safety of all workers and employees directly or indirectly employed on the work by the Bidder.
- d) The Bidder shall be fully responsible at his own expenses for compliance all the labour regulations and rules to be observed by them. The Bidder shall fully indemnify AEGCL against any action by the state and/or Central Government for any default or alleged default by the Bidder for violation of any of such rules and regulations. If, due to any default of the Bidder, AEGCL has to incur any expenditure for compliance of the rules and regulations or for any other reason connected with such default, AEGCL shall be entitled to recover from the Bidder all such expenditure in full from any payment due to the Bidder.

3. GOVERNMENT AND LOCAL RULES:

The Contractor shall conform to the provisions of all local bye-laws and acts relating to the work and to the regulations etc. of the Government and Local Authorities and of any Company whose system and design is proposed to be connected/utilized. The cost, if any, shall be deemed to have been included in his quoted rates, taking into account all liabilities and shall indemnify AEGCL against such liabilities and shall defend all actions arising from.

4. ELIGIBILITY OF CONTRACTORS EMPLOYEES:

The Contractor shall employ in and about the Execution of the works only such persons as are skilled and experienced in their several trades. A list of such personal should be submitted in corresponding Appendix.

5. ACCEPTANCE OF BID AND CONTRACT AGREEMENT:

An agreement shall have to be drawn on non-judicial stamp of appropriate value with AEGCL by the selected Contractor within 15 (Fifteen) days from the date of issue of the LOI/ Work order.

Wherever there is any variation in between the conditions of AEGCL's General Conditions of Supply and Erection 2009 and the above terms & conditions, this bid conditions will supersede the conditions of AEGCL's General Conditions of Supply and Erection 2009.

6. PAYMENT TERMS:

- a) No advance/ Mobilization advance shall be made in this contract.
- b) No claim for interest shall be entertained by AEGCL in respect of any money or balance which may be in AEGCL's hands owing to any dispute or difference or misunderstanding between the contractor and AEGCL or due to the reason beyond the reasonable control of AEGCL. Also the terms & conditions which are not mentioned here will conform to "AEGCL General Terms & Conditions of Supply & Erection 2009".
- c) No running bill shall be paid to the contractor.
- d) Final bill must contain the Measurement Book.
- e) First & Final payment shall be released to the contractor only after completion of the work..
- f) Payment is subject to availability of specific fund.
- g) The Bidder / Firm will have to be submitted the following Net Banking details.
 - Banker's Name & Branch
 - Account No
 - Banker's address
 - Banker's IFSC Code
 - Banker's RTGS Code

1. DEATH, BANKRUPTCY ETC.:

- a) If the Contractor becomes bankrupt or being a corporation is in the process of winding up, amalgamation or reorganization, the AEGCL shall be at liberty to:
 - i) Terminate the contract forthwith by notice in writing to the Contractor or to the liquidator or receiver or to any person in whom the contract may become vested.
 - ii) Give such liquidator, receiver or other person the option of carrying out the contract subject to his providing a guarantee for the due and faithful performance of the contract up to an amount to be determined by the AEGCL.
- b) In case of death of the Contractor before completion of work and supply, the Engineer or EGCL shall be at liberty to:

- i) Close up the contract and take over the completed portion of work done and made as per specification and make final payment to the legal heir of the Contractor on receipt of claim from such legal heir.
- ii) Give the contract to the legal heir of the Contractor subject to his depositing a performance security for the due and faithful performance of the contract. The performance security amount shall be determined by AEGCL commensurate with the incomplete portion of the work. AEGCL will enter into a fresh contract with the legal heir of the Contractor on the same terms and conditions of the earlier contract.

2. WARRANTY:

- a) The contractor warrants that all the Goods are new, unused and of the most recent or current models, and that they incorporate all recent improvements in design and materials, unless provided otherwise in the Contract.
- b) The term period of warranty shall mean the period of 18 months from the date of Taking Over of the Work by AEGCL. A Taking over Certificate (TOC) will be issued by the appropriate authority.
- c) If during the period of warranty any defect should be found, the purchaser shall give Notice to the contractor stating the nature of any such defects together with all available evidence

3. EXTENSION OF TIME FOR COMPLETION:

Time is the essence of the contract. No extension of time shall normally be allowed except on valid and genuine ground after pre-approval from competent authority.

4. CONTRACTUAL FAILURE, LIQUIDATED DAMAGE AND PENALTY:

Liquidity Damages 1.0% (One Percent) of the amount of delayed work per week subjected to the maximum 10 % of the contract value.

7. SITE FACILITIES:

- a) AEGCL will not provide any accommodation at the work site to the contractor and their field personnel. The same has to be arranged by the contractor on their own. However, AEGCL may provide space for storage of the materials but responsibility of the material and their safety shall be taken care of by the Contractor. In case of non availability of space under AEGCL the same should be arranged by the contractor outside AEGCL campus/ work site at their own cost and responsibility
- b) AEGCL shall not be responsible for the safety of the workers at site either on account of the works executed by the Contractor or on account of the works executed by any other agency involved at that time.
- c) AEGCL shall on no account be responsible for the expenses incurred by the Contractor during the progress of work at site, towards any incidental expenditure like medical amenities to the workers at site, security arrangements.
- d) The quoted price shall be deemed to include charges for all site facilities for labour that are considered necessary for execution of the work. Subject to availability of land, AEGCL may provide free site for labour camp, construction of yard etc. Close to site of work.
- e) No assurance can be given regarding the availability of AEGCL's land given for use to the Bidder to natural calamities. AEGCL undertakes no responsibility or liability in this regard.
- f) The bidder shall make his own arrangement for arranging power supply as may be required for work. AEGCL may, however assist in recommending his/ their application to the Electricity Supply utility for the power supply on payment basis as per norms of the Electricity Supply Utility.
- g) No claim shall be entertained from the bidder for making his own arrangement for approach roads from outside PWD road to the site and bidder will bear entire expenses.
- h) AEGCL on no account shall be responsible for storage of materials or loss or pilferage or theft either in respect of the material stored or material already billed and paid for by the AEGCL.
- i) Any facilities available at site shall be utilized only with prior permission of AEGCL and it should not be taken as granted for availing such services.

8. DEFECT AFTER COMPLETION PERIOD:

The Contractor shall make good at his own cost and to the satisfaction of AEGCL all defects, or other faults which may appear during the defect liability period.

In default, AEGCL may employ and pay other agency or persons to amend and make good such damages. Losses and expenses consequent thereon or incidental thereto shall be made good and borne by the contractor, failing which the same shall be recoverable from the payment due to the contractor and performance guarantee. In the event of amount due and performance guarantee being insufficient, the balance amount will be recovered from the contractor from the amount due or retained for other works executed in AEGCL.

9. TERMINATION OF CONTRACT:

If the performance of the contract is not satisfactory and not corrected within 15 days of receiving notice, then employer shall be at liberty to terminate the contract and get the work executed through other means at the risk and cost of the Contractor.

10. FORCE MAJEURE CONDITION:

Force Majeure condition shall be considered as any circumstances beyond reasonable control of the party claiming relief, including but not limited to strikes, lockout, civil commotion, riot insurrection, hostilities, mobilization, war, fire, flood, earthquake, malicious damage or accidents could entitle contractor to extension time. Any such delay should be intimated within 10 (ten) days from the beginning of such delay to consider/approved, any claim without prior information may not be considered under force Majeure.

11. SETTLEMENT OF DISPUTE AND ARBITRATION:

Any dispute arising out of the contract will be first settled bilaterally between AEGCL and Contractor. In case, dispute cannot be settled bilaterally, it will be referred to arbitration. The contractor shall not stop the work during settlement of any dispute. All disputes shall be subjected to the jurisdiction of District Court of respective District of work.

12. DEVIATION/ERROR IN DRAWING AND SPECIFICATIONS:

- a) In case of non-suitability of drawing or specifications, the matter to be brought to the notice of Competent Authority without any delay. Any modification or deviation should only be done after approval of Competent Authority.
- b) In case of any omission and error in the drawing and specification the same procedure as above should be followed.

13. a) VARIATION AND DEVIATION OF QUANTITY:

The Tendered rates shall hold good for any variations in the Tendered quantities for completion of work on account of any modification in the bill of quantities or design or specification.

b) DELETION OF WORK:

AEGCL and its representative have the right to delete or decrease any item or quantity from schedule of quantity at its discretion if deemed necessary. No claim by the contractor will be admissible for this deletion or deduction of Item/quantity from schedule of quantity.

14. ENGINEER AT LIBERTY TO OBJECT:

AEGCL's Site in-charge shall have right to remove any person provided by the Contractor who, in the opinion of the Site in-charge, misconducts himself, or is incompetent or negligent in the proper performance of his duties, or whose presence on Site is otherwise considered by the Engineer to be undesirable, and such person shall not be again allowed upon the Works without consent of the Engineer. Any person so removed from the Works shall be replaced immediately without hampering the work.

15. TAXES:

Any taxes, royalties and duties as per Govt. Law should be responsibility of the contractor and must be included in their quoted rate.

16. INSURANCE:

The bidder shall arrange for any pay/cost of personnel accident insurance, medical treatment etc. in respect of their employees assigned to the works for all time and shall govern by Law of the land.

17. DAMAGE TO PERSON AND PROPERTY:

The Contractor shall be responsible for all injury to the work or to workmen, to persons, animals or things and for all damages to the structural and/or decorative part of property which may arise from the operations or neglect of contractor or its employees, against whether such injury or damage arise from carelessness, accident or any other cause whatsoever in any way connected with the carrying out of this Contract. The Contractor shall at his cost effect the insurance necessary and indemnify AEGCL entirely from all responsibility in this respect. The scope of insurance is to include loss or damage to the work and workmen due to carelessness, accident including fire, earthquake, floods, all medical expenses, compensation to be borne in the event of accident etc., damage or loss to the Contract itself till this is made over a complete state. Insurance is compulsory and must be affected from the very initial stage and should cover the entire contract period till handing over of complete works. The Contractor shall also be responsible for anything which may be excluded from damage to

any property arising out of incidents, negligence or defective carrying out of this Contract. AEGCL shall be at liberty and is hereby empowered to deduct the amount of any damages, compensations, costs, charges and expenses arising or occurring from or in respect of any such claim for damages from any sums due or to become due to the Contractor.

18. STATUTORY AND SAFETY REQUIREMENT:

- a) Each and every safety measure for MAN and MACHINE will be the sole responsibility of the Contractor without any prejudice. Compensation claim if any will also be the responsibility of the contractor without any prejudice.
- b) During the execution of the work, the contractor shall have to mark the site with banner warning/ indicating precautions.
- c) The Contractor shall, throughout the execution and completion of the Works and the remedying of any defects therein.
- d) Have full regard for the safety of all persons entitled to be upon the Site and keep the Site so far as the same under his control and the Works in an orderly state appropriate to the avoidance of danger to such persons.
- e) Provided and maintain at his own cost all lights, guards, fencing, warning signs and watching, when and where necessary or required by the Engineer or by any duly constituted authority for the protection of the Works or for the safety and convenience of the public or others, and Take all reasonable steps to protect the environment on and off the Site and to avoid damage or nuisance to persons or to property of the public or others resulting from pollution, noise or other causes arising as a consequence of his methods.

(D) SCOPE OF WORK:

1. SITE PREPARATION:

All works required for site preparation will have to be carried out by the contractor at his own expense, whenever directed by the Site In-charge.

- a) The Contractor shall clear the site of unnecessary vegetation to prepare the site for work only as per directions given by the Site In-charge.
- b) Any unnecessary structures are to be demolished and serviceable materials to be stacked and stored as directed by AEGCL.
- c) Any waste or unwanted material has to be disposed by the contractor if ordered by AEGCL. No materials will be allowed to leave the site without the permission of the Site In-charge.
- d) The Contractor will have to construct roads or any means for transport as instructed by the Site In-charge if the site is not easily accessible.
- e) All water which may accumulate on the site before or during the progress of the works or in trenches and excavations shall be removed and drained out from the site to the satisfaction of the Site In-charge by the Contractor.
- f) Any other works required for adequate preparation of the site shall be carried out by the Contractor.

2. a) REINFORCEMENT:

- i) All reinforcement shall be cleaned thoroughly by removing loose scales, oil, grease or other deleterious materials. The contractor shall obtain the approval of the Engineer-in-charge or his representative to the reinforcement when fixed in position before any concrete is deposited in the forms.
- ii) Bars shall be bent cold or straightened in a manner to the satisfaction of the Engineer In-charge or his representative. Bars bent during transport or handing shall be straightened before using on work. They shall not be heated to facilitate bending. Welding shall be done as per latest IS code of practice.
- iii) All reinforcement bars shall be cut and standard hooks for MS rounds made at ends and accurately placed in position as shown on the approved drawings. They shall be securely held in position before and during concreting by annealed binding.
Wires used for binding the reinforcement which shall be of approved quality soft annealed iron wire not less than 1 mm (18SWG) size, conforming to IS:280.
- iv) As far as possible, bars of full length shall be used. Where bars are required or permitted to be lapped by the Engineer In-charge, or his representative, the over laps shall be staggered for different bars and located at points, along the span where binding moment is not maximum. The concrete measured over the reinforcing bars shall be in accordance with the approved drawings

b) SHUTTERING AND CENTERING:

- i) Shuttering for concrete shall be made of either metal or timber suitably lined and of substantial and rigid construction true to shape, alignment and dimensions as shown on the approved drawings.
- ii) Shuttering shall be mortar tight and shall be made sufficiency rigid by the use of ties and bracings to prevent any displacement, deflection or movement of any kind. They shall be strong enough to withstand all pressure, ramming and vibration, movement of persons, materials and plant during and

- after placing the concrete. Special measures shall be taken to ensure that the form work does not hinder the shrinkage of concrete because without this cracking could occur before the form work is removed.
- iii) When the Shuttering is ready for commencing concreting, the contractor shall inform the Site In-charge or his representative to inspect and accept the shuttering as to their strength, alignment and general fitness.
 - iv) If the Site In-charge is satisfied with the quality of shuttering then may allow the contractor for pouring concrete.
 - v) Poor or old shuttering should not be used. The Site In-charge at his own discretion may reject any shuttering material if found not satisfactory.
- c) **REINFORCED CEMENT CONCRETE:**
- i) Optimum quantity of water shall be mixed to produce the design mix/nominal mix concrete of required workability.
 - ii) Workability shall be such that the concrete surrounds and properly grips all reinforcement.
 - iii) The degree of consistency, which shall depend upon nature of work and method of vibration of concrete, shall be determined by regular slump tests to be carried out by the contractor at his cost.
 - iv) Usually for mass concrete in RCC works where vibrations are used the slumps shall be within 10mm to 25mm.
 - v) The frequency of such tests and the nature of slumps shall be maintained within the limits specified by the Engineer In-charge
 - vi) The Engineer In-charge also reserves the right to carry out slump tests independently at his own discretion.
 - vii) Cube moulds should be prepared for destructive testing randomly as per instructions given by Engineer In-charge.
 - viii) Cement shall have to be weighed from bulk stocks at site and not by bags. It shall be weighed separately from the aggregates.
 - ix) After shall either be measure by volume in calibrated buckets or weighed. All necessary equipment shall be maintained in a clean and serviceable condition. Their accuracy shall be periodically checked.
 - x) Honeycomb RCC structure should be dismantled immediately and reconstructed.
 - xi) If Reinforced Cement Concrete works include Stone masonry works then stone masonry works should be carried out in stages. After completing one stage mortar droppings shall be cleaned and Reinforced Cement Concrete works should be done before starting the second stage of stone masonry work
- d) **BRICK MASONRY:**
- Brick work in cement mortar with 1st class brick including racking out joints and dewatering if necessary, and curing complete as directed in sub-structure up to plinth level. Cement Mortar used should be in 1:4 proportions.
- e) **CONSTRUCTION JOINT:**
- i) All construction joints horizontal or vertical shall be at predetermined position according to approved drawing or as directed by the Engineer-in-charge. Prior to commencement of fresh concreting over any construction joint which has set but hardened, the removal of laitance and roughening shall be done by wire brushing and washing and care shall be taken to avoid dislodgement of coarse aggregates.
 - ii) At construction joints where the concrete has hard, any skin or laitance shall be thoroughly hacked, swept cleaned and washed with clean fresh water. The surplus water shall be removed immediately before depositing fresh concrete. The neat cement, gout shall be followed by 13mm thick layer of cement mortar of same proportion as in concrete and the concreting resumed immediately thereafter. The first batch of fresh concrete shall be forced hard on to the mortar layer and the set faces, angles and corners by means of compacting tools, vibrators etc. and the damping effect on vibration in such position shall be allowed for.
 - iii) Construction joints shall be avoided as far as possible in case of structure, especially at tensile zones. Where unavoidable, concreting shall be carried out continuously up to such joints which shall preferably to transverse to the line of main compression. However, in all cases, the position of construction joints shall be predetermined and got approved by the Engineer In-charge.
- f) **PLASTERING:**
- i) Surfaces to be rendered must be cleaned and made free from all dust, loose materials, grease, etc, and be well wetted for a few hours (the wall should not be soaked but only damped evenly); but the wall should not be too wet.
 - ii) Plaster may be applied in one or two coats. No single coat should exceed 12mm in thickness as thick coats shrink more and crack.
 - iii) Plaster work on new construction should be deferred as much as possible so as to let shrinkage in reinforced concrete and masonry take place before plastering.

- iv) General proportion for cement plastering should be 1:4.
- g) **CURING:**
 - i) Curing should be done as soon as possible after concrete is placed and when initial set has occurred and before it has hardened. It should be continued for a minimum period of 7 to 12 days when normal (Portland) cement is used, 4 to 7 days when rapid hardening cement is used, and should be kept thoroughly wet for 24 hours when high alumina cement is used.
 - ii) Vertical surfaces may be covered with hanging curtains. Columns and small members shall be cured by wrapping round them wet sacks or by sprinkling water continuously. On vertical surfaces it should be checked that the wet fabric is in contact with the surface.
 - iii) Water should be sprinkled on the underside of beams and slabs for proper curing.
- h) **PRIMING AND PAINTING:**
As per specifications in the schedule of quantity.

3. SUPPLY OF MATERIALS:

- a) The supply of materials should be as per ISI standard.
- b) The purchaser reserves the right to carry out quality Audit/inspection of all the supply materials and if found not in accordance with scope of contract, supplied materials shall be rejected.

(E) WORK SCHEDULE:

1. SITE HANDOVER:

- a) Handing over of the work site will be done in presence of Project Manager or its authorized representative, Resident Engineer, Site engineer and Contractor or its authorized representative.
- b) The contractor has to submit the list of manpower along with contact numbers to be engaged for the work to the Project Manager or its authorized representative, Resident Engineer, Site engineer.
- c) The date of site handing over to be noted on the Site register duly signed by the Project Manager or its authorized representative, Resident Engineer, Site engineer and Contractor or its authorized representative.

2. WORK COMMENCEMENT:

The work should be started only after having the following documents.

- a) Work order
- b) Site Register
- c) Measurement Book
- d) Drawings
- e) Specifications of item & schedule of quantity

3. WORKING PROCEDURE:

- a) All materials must be procured only after verification and approved at store by AEGCL or any authorised representative.
- b) Any materials bought to the site of work without approval from AEGCL, those materials will not be accepted and cannot be used in carrying out the work
- c) All the works must be carried out as per the directions of AEGCL and no deviation from the directions shall be allowed under any circumstances. In case of inevitable discourse, the contractor must get deviation approved from the AEGCL.
- d) If any kind of unapproved deviations are observed during the course of the work, the contractor shall have to redo the work as per the directions of AEGCL at the cost of the Contractor.

(F) QUALITY CONTROL:

- a) AEGCL shall check the Contractor's work and notify the Contractor of any defects that are found. AEGCL shall instruct the Contractor to search for a defect and to uncover and test any work that AEGCL considers may have a defect.
- b) If desired by AEGCL, the contractor must perform the test on construction materials. These tests listed in the document should be carried out as per Indian Standard code specifications of the respective tests. Proper records of these tests should be maintained.
 - 1. Tests for fresh Concrete:
 - i) Workability: To determine the workability of fresh concrete by slump test as per IS:1199-1959
 - 2. Tests on Hardened Concrete:
 - i) Non Destructive Tests:
 - Rebound Hammer Test: To assess the likely compressive strength of concrete by using rebound hammer as per IS: 13311 (Part 2)- 1992

- Compression Test: To determine the compressive strength of concrete specimens as per IS:516-1959
3. Tests on Brick:
Testing of brick should be done as per IS: 1077:1992 and related IS codes
i) Compressive Strength Test: IS 3495(Part-1): 1992
ii) Water Absorption Test: IS 3495(Part-2): 1992
iii) Efflorescence Test: IS 3495(Part-3): 1992
4. Tests for Steel:
i) All reinforced steel bars should meet the specifications of IS 1786:2008
- c) If AEGCL instructs the Contractor to carry out a test not specified in the Specification to check whether any work has a Defect and the test shows that it does, the Contractor shall pay for the test and any samples.

BILL OF QUANTITY**Price Bid (To be provided in separate envelope & should be inclusive of GST)**

Name of the work: - Dismantling of the existing damaged wooden Roof truss & Roof sheets and installation of new iron roof truss & Roof sheets at the office building shared by both the offices namely O/o the GM, UA T&T Zone and O/o the DGM, UA T&C and Comm. Circle, Dibrugarh.

Sl. No.	Description	Unit	Qty	Rate	Amount
1.	Dismantling roofing including ridges, hips, valleys and gutters etc., and stacking the material within 50 metres lead of: G.S. Sheet	176.2	Sqm		
2.	Dismantling cement asbestos or other hard board ceiling or partition walls including stacking of serviceable materials and disposal of unserviceable materials within 50 metres lead.	43.25	Sqm		
3.	Dismantling wood work in frames, trusses, purlins and rafters up to 10 metres span and 5 metres height including stacking the material within 50 metres lead : Of sectional area 40 square centimetres and above	195	m		
4.	Steel work in built up tubular (round, square or rectangular hollow tubes etc.) trusses etc., including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer, including welding and bolted with special shaped washers etc. complete. Hot finished welded type tubes	2045.03	Kg		
5.	Providing and fixing precoated galvanised iron profile sheets (size, shape and pitch of corrugation as approved by Engineer-in-charge) 0.50 mm (+ 0.05 %) total coated thickness with zinc coating 120 grams per sqm as per IS: 277, in 240 mpa steel grade, 5-7 microns epoxy primer on both side of the sheet and polyester top coat 15-18 microns. Sheet should have protective guard film of 25 microns minimum to avoid scratches during transportation and should be supplied in single length upto 12 metre or as desired by Engineer in-charge. The sheet shall be fixed using self drilling /self tapping screws of size (5.5x 55 mm) with EPDM seal, complete upto any pitch in horizontal/ vertical or curved surfaces, excluding the cost of purlins, rafters and trusses and including cutting to size and shape wherever required.	176.2	Sqm		
6.	Providing and fixing precoated galvanised steel sheet roofing accessories 0.50 mm (+0.05 %) total coated thickness, Zinc coating 120 grams per sqm as per IS: 277, in 240 mpa steel grade, 5-7 microns epoxy primer on both side of the sheet and polyester top coat 15-18 microns using self drilling/ self tapping screws complete : Ridges plain (500-600mm)	30	m		
7.	Providing and fixing false ceiling at all height including providing and fixing of frame work made of special sections, power pressed from M.S. sheets and galvanized with zinc coating of				

	120 gms/sqm (both side inclusive) as per IS : 277 and consisting of angle cleats of size 25 mm wide x 1.6 mm thick with flanges of 27 mm and 37mm, at 1200 mm centre to centre, one flange fixed to the ceiling with dash fastener 12.5 mm dia x 50mm long with 6mm dia bolts, other flange of cleat fixed to the angle hangers of 25x10x0.50 mm of required length with nuts & bolts of required size and other end of angle hanger fixed with intermediate G.I. channels 45x15x0.9 mm running at the spacing of 1200 mm centre to centre, to which the ceiling section 0.5 mm thick bottom wedge of 80 mm with tapered flanges of 26 mm each having lips of 10.5 mm, at 450 mm centre to centre, shall be fixed in a direction perpendicular to G.I. intermediate channel with connecting clips made out of 2.64 mm dia x 230 mm long G.I. wire at every junction, including fixing perimeter channels 0.5 mm thick 27 mm high having flanges of 20 mm and 30 mm long, the perimeter of ceiling fixed to wall/partition with the help of rawl plugs at 450 mm centre, with 25mm long dry wall screws @ 230 mm interval, including fixing of gypsum board to ceiling section and perimeter channel with the help of dry wall screws of size 3.5 x 25 mm at 230 mm c/c, including jointing and finishing to a flush finish of tapered and square edges of the board with recommended jointing compound , jointing tapes , finishing with jointing compound in 3 layers covering upto 150 mm on both sides of joint and two coats of primer suitable for board, all as per manufacturer's specification and also including the cost of making openings for light fittings, grills, diffusers, cutouts made with frame of perimeter channels suitably fixed, all complete as per drawings, specification and direction of the Engineer in Charge but excluding the cost of painting with : 12.5 mm thick tapered edge gypsum plain board	47.25	Sqm		
8.	Wiring for light/ fan/ call bell point with 2x1.5 sq mm P.V.C. insulated single core unsheathed industrial (Multistrand) cable FR conforming to IS-694: 1990 with flexible bright annealed electrolytic copper conductor for voltage grade up to 1100 volts (Finolex /RR Kabel /Nicco / Anchor or Equivalent Make as approved by the Deptt.) with flat 19 mm ISI marked casing 'n' capping (AKG / Precision/ Presto Plast/Polycab/ MW or equivalent make as approved by the Deptt.) in surface system, including 6 Amp flush type switch/ bell push (Anchor Penta/Gold medal /Kolor kany. Kom/ Havells or equivalent make as approved by the Deptt.) GI/ MS switch board (ISI marked) half conceal on wall with phenolic laminated sheet cover , ceiling rose (Anchor/Gold medal /Kolor kany.Kom / Havells or equivalent make as approved by the Deptt.) etc. complete as directed and specified by the Deptt.	20	Each		

	Medium point up to 6.00 metre. Length.				
9.	Providing barge board of size 200mm x 20mm with 1st class local Hollock/ Bonsum timber including fitting and fixing with necessary wood screws etc. complete.	60	Rm		
10	Supplying, fitting and fixing 87.5 degree PVC bend of (Supreme/Prince) or other ISI approved including joining ,fitting and fixing etc.as necessary complete at all levels including below G.L as directed and specified. 110mm dia	20	Each		
11.	Supplying and fixing of 250/305 mm dia (Nominal size flush type circular ceiling fittings complete with holder, Aluminium anodized back plate and brass holder, 20 Watt CFL lamp including connection as approved by the Deptt.) as required.	8	Each		

Sd/-

Deputy General Manager
UA T&C and Comm. Circle,
AEGCL, Dibrugarh

Appendix-1

COVERING LETTER (ON THE BIDDERS LETTER HEAD)

To,
The Deputy General Manager,
UA T&C and Comm. Circle,
AEGCL, Dibrugarh.

Sub: Submission of Tender.

Ref: -

1. **NIT No:** - AEGCL/DGM/UATCC/DBR/2025/T-23/1919, dated 25.09.2025.
2. **Name of work:** - Dismantling of the existing damaged wooden Roof truss & Roof sheets and installation of new iron roof truss & Roof sheets at the office building shared by both the offices namely O/o the GM, UA T&T Zone and O/o the DGM, UA T&C and Comm. Circle, Dibrugarh.

Having examined the terms & conditions, technical specifications, detailed items of work etc. as well as acquainting myself/ourselves with site of work, surroundings to get the required materials etc., I am/we are to submit herewith my/our tender for the above mentioned work. My/our rates are quoted as per the specification laid down in the schedule of items of work.

I /We clearly understand that all materials, tools and plants, machineries, labours, testing of material, storage, haulage etc. required in the work shall have to be arranged by me/us from my/our own resources in the events of allotment of the work to me/us.

I /We also clearly understand that in the event of acceptance/approved of my/our tender, the work shall have to be executed strictly as per specifications and the same shall have to be completed in all respects within the stipulated time failing which I am/We are liable to be penalized as per rules laid down in Tender document as well as agreement thereof.

Appendix-2

PROFILE OF THE BIDDER

Hard copy of the following documents to be submitted with Techno-Commercial Bid.

Sl. No.	Particulars	To be filled by Bidder
a)	Name of the Bidder	:-
b)	Registration with Memorandum of Association	:-
c)	PAN	:-
d)	GST Registration Number	:-
e)	Employees Provident Fund	:-
f)	Income Tax Return Certificates (last 3 Financial Years)	:-
g)	Employees State Insurance Certificate	:-
h)	Latest Bank Solvency Certificate	:-
i)	Audited Balance Sheet (Last 3 Financial Years)	:-
j)	Labour License Registration	:-
k)	Date of Establishment/ Incorporation	:-
l)	Postal Address	:-
	House No.	:-
	Lane	:-
	Street	:-
	Town/Village	:-
	Post Office	:-
	P.S.	:-
	District	:-
	Pin code	:-
m)	Telephone Number	:-
	Mobile No.	:-
	E-Mail Address	:-
	Website	:-
n)	Name(s) of the Owners / Directors/Partners	:-
o)	Name of the Banker with Address and Telephone Number	:-
p)	Contact Person Details <i>(Furnish here name of that person with whom AEGCL may get in touch for more information or clarifications)</i>	Name: - Designation: - Mobile Number: - Email Address:-

Appendix-3

WORK EXPERIENCE OF THE BIDDER

Following documents to be submitted with Techno-Commercial Bid (Envelope-1)

In order to techno-commercially qualify for this Bid, the bidders have to submit work orders along with Completion certificate for similar nature of work executed within last 7 (Seven) years at any Govt. Deptt., PSU etc. As per guidelines laid down in the technical qualifications clause, the work completion certificate must be duly signed by the officers not below the rank of Executive Engineer/Assistant General Manager.

If the nature of work and value differs from the above stated conditions, it will not be considered while evaluation of technical qualification.

Sl. No.	Name of work	Nature of Work	Executed Amount	Starting Date	Completion Date
a)					
b)					
c)					

NB: - The Bidder may prepare extra sheet if required

Appendix-4

FINANCIAL QUALIFICATIONS

Following documents to be submitted with Techno-Commercial Bid (Envelope-1)

In order to techno-commercially qualify for this Bid, the bidders have to submit annual audit report for last 3 (Three) years.

1.	Financial Qualifications:
a)	Minimum average annual turnover of ₹ calculated as total certified payments received for contracts in progress or completed.
b)	Minimum cash flow of ₹ showing financial resources such as liquid assets unencumbered real assets, line of credit and other financial means. Bank solvency certificate to be submitted.

NB: - The Bidder may prepare extra sheet if required